



CITY COUNCIL AGENDA ITEM COVER SHEET

FROM: Chad Bedlington, Director of Public Works
DATE: January 24, 2024
AGENDA ITEM TITLE: Information Technologies (IT) Project Update

SUMMARY

Per the City Council's request, we have engaged our existing outside consultant Aktivov to establish the remaining items to be completed for our new I.T. system. We had also requested that on-going expenses be estimated by our vendor for continued support of the new system. Information regarding their proposed scope of work is contained in the attached email correspondence for your consideration.

FISCAL IMPACT

One-time costs for completing the I.T. project deployment is estimated by the consultant at \$15,000. On-going costs to maintain the system is estimated at \$5,500 per month and will be evaluated further with the consultant on a month-to-month basis. Additional labor costs may apply for on-site services as may be required and described within the attached information. A budget amendment may be required before the end of Fiscal Year 2024.

RECOMMENDATION/ACTION REQUESTED

No action required, information only. If Council is amenable to the proposed plan to complete the project and provide on-going support, a contract amendment with Aktivov will be brought forward to City Council for approval.