



McCleary McCleary Regular City Council Meeting

Wednesday, May 14, 2025 – 6:30 PM

McCleary Community Building & Zoom Virtual Meeting

Minutes

Join Zoom Meeting

<https://us06web.zoom.us/j/81436777733>

Meeting ID: 814 3677 7733

Call in: (253) 215-8782

Call to Order/Flag Salute/Roll Call

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Meeting was called to order by Councilmember Brycen Huff, Mayor Pro Tem, at 6:30 pm.

After the flag salute, roll call was taken by City Clerk Treasurer Jamie Vinyard.

PRESENT

Councilmember Jacob Simmons

Councilmember Brycen Huff

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

ABSENT:

Mayor Chris Miller

Agenda Modifications/Acceptance

A motion was requested Councilmember Huff, Mayor Pro Tem, to modify the agenda to discuss old business of Lindsay Baum banner.

Motion made by Councilmember Dahl, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion was approved.

Councilmember Huff, Mayor Pro Tem, discussed the recommendation by City Attorney Madison Pleasant to surplus the old banner via a resolution and then it can be donated.

City Attorney Pleasant said that once a new banner is purchased the city would be required to maintain control of the banner to avoid gifting of public funds. If the banner is needed or wanted to be used then a limited use agreement would need to be drafted.

Please turn off Cell Phones- Thank you

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Councilmember Huff, Mayor Pro Tem, requested a motion be made to approve the purchase of a banner for \$400-\$500, 3 by 4 foot.

Motion made by Councilmember Dahl, Seconded by Councilmember Schiller.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion passed.

Proclamations/Announcements

1. Open Positions on the Civil Service Committee

Councilmember Huff, Mayor Pro Tem, announced opening for Civil Service. There are two openings for a 6 year term. Interested qualified parties can submit their interest to City Administrator Jon Martin for review by the Mayor and submission to the Council.

Public Comment - Agenda Items Only

2. *Public comment is limited to a maximum of three minutes per person.*

Please refrain from interrupting the speaker. Your comments should be respectful and courteous.

Campaigning for a specific candidate or cause is prohibited. If, at any time, the dialogue does not meet these criteria, a citizen will be asked to stop public comment.

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Councilmember Huff, Mayor Pro Tem, read the public comment section.

There were no public comments.

Consent Agenda

3. Claims Approval:

The following items are distributed to Councilmember in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by councilmember.

i. Approval of checks/vouchers/disbursements numbers 54527 to 54559 including EFT's dated 04/11/25-05/10/25 in the amount of \$212,821.42.

ii. Approval of payroll disbursement for April 2025 in the amount of \$239,617.39

(Period: 04/01/25-04/15/25 \$91,117.54 for 04/20/25 payroll. Period 04/16/25-04/30/25 \$148,499.85 for 05/05/25 payroll).

Councilmember Huff, Mayor Pro Tem, read the consent agenda.

Councilmember Dahl had questions regarding a credit for the Associated Cities of Washington and a wall in the police department.

City Clerk Treasurer Vinyard and Police Chief Ryan Miskell replied to the questions.

Motion made by Councilmember Dahl, Seconded by Councilmember Simmons to accept the Consent Agenda.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

Updates

4. Staff Reports - Mayor's Report, Building Dept., Finance & Administration, Fire Dept., Police Dept., Public Works, Water & Wastewater

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Councilmember Huff, Mayor Pro Tem, asked if there were any questions regarding the staff reports.

Councilmember Schiller asked questions regarding code enforcement or nuisance complaints.

City Administrator Martin responded to the questions.

Councilmember Dahl asked questions regarding the ethernet cable for the wastewater treatment plant.

City Administrator Martin responded to the questions.

Councilmember Dahl congratulated Cory Marsh on taking advantage of the training offered through the city.

5. Finance Update; presented by City Administrator Jon Martin

City Administrator Martin discussed finance data provided to the Council.

February to March not many changes. General fund amount has increased but still running as a deficit.

Expenditures continue out pacing revenues but has decreased by 12K. At the time of report no property tax received.

Budget is on track, however there are a few items in the Police budget that were not accounted for due to unpaid police overtime in 2022-2024 and off-set of overpayments of time.

Chief Miskell and City Administrator Martin discussed details regarding the PD overtime.

City Administrator discussed budgets for each department, cost allocations, and capital budget amendments to be address in July including a police drone, police vehicle, power truck, chip seal, meter reader, and sewer chiller.

Councilmember Klimek asked questions in regard to the meter reader, City Administrator Martin responded.

New Business

6. Six Year Transportation Plan

City Administrator Martin discussed the need for the six-year transportation plan to be updated each year so that the city is able to apply for grants. Gray & Osborne provided the updated numbers; it is not expected to be able to complete all of the items on the plan.

It was stated by Councilmember Schiller that there are no new items on the plan, which City Administrator Martin confirmed.

Councilmember Dahl asked how the numbers were determined, City Administrator Martin responded.

City Administrator asked the Council to review and add any additional items so that the plan can be approved at the next Council meeting.

Councilmember Huff asked if there has been any progress made on the 10th street project to which City Administrator Martin replied no.

7. Budget Revision - Police Officer Position

Per City Administrator Martin, no action is currently needed on this item. It has been brought forth so that it can be a part of the budget amendment as Council is responsible for approving any new positions.

City Administrator Martin stated that currently we do not have enough police officer positions due to the sergeant position no longer being filled.

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Councilmember Huff, Mayor Pro Tem, stated that he did not agree with the sergeant position not being filled and would like for the position not be completely removed although it is not currently filled.

City Administrator Martin stated that the position will remain, but it will remain as vacant.

Councilmember Schiller asked how many full-time positions there were on the police force.

Police Chief Miskell answered that there are five positions, four officers and a chief. Previously there were three officers, a sergeant, and a chief.

Councilmember Klimek and Councilmember Schiller asked questions regarding financial impact and staffing requirements to which Police Chief Miskell responded.

City Administrator Martin asked for any concerns about this item to be addressed so that it could be approved as part of the budget amendment and confirmed that discussions were also being had with the union on this item.

Old Business

8. Continued Discussion - Change of Government

City Attorney Pleasant stated that she has reached out to the MRSC to schedule time to meet and discuss this item and is awaiting a response.

Councilmember Dahl asked if there was anything to be done in the meantime, City Attorney Pleasant responded that a meeting with the MRSC should be the first step.

9. Capital Budget for Beerbower Park

City Administrator Martin stated that the city has unofficially been awarded \$253K in funds for Beerbower Park improvements pending the Governors signing of the budget.

The City will be taking suggestions for staff and citizens on what improvements should be made to the park.

10. Security cameras, previous resolution.

City Administrator Martin discussed being aware of the Security Camera resolution and that the two security cameras recently installed were a part of the original set of cameras that were approved by the Council. The cameras' location will be added to the City's website and the cameras are in critical locations. Video footage has been used from the transit station and the other location is at the playground.

Councilmember Schiller brought up cameras being used by other agencies and how they are covered in the city's policy.

City Administrator Martin agreed that they need to be a part of the policy reviewed by the Policy Committee.

Councilmember Simmons discussed bringing the original issue regarding the two cameras to light and although he understood the need he wanted to ensure that the policy was being followed.

Councilmember Huff, Mayor Pro Tem, requested a motion to approve the installation of the cameras, one at the transit center, one at the park.

Motion made by Councilmember Schiller, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Voting Nay: Councilmember Simmons

Motion approved.

Public Comment - City Business Only

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Councilmember Huff, Mayor Pro Tem, read the public comment section.

McCleary resident, Jeff Leer, asked who made the decision to remove the Sergeant position and asked the Council and Administration to consider what they do.

McCleary resident, Mark asked what type of grant was the \$50,000, an RCO grant?

Councilmember Huff, Mayor Pro Tem, said that he would have to check and get back to Mark.

Council Comments

Councilmember Huff, Mayor Pro Tem, asked if there were any Council comments.

Councilmember Dahl had none.

The Council discussed future Council meeting dates.

Councilmember Simmons thanked City Administrator Martin and City Treasurer Vinyard for their efforts on the financials and the corrections being made.

City Administrator Comments

City Administrator Martin stated the Deputy City Clerk position was posted internally. He mentioned the Maple St. Project meeting is scheduled for next week, May 21st, with a projected start date in the first week of June. He also provided details for the Chip Seal bid.

Councilmember Dahl asked how long the Maple St. Project was expected to last.

City Administrator Martin answered approximately 3 weeks. He then confirmed that the earlier inquiry regarding the type of grant is that the grant is a capital grant.

Adjourn

Councilmember Huff, Mayor Pro Tem, requested a motion to adjourn.

Motion made by Councilmember Dahl, Seconded by Councilmember Simmons.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek.

Motion approved, meeting adjourned at 7:16pm.

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