



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

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July 28, 2021

Todd Baun
Director of Public Works/SMP Project Manager
City of McCleary
100 South Third Street
McCleary, WA 98557

Dear Todd Baun:

As the next rounds of periodic review of Shoreline Master Programs (SMPs) get under way, the Department of Ecology is awarding grants to cities, towns, and counties to help fund this work. Grant funding for cities and towns is based on population, while funds for counties are a set amount. I am pleased to inform you that Ecology will offer City of McCleary a grant of \$11,200.00.

Please let us know by October 1, 2021 whether or not you plan to accept the grant. If you do not want the grant, we will reallocate your grant funds to other jurisdictions. If you do not accept the grant your jurisdiction is still required to complete a periodic review of your SMP. Grants will be effective July 1, 2021 and expire on June 30, 2023.

During the SMP comprehensive update process, some jurisdictions worked with others in their region to develop policies and regulations as well as supporting materials. We encourage you to consider collaborating with other jurisdictions for your periodic review work in order to address common issues and improve efficiency. If you have a regional Shoreline Master Program, we can provide a single grant to one coordinating agency that combines the formula grant amount you would each have receive separately.

How to Apply for Grant Funding:

In order to receive grant funds, your jurisdiction must submit a grant application through Ecology's Administration of Grants and Loans (EAGL) online web based system. EAGL grant applications for periodic review will be available on Thursday, July 1, 2021. The SMP Periodic Review application forms include prepopulated language for the standard five tasks and allow an applicant to add additional tasks and task descriptions as needed. The application becomes the foundation of the grant agreement itself. To access the application forms, applicants must first:

- 1) Register for a Secure Access Washington Account (SAW) online services account.
- 2) While logged into your SAW account, register for an EAGL user account.

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Once you have been validated as a new user by Ecology's EAGL staff, you will have access to EAGL. *Please register promptly as it may take up to three business days for Ecology to approve your user request.*

For step-by-step instructions and to learn more about requirements, please refer to the [2021-2023 SMP Periodic Review Funding Guidelines](#), Chapter 3: Applying for Funding.

Grant management:

All deliverables related to your periodic review work must be uploaded in EAGL. Quarterly payment requests and progress reports (PRPRs) are also required.

Periodic Review guidance:

Ecology has developed guidance documents for periodic reviews. Our Shoreline Planners Toolbox, located at <http://www.ecy.wa.gov/programs/sea/shorelines/smp/toolbox.html>, includes links to the following: Summary of the rule (WAC 173-26-090), checklist, checklist guidance, public participation plan example, scope of work template, FAQ, and various example documents. Click on the Periodic Review heading. We expect that you will find this information helpful.

To learn more about the SMP grant funding and application parameters, please visit our Shoreline Master Programs grant web page, located at <https://ecology.wa.gov/About-us/How-we-operate/Grants-loans/Find-a-grant-or-loan/Shoreline-Master-Program-grants>.

Ecology contact(s):

Your initial Ecology contact for your periodic review work is Kim Van Zwalenburg, Shoreline Planner at (360) 407-6520 or kvan461@ecy.wa.gov. Please ask your staff person assigned to the SMP periodic review to contact Kim Van Zwalenburg in order to initiate the periodic review process and ask questions.

If you have any questions regarding the Periodic Review work, please contact Misty Blair, Shoreline Management Policy Lead, at misty.blair@ecy.wa.gov or 360-649-4309. If you have questions regarding EAGL, please contact Amy Krause at amy.krause@ecy.wa.gov or 360.742.7789.

Sincerely,



Brian Lynn
Coastal/Shorelands Section Manager
Shorelands and Environmental Assistance (SEA) Program

cc: Kim Van Zwalenburg