



McCleary Regular City Council Meeting

Wednesday, December 18, 2024 – 6:30 PM

McCleary City Hall Council Chambers & Zoom Virtual Meeting

Minutes

Join Zoom Meeting

https://us06web.zoom.us/webinar/register/WN_kkuYO8EiRPqPfxSty-U94w

Meeting ID: **817 9207 7978**

Passcode: **144764**

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Meeting called to order by Councilmember Brycen Huff, Mayor Pro Tem at 6:33pm

PRESENT

Councilmember Jacob Simmons

Councilmember Brycen Huff

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Agenda Modifications/Acceptance

Councilmember Huff, Mayor Pro Tem proposed a motion to accept the Agenda as is.

Motion made by Councilmember Dahl, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Special Presentations

None.

Public Comment - Agenda Items Only

None.

Consent Agenda

1. A/P Nov. 22 - Dec 10, 2024 Check numbers 53976-54036 Including EFT's Totaling \$208,662.01
Councilmember "unidentified", asked about a charge for CCS in the amount of approximately \$2300, he wanted to know what it was for if this was an emergency charge or an annual charge.
City Administrator, Jon Martin, replied that he would research and let Councilmember "unidentified" know the following day.
2. Meeting Minutes - December 4, 2024
3. Payroll November 1-30, 2024 Ck Numbers 53953-53974 Including EFT's (and Fire Department Payroll) Totaling \$200,979.17
Councilmember Huff, Mayor Pro Tem proposed a motion to accept the Consent Agenda.
Motion made by Councilmember Dahl, Seconded by Councilmember "unidentified"
Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

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Updates

None.

New Business

None.

Old Business

4. Grays Harbor Emergency Management Contract

City Administrator Martin stated that law requires the City to have an emergency management plan and by joining it will save the City money. He recommends that the City sign the contract.

Motion made by Councilmember Klimek to accept the contract. Seconded by "unidentified"

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

5. 2025 Budget Discussion

City Administrator Martin spoke about the challenges of the past regarding the budget, specifically the lost of key staff positions and the decrease in the City funds.

He spoke about the main goal of the 2025 budget being to maintain staffing and resources for the community. He also listed several key assumptions being made when considering the budget.

Lastly City Administrator Martin spoke about his plans to implement metrics for the 2026 budget and he looks forward to collaborating with Council.

Councilmembers had several questions and comments that were discussed including salary comparisons, interest funds going to the general fund, ARPA funds, financial reporting, and Clerk-Treasurer salary and job duties.

City Administrator Martin spoke about providing regular financials to the Council more timely so that they could see the City's monthly budget position.

He also spoke about working with the union on updating job descriptions and though no positions are being eliminated but the office clerk position will not be filled.

Councilmember "unidentified" asked about moving the Closed Session on the Agenda to occur after the 2025 Budget Discussion as opposed to having the Closed Session after the final Public Comment.

Motion made by Councilmember Klimek to move up Close Session. Seconded by Councilmember Dahl.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

Closed Session

6. Closed Session for Collective Bargaining under RCW 42.30.140

City Administrator Martin estimated time of close session to last for 30 minutes.

Closed session began at 6:52pm and ended at 7:25pm.

Per Councilmember Huff, Mayor Pro Tem, no action was taken or decisions made during the meeting.

The regular Council meeting was reconvened at 7:25pm.

Old Business Continued

7. Olympic Ambulance Discussion

City Attorney Madison Pleasant reviewed the current ambulance contract at determined the only way to terminate the contract is with good cause, she discussed the steps that would need to be taken to terminate the contract and mentioned that there is 4 years remaining on the current contract.

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City Attorney Pleasant answered questions from the Council regarding the contract including who determines good cause, the contractor agreeing to terminate the contract and the approval of the original contract which expires in December 2028.

Councilmember "unidentified" suggested forming a committee regarding this subject.

City Resident, Paul Nott provided suggestions to the Council on how to handle this subject.

Councilmembers discussed opinions regarding the current contract and possible future contracts. City Administrator Martin provided suggestions to the Council.

Ordinances and Resolutions

8. Electrical Service Rates

Councilmember Huff, Mayor Pro Tem, brought forward the electrical service rates, Resolution 764.

City Administrator Martin provided details.

Councilmember Klimek made a motion to approve Resolution 764. Councilmember "unidentified" seconded.

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Voting Nay: Councilmember Simmons

Motion approved.

9. Water and Sewer Rates

Councilmember Huff, Mayor Pro Tem, brought forward the water and sewer rates, Resolution 765.

Councilmember Klimek had a question regarding the rates.

Councilmember Dahl made a motion to approve Resolution 765. Councilmember Klimek seconded.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

10. Interest Income To Current Expense Resolution

Councilmember Huff, Mayor Pro Tem, brought forward the interest income to current expense, Resolution 766.

Councilmember "unidentified" made a motion to approve Resolution 766. Councilmember Dahl seconded.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

11. LGIP Resolution - Signers

Councilmember Huff, Mayor Pro Tem, brought forward the LGIP signers, Resolution 767.

City Administrator Martin provided details.

Councilmembers discussed a name being required for signers versus a position being required.

Councilmember Dahl made a motion to approve Resolution 767. Councilmember Klimek seconded.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

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12. Resolution to Repeal Utility Rate CPI for 2025

Councilmember Huff, Mayor Pro Tem, brought forward the repeal utility rates CPI for 2025, Resolution 768.

City Administrator Martin provided details.

Councilmembers asked for clarification.

Councilmember Dahl made a motion to approve Resolution 768. Councilmember "unidentified" seconded.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

13. Ordinance to Amend Utility Tax

Councilmember Huff, Mayor Pro Tem, brought forward the amendment of the utility tax, Ordinance 893.

Councilmember Dahl made a motion to adopt Ordinance 893. Councilmember Klimek seconded.

Roll call taken:

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Voting Nay: Councilmember Simmons

Motion adopted.

14. Storm Rates

Councilmember Huff, Mayor Pro Tem, brought forward storm water rates, Resolution 769.

Councilmember Simmons made a request for the Council to review what is being gained.

Councilmember Dahl made a motion to approve Resolution 769. Councilmember "unidentified" seconded.

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Voting Nay: Councilmember Simmons

Motion approved.

15. Final 2025 Budget Ordinance

Councilmember Huff, Mayor Pro Tem, brought forward the final 2025 budget, Ordinance 894.

Councilmembers discussed the ordinance of what is and isn't included in ordinance.

Councilmember Dahl made a motion to adopt Ordinance 894. Councilmember Dahl seconded.

Roll call taken:

Voting Yea: Councilmember Huff, Councilmember Simmons, Councilmember Dahl, Councilmember Klimek

Voting Nay: Councilmember Schiller

Motion adopted.

Public Comment - City Business Only

Community member asked that Mayor Pro Tem be added to all Resolutions and Ordinances signed by Councilmember Huff.

Council Comments

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Councilmember Huff, Mayor Pro Tem, thanked the City, Fire Department, Civic Renewal, Bear Fest for Christmas in McCleary.

He mentioned Santa Through Town for food collection.

Councilmembers thanked Jon Martin for 2025 budget.

City Administrator Comments

City Administrator Martin asked if any action would be taken on the Executive Section on post session.

Councilmembers said no that the item would be tabled until January.

Councilmember Huff, Mayor Pro Tem, brought up that new committee assignments would be happening for next year.

Adjourn

Councilmember Huff, Mayor Pro Tem, asked for a motion to adjourn the meeting.

Motion made by Councilmember Dahl. Seconded by Councilmember "unidentified"

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved. Meeting adjourned at 7:58pm

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