

City of McCleary

STAFF REPORT



To:	Mayor Miller and City Councilmembers
From:	Chad Bedlington, Director of Public Works
Date:	December 14, 2022
Department:	Public Works Administration

Updates:

Website

The city's new website went live on October 31, 2022. We welcome any feedback as we work to enhance the user experience and are also working on content improvements.

Aquifer Study

We are still soliciting support for folks willing to complete the citizen survey. The information collected is anonymous and will help further development of projects coming out of the study. The survey can be completed at <https://city-of-mccleary-aquifer-sustainability-plan-usaquifers.hub.arcgis.com>. Next Steps: Initial field measurements and study have been completed for the dry weather period, with further field measurements to be taken in the Spring of 2023.

Comprehensive Plan Update

The following work has been completed associated with the Comprehensive Plan update.

- Public Engagement Plan completed and delivered (October)
 - Details the City's planned public outreach efforts throughout the Comp Plan update process
- Process Memo completed and delivered (November)
 - Provides an overview of the planning process and framework for the Comp Plan document and discusses how the City's recent existing planning documents will be incorporated into the Comp Plan update
 - Information provided in this memo will ultimately be incorporated into the introductory chapter of the Comp Plan
- Community Profile report completed and delivered (November)
 - Provides an update to the demographics and community data presented in the City's previous Comprehensive Plan document (2002)

- Information provided in this report will ultimately be incorporated into multiple chapters of the updated Comp Plan, including the Land Use, Housing, and Economic Development elements
- Stakeholder interviews currently being scheduled (December)
 - Have reached out to all stakeholders; currently scheduling interviews to be held during the weeks of December 5-16
 - Stakeholder interviews will offer a local perspective and help the planning team better understand McCleary's residents and their needs
 - Stakeholders to be interviewed: John Heley (Principal, McCleary School), Andrea Watts (Planning Commissioner), Karen Kienenberger (Manager, Timberland Library), Phil Steklenski (President, Simpson Door Company), Larry Birindelli (local developer), MiHa Kapaki (community member, Grays Harbor District Court Administrator), Gary Atkins (community member), Peggy Utesch (community member), Max Ross (City Council Member), Josh Martin (CEO, Summit Pacific Medical Center), Lynnette Buffington (CEO, Greater Grays Harbor)

Upcoming tasks:

- Brief Planning Commission on the Comp Plan update process and their role/responsibilities (late January/early February)
- Hold Community Workshop to gather public input (February/March)

I.T. Support Services – Professional Services Agreement (PSA)

In the Council packet you will find a new PSA for I.T. services from Aktivov. The current providers agreement expires on 12/31/2022 and has provided the City notification that their services can no longer be provided. Aktivov was selected through a competitive Request for Proposal process. We ask that Council approve authorizing the Mayor to enter into an Agreement with Aktivov to provide I.T. support services beginning in January 2023, with the option for annual renewals for up to three years if both parties agree.

New Hires

I am pleased to announce that we have hired a new Public Works Assistant Planner. Tyson Ryder has accepted the position and started work on 12/5/22. Please join me in welcoming him into his new position.