



MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
VIA: Robin Gomez, City Manager
FROM: Clara VanBlargan, City Clerk
DATE: March 23, 2023
RE: **Appointment to Planning Commission**

Background

The Planning Commission consists of seven members. A vacancy exists due to the resignation of Anne-Marie Brooks who is now serving as the District 4 Commissioner on the Board of Commissioners. The vacancy was advertised, and three applications were received for consideration for membership at the April 12, 2023 BOC Regular Meeting. The applicants were invited to attend the meeting.

The appointment is for a remainder of a three-year term expiring on 9/30/2025. Members must be a resident and qualified voter of the City of Madeira Beach. Districts do not apply.

Appointments will be made, consistent with the Charter, Sec. 12.2, and based on demonstrated experience and qualifications in the subject matter from one or more of the following areas, whenever possible (City Code Sec. 2-77):

- Architect or landscape architect
- Civil engineer
- Real estate sales or land development
- Professional experience in natural or environmental sciences
- Professional urban planner

Planning Board members are responsible for filing an annual Form 1, Statement of Financial Interests, with the Florida Commission on Ethics within 30 days of appointment. Penalties apply if not filed on time. A Form 1 is attached and can also be downloaded at https://ethics.state.fl.us/Documents/Forms/Form%201_2022i.pdf?cp=202343.

Current members:

<u>Seat</u>	<u>Term expiring</u>
Mike Noble	09/30/2023
Michael Wyckoff, Chairman	09/30/2023

John Connolly	09/30/2024
Chuck Dillon	09/30/2023
John Meagher	09/30/2024
Matthew LaRue	09/30/2025
Vacant	09/30/2025

Three applications received for appointment on the Planning Commission:

- Jerry J. Cantrell
- Mark Patzschke
- Housh Ghovae

Applicant Jerry J. Cantrell was not eligible to serve on the Planning Commission.

Fiscal Impact

Advisory board members serve without compensation but may be reimbursed for travel, mileage, and per diem expenses as authorized by the Board of Commissioners or as otherwise provided by law.

Recommendation

The recommendation is for the Board of Commissioners to appoint one applicant, Mark Patzschke or Housh Ghovae, to serve on the Planning Commission for the remainder of a term expiring on 9/30/2025.

Attachments

Applications
City Charter, Section 12.2 – City Planning Commission
City Code, Division 2 – Planning Commission