



McCleary Regular City Council Meeting

Wednesday, October 08, 2025 – 6:30 PM

McCleary Community Center & Zoom Meeting

Minutes

Join Zoom Meeting

<https://us06web.zoom.us/j/7878553789?omn=85443737578>

Meeting ID: 787 855 3789

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Meeting was called to order by Councilmember Brycen Huff, Mayor Pro Tem at 6:31 pm. After the flag salute, roll call was taken by City Clerk Treasurer Jamie Vinyard.

PRESENT

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Keith Klimek (joined via Zoom at 6:37pm)

ABSENT

Councilmember Andrea Dahl

Mayor Chris Miller

A motion was made by Councilmember Huff, Mayor Pro Tem to excuse Councilmember Dahl, Councilmember Schiller seconded the motion.

Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, Councilmember Schiller.

Motion approved.

A motion was made by Councilmember Huff, Mayor Pro Tem to excuse Councilmember Klimek, Councilmember Simmons seconded the motion.

Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, Councilmember Schiller.

Motion approved.

Councilmember Klimek joined the meeting via Zoom at 6:37 pm.

A motion was made by Councilmember Simmons to add Councilmember Klimek to the meeting, seconded by Councilmember Schiller.

Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, Councilmember Schiller.

Motion approved.

Agenda Modifications/Acceptance

Please turn off Cell Phones- Thank you

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None.

Announcements

1. Civil Service Commission, a letter of interest, submitted by Jeannie Anderson. Recommendation by Mayor and confirmation by Council.
Councilmember Huff, Mayor Pro Tem, allowed Jeannie Anderson, the Administrator of the Beehive Retirement Community to introduce herself.
Jeannie Anderson introduced herself and stated her interest in giving to the community in the form of joining the Civil Service Commission.
Councilmember Simmons asked what brought her interest to the Commission, to which she replied the Police Chief Ryan Miskell had discussed the Civil Service Commission with her.
Motion made by Councilmember Schiller to approve Jeannie Anderson for the Civil Service Commission, seconded by Councilmember Simmons.
Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller
Motion approved.

Public Comment - Agenda Items Only

2. Public comment is limited to a maximum of three minutes per person.

Please refrain from interrupting the speaker. Your comments should be respectful and courteous.

NOTICE: Per RCW 42.17A.555 the use of public facilities to support or oppose candidates or ballot issues is prohibited. Members of the public and the legislative body are not allowed to speak in support of, or in opposition to, a ballot measure or individual candidacy during an open public meeting. Please refrain from raising campaign issues when addressing the Council.

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There were no public comments.

Consent Agenda

3. Claims Agenda

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by a Councilmember.

i. Approval of checks/vouchers/disbursements numbers 55035 to 55068 including EFT's dated 09/19/25-10/02/25 in the amount of \$68,700.53

ii. Approval of payroll disbursement for September 2025 in the amount of \$252,174.29 (Period: 09/01/25-09/15/25 \$150,257.17 for 09/20/25 payroll. Period 09/16/25-09/30/25 \$101,917.12 for 10/05/25 payroll).

Councilmember Huff, Mayor Pro Tem, read the Consent Agenda.

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Motion made by Councilmember Schiller to accept the Consent Agenda, seconded by Councilmember Simmons.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller

Motion approved.

Updates

4. Staff Updates - Building Dept., Finance & Administration, Light & Power, Police Dept., Public Works, and Water & Wastewater

Councilmember Simmons asked if there was a Staff Update from the Fire Dept, to which City Clerk Treasurer replied there was not and that it was requested with the other department heads updates.

Councilmember Simmons requested an update be included from the Fire Dept as a part of the next updates.

New Business

5. Museum Building 100th year, Historical Society 50th year, and United States 250th year celebrations, a discussion item; presented by Councilmember Huff, Mayor Pro Tem

Councilmember Huff, Mayor Pro Tem stated the museum had reached out to him regarding the above upcoming anniversaries to see if the City would like to participate.

Councilmember Simmons and Councilmember Schiller agreed, Councilmember Huff, Mayor Pro Tem said that he would let the museum know that the City was interested.

Old Business

6. GH911 Communication Tower

City Administrator Jon Martin presented the interlocal agreement for the GH 911 Communication Tower.

The agreement says that the GH 911 will have a tower in the reservoir area, GH 911 will pay for the necessary construction and adhere to all City's rules and regulations for the construction. Light and Power will be reimbursed for any work done. The City will not be charging rent as it will benefit from the improved 911 services.

Motion made by Councilmember Simmons to approve the agreement, GH 911 contract, seconded by Councilmember Schiller.

Voting Yea: Councilmember Huff, Councilmember Klimek

Motion approved.

7. Lemay 2026 Rate Adjustment

City Administrator Martin reviewed the contract terms. There were no questions.

Motion made by Councilmember Schiller to approve the Lemay contract, seconded by Councilmember Simmons.

Voting Yea: Councilmember Huff, Councilmember Klimek

Motion approved.

Ordinances and Resolutions

8. Public Records Index Resolution

Public Records Index Resolution 784 read by Councilmember Huff, Mayor Pro Tem.

Councilmember Schiller posed a question to Councilmember Simmons.

Councilmember Schiller asked City Attorney Madison Pleasant to provide detail on the resolution.

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City Attorney Madison Pleasant explain what the Public Records Index requirement is and that most city's have an exemption for this requirement due to the cost being prohibitive and the city not having an adequate staff to support maintaining an index.

Motion made by Councilmember Simmons to approve motion 784, seconded by Councilmember Schiller.

Voting Yea: Councilmember Huff, Councilmember Klimek

Motion approved.

Council Comments

Councilmember Huff, Mayor Pro Tem mentioned the pink lights at City Hall representing Breast Cancer Awareness Month.

He congratulated Austin Neary on passing his journeyman's test.

City Administrator Comments

City Administrator Jon Martin confirmed that the WWTP chiller has been installed.

There has been a meeting scheduled with the Dept of Ecology on a storm water grant; however, a critical area ordinance has expired that needs to be tied in with the county ordinance. Currently, the only city in Grays Harbor County that has a current critical area ordinance is the city of Hoquiam. It is a requirement for all cities.

Administration has been working on the preliminary budget for 2026 and it should be presented at the next council meeting. He would like to scheduled a budget workshop for the council prior to the this.

The City has been asked for dates to schedule for the IBEW negotiations sessions. The City has provided the data requested by the union. Administration will need to discuss with Council their expectations.

Councilmember Schiller request the City to have a profession arbitrator for the negotiations.

Councilmember Simmons asked if the proposed 2026 budget would have the impact of possible rate increases or union increases shown.

City Administrator Martin said that only the current rates will be reflected in the proposed budget.

City Administrator Martin and the Council discussed possible dates that the preliminary 2026 Budget would be available for Council to review.

Councilmember Schiller asked if the City had any pending federal grant money that could be expected.

City Administrator Martin stated that there are currently three grants, one is for solar, which is pending action by the City. The other two grants have been approved, one for the 3rd Street project, and the Beerbower Park grant. He proposed these grants could be discussed further at the Public Works meeting on Friday at City Hall.

Public Comment - City Business Only

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Adjourn

Meeting was adjourned at 7:08pm.

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