

City of McCleary

STAFF REPORT



To:	Mayor and Council
From:	Jamie Vinyard, Clerk-Treasurer
Date:	May 14, 2025
Department:	Finance & Administration

Finance & Administration:

We have posted the Deputy Clerk position and will begin scheduling interviews accordingly.

The city's annual report has begun, and I will work with our CPA to complete the report before month end.

The audit with State Auditor's Office has continued...The auditors final report was returned from management review to seek additional clarification on a few items. I will continue working with the auditor to resolve the additional information requested and will keep the Mayor and Council advised of the exit interview when this information becomes available.

We have begun coordinating reviews of information and responses to IRS audit on limited tax general obligation bond.

City Clerk Treasurer attended the annual Labor Relations Institute, sponsored by AWC and is eager to apply invaluable knowledge to the ongoing operations of McCleary City Hall.

Please feel free to reach out with any questions.

Jamie Vinyard
Clerk-Treasurer