



City of McCleary

Memorandum

To: Mayor Miller
From: Todd Baun- Director of Public Works
Date: April 8, 2022- For April Council Meeting
Subject: Comprehensive Plan Update

RECOMMENDATION

Please discuss and give direction on if there is a choice to move forward with or would you like to have both firms interviewed?

BACKGROUND

In February/ March of 2022, we sent out a Request for Proposals (RFP) to 142 professional firms for our comprehensive plan. The City is seeking a consultant team to update the City's Comprehensive Plan with the objective of providing the City Council, Planning Commission, city staff, city residents, and the business and development community with a comprehensive, internally consistent, and legally defensible tool to guide the City's decision making and development over the next 20 years. The updated plan will help maintain collaborative and respectful relationships within the community and surrounding counties and establish or confirm existing policies and priorities for coordinated development/redevelopment and necessary infrastructure expansion.

We received 2 proposals back and they have both scored very closely in our evaluation scoring criteria. There is one consultant that has scored slightly higher in the 3 scoring sheets that I have received. Both consultants are highly capable and highly qualified of performing the work. Based on the information we have, I will recommend an interview with both consultants if schedules allow.