

City of McCleary

STAFF REPORT



To:	Mayor and Council
From:	Dalyn Beaulieu
Date:	July 1 st , 2026
Department:	Building/Conservation/Code Enforcement

Good evening, Mayor, and Council,

Complaints:

Code Enforcement matters include: **10.20.010 (C)(D)(E) 8.16.20 (1)(3)(6)(7abc)(8)**

Consistent communication continues to happen with case 26-0004. Courtesy letters were sent via 1st Class Regular mail to inform homeowners of violations, requesting compliance for case 26-0005.

Building Department:

The Building and Planning Department is seeking Council approval of the proposed fee schedule. **Grant Update:** The City Administrator and Building Official are actively working on a grant opportunity and preparing the necessary application materials for the Permit Process Update Grant. Council will be kept informed of significant developments and submission timelines.

Conservation Program:

As part of the City's outreach efforts, Comfort Ready Home will participate as a vendor at the Bear Festival to raise awareness of available City rebate programs and encourage resident participation.

Additionally, the windows at City Hall are in need of replacement. Please find attached a quote from Vessey & Son's Construction, which includes all materials required for the removal and installation of the new windows, as well as labor costs and trim work.

Also attached is a quote from All Star Windows. Please note that this quote does not include sales tax and is based on prevailing wage rates.

These quotes are provided for the Council's review and consideration as we evaluate options for completing this necessary building improvement project.

ACTIVITY	TOTAL	Notes
Customer Service	17	
Permits Issued	6	
Plan Reviews	0	
Inspections Performed	5	
Complaints Received	3	
Code Violations Identified	2	Code 10.20.010 (C)(D) (E) 8.16.020 (1)(3)(6) (7abc) (8)
Communications	1	
Nuisance Letters Sent	2	
Thank you, Compliance Letters	0	

Lemay's Garbage Letters Sent	0	
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Conservation Program

Month	Applications Received	Conservation Permits Issued	Rebates Paid This Month	Total Rebates Paid to Date
June	2	2	\$920	\$24,120.33