

City of McCleary (CMC)
Commercial and Residential Energy Efficiency Programs
Technical Assistance proposal from Evergreen Consulting Group (ECG)
January 1, 2023 through December 31, 2023
12/28/2022

Scope:

Provide program management and operation support for CMC's Commercial and Residential Energy Efficiency Programs.

Included in the management and operations of the program are the following elements:

- Providing technical energy efficiency program assistance to CMC's customers (at the direction of Chad Bedlington) at their sites in the CMC service area for up to two days a month. The technical assistance can consist of conducting commercial lighting audits, pre and post verifications of commercial lighting projects, pre and post verifications of residential weatherization and ductless heat pump projects and other site verifications as requested by Chad Bedlington for CMC's customer energy efficiency projects. It will also include preparing proposals for CMC customers including recommending energy efficient lighting, consulting with Trade Allies to encourage their participation in CMC's programs.
- Preparing customer agreements (CMC's agreement), ensuring they are signed and customers are instructed as to the necessary documentation for Incentives from CMC once the energy efficiency project is completed.
- Assembling the completed packages of paper work including the customer agreement, pre and post verifications, customer invoices, disposal forms and incentive request forms. These completed packages will be provided to CMC management.
- There will be a monthly tracking report presented to CMC management.
- CMC will be responsible to issue the incentive checks to the customer. ECG will enter the energy efficient projects into the BPA reporting system,
- Evergreen will submit monthly invoices to CMC for Evergreen's Labor and other expenses.

The on site technical assistance will be provided typically by Andy Gerde or other Evergreen Field Specialists with backup from Mike Porter.

Agreed to the above:

Agreed to the above:

City of McCleary

Evergreen Consulting Group, LLC

Date

Date

To City of McCleary
 From: Evergreen Consulting Group LLC
 Time Period: January 1, 2023 to December 31, 2023

<u>Evergreen Consulting Team</u>	<u>Hourly Rate</u>
Eric Wilson Program Director	\$ 158
Mike Porter, Program Manager	\$ 134
Andy Gerde, Lighting Specialist	\$ 119

Task Description:	Evergreen Consulting Group Hours			Costs		
	Eric	Mike	Andy	Directs	Directs - Notes	Total Cost Labor+Directs
Monthly site visit to CMcC service area for pre & post Residential ductless heat pump, heat pumps, weatherization inspections and trade ally support (up to .5 day/month)			48	\$ 300	Travel	\$ 6,012.00
Office followup with cust & trade allies-review audits, approve & notify trade allies's (1 hr /month)			12			\$ 1,428.00
Supervision, project file completion, project tracking & followup with trade allies		36				\$ 4,824.00
Directing project	3					\$ 474.00
Completed projects submitted to CMcC for BPA submittal (2 per month)		24				\$ 3,216.00
	3	60	60	\$ 300		\$ 15,954.00

Budget Assumptions:

CMcC pays incentives to customers & Evergreen enters data in BPA system