
MCCLEARY CIVIC RENEWAL COUNCIL EVENT SUPPORT



The McCleary Civic Renewal Council relies on support from the City of McCleary to offer events that are good for the community and good for local businesses. This document describes support needed from the City of McCleary for these events. We ask that the City of McCleary and City Council include these resource needs when setting annual priorities, work plans, and budgets.

1. CHRISTMAS IN MCCLEARY (NOV-DEC)

- Reindeer Display - Power/Outlet access at Beerbower sign to light 6-foot reindeer display, ground spotlights, and net lights on shrubs.
- Courts, Softball Field, and Park Decorations – City covers liability. Power sources at train, courts, ball field, white fencing for small trees and blow-up displays and other event zones.
- Course and Event Safety - Safety cones marking sidewalk transition along area north of Dollar General to Beck Street on the fog line. Law enforcement presence near high traffic areas along course (Rainbow/VFW and Dollar General etc.).
- Street Closures 2:30pm-7:00pm - City Hall Parking lot/entrance, First Street, Beck Street, Mommsen.
- Trot, Entertainment, Train Lighting, Cocoa & Cookie Reception- By Friday Decorate/Hang lights to outline park kitchen. Prepare/Install power sources @ run start and end. Provide light lamp in city hall parking lot for entertainment and gathering space back-lighting. City staff member to “flip switch” at the train (MC’d by MCRC). Hang banner over street and string lights over courts– City covers liability. Decorations will remain lit in the park through Dec. Staff support for blocking roads, placing safety cones/panels, place/operate temp power equipment. Sandwich sign allowed in park.

2. COUNTRY BEAR FUN RUN (MAY-JULY)

- Registration and Finish line – Traffic barricade, cones, and temporary power. Registration booth and arch will be placed in the street. Run Start – Traffic barricade, arrow paint on street. Banner on train/over the street. City sponsor and hold liability for banner. Hang banner over street. Sandwich sign allowed in park.
- Cones and arrow markers placed along course. Approx. 20 cones or temporary traffic signage at intersections. Participants will all have a map and there will be course monitors at major intersections.
- Staff support for blocking roads, placing safety cones/panels, place/operate temp power equipment.

3. ANNUAL CITY-WIDE GARAGE SALE (AUG-SEPT)

- Waive event, food truck, vendor fees for garage sale weekend. Support vendor participation with County. Assist vendors with setup. Distribute maps from city hall on Friday.
- Hang banner on train/over the street. City sponsor and hold liability for banner. Hang banner over street. Sandwich sign allowed in park.

4. WELCOME TO MCCLEARY BAGS (ONGOING)

- Update and maintain “Government Services” Guide and include in bags
- Distribute bags from front counter to any new resident with a McCleary address (98557 zip code).

MCCLEARY CIVIC RENEWAL COUNCIL



CONTACT

@ admin@mcclearycivicrenewal.org

McCleary Events

www.mcclearycivicrenewal.org

McCleary, WA



McCleary Civic
Renewal Council Board
of Directors

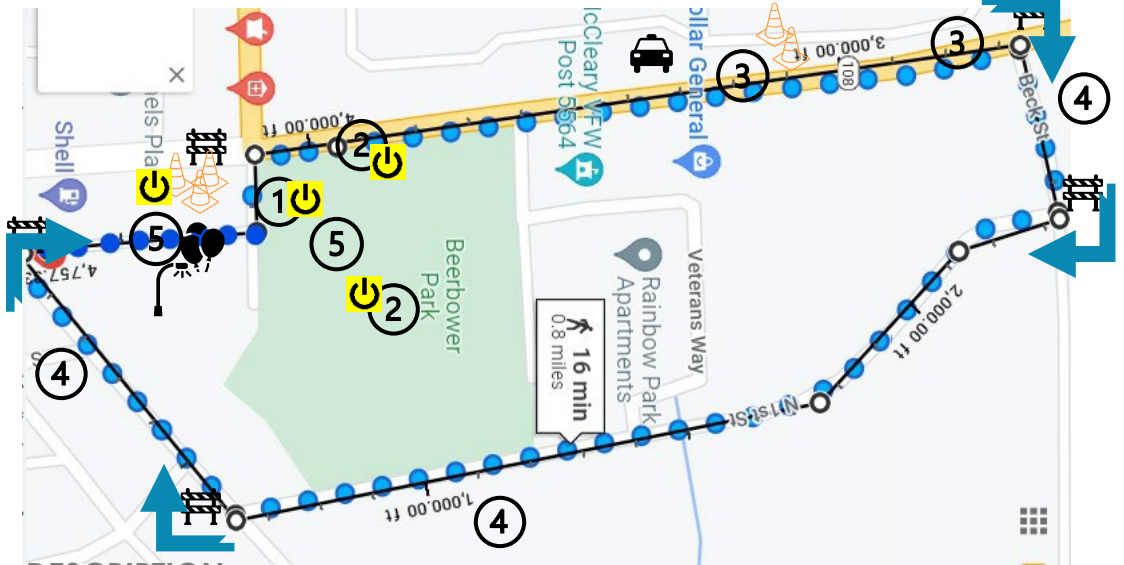
PO Box 603
McCleary, WA 98557

Contacts:
Carri Comer
Chantol Seago

MCRC Christmas in McCleary City of McCleary Support Reference Guide

The MCRC and City of McCleary collaborate to provide memorable Christmas in McCleary events in the park each year. This guide describes power and course support provided by the City of McCleary.

Course Map



DESCRIPTION

- 1 Reindeer Display**
9am Power/Outlet access at Beerbower sign to light 6-foot reindeer display, ground spotlights, and net lights on shrubs.
- 2 Courts, Softball Field, and Park Decorations – City covers liability**
9am Power sources at train, courts, ball field, white fencing for small trees and blow-up displays and other event zones.
- 3 Course and Event Safety**
2:30 Safety cones marking sidewalk transition along area north of Dollar General to Beck Street on the fog line.
2:30 Law enforcement presence near high traffic areas along course (Rainbow/VFW and Dollar General etc.).
- 4 Street Closures 2:30-7**
2:30 City Hall Parking lot/entrance, First Street, Beck Street, Mommsen Trot, Entertainment, Train Lighting, Cocoa & Cookie Reception.
By Friday Decorate/Hang lights to outline park kitchen and over courts.
- 5**
9AM Prepare/Install power sources @ run start and end.
2:30 Provide light lamp in city hall parking lot for entertainment and gathering space backlighting.
5:45 City staff member to “flip switch” at the train (MC'd by MCRC).

ADDITIONAL

City hangs banner over street and lights over courts– **City covers liability.**
By the Friday before the event
Chalk directional arrows marking course route.
9am Kitchen power/reservation.
9am Use of outdoor 20-50 ft extension cords to power decorations (x15).
9am Extension cord safety strips/covers.

SATURDAY

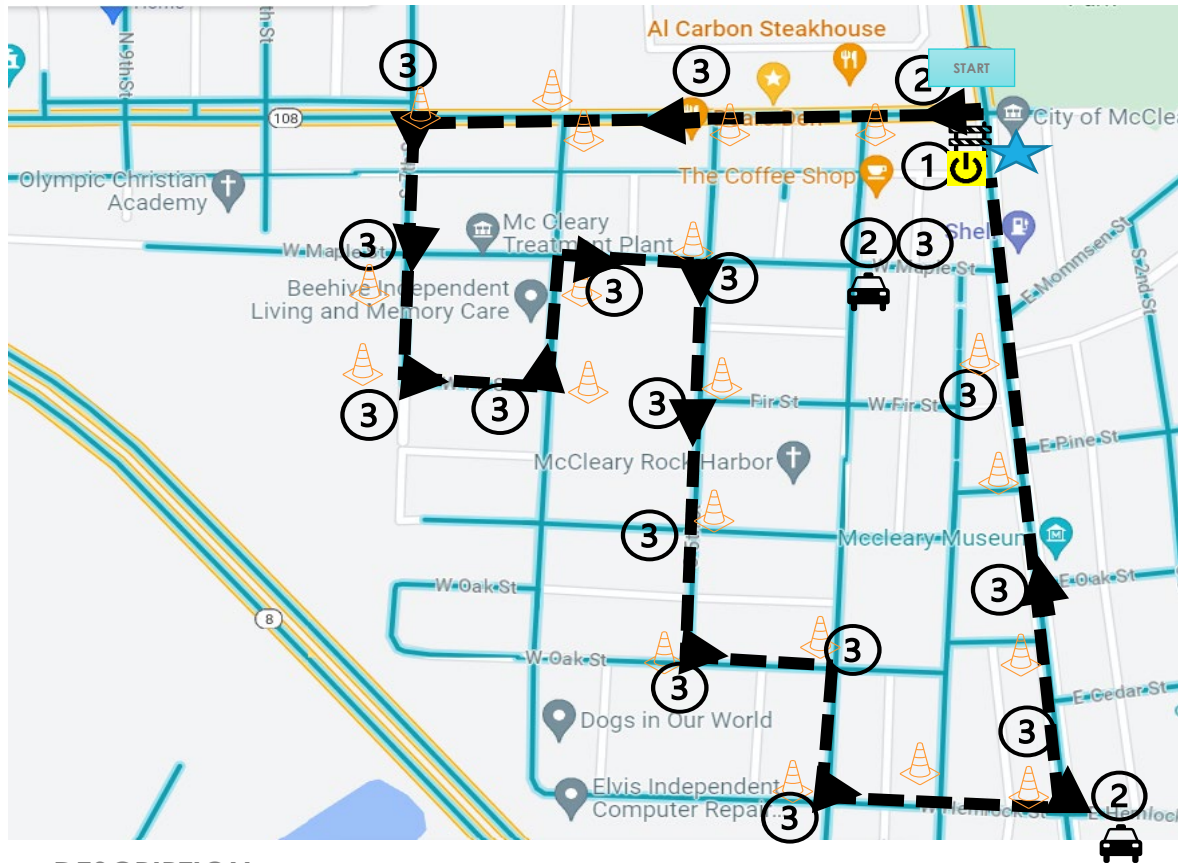
9am MCRC volunteers decorate the park Saturday. Decorations to remain placed and lit in the park throughout December.
2:30 Saturday – City staff support (1-2) for blocking roads, placing safety cones/panels, light lamps, etc. (x10).
6:15 CHRISTMAS CONVOY PARADE PASSES PARK.



MCRC Country Bear Fun Run City of McCleary Support Reference Guide

The MCRC, Bear Festival, and City of McCleary collaborate to provide the Country Bear Fun Run during Bear Festival each year. This guide describes power and course support provided by the City of McCleary.

Course Map



CONTACT

@admin@mcclarycivicrenewal.org

McCleary Events

www.mcclarycivicrenewal.org

McCleary, WA



McCleary Civic
Renewal Council Board
of Directors

PO Box 603
McCleary, WA 98557

DESCRIPTION

- ① **Registration and Finish line**
Traffic barricade, cones, and temporary power (generator). Registration booth and arch will be placed in the street. Traffic barricade at 3rd and Simpson W crosswalk to grass median, arrow paint on street. Participants will have a map and there will be course monitors at major intersections.
- ② **City Staff Support**
Staff support for blocking roads, placing safety cones/panels, place/operate temp power equipment, and police safety presence.
- ③ **Course and Event Safety**
By 7:00am event day
Cones and arrow markers placed along course. Approx. 20 cones or temporary traffic signage at intersections.
Police vehicle/volunteer vehicle and personnel at Third and Hemlock and at Maple and Main.

ADDITIONAL

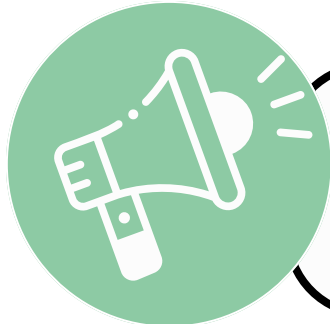
- NOTICES WILL BE POSTED IN COMMUNITY FACEBOOK GROUPS AND AT LOCAL BUSINESSES.
- ELMA GIRLS BASKETBALL TEAM ARE COURSE MONITORS.

SATURDAY

- CITY STAFF SUPPORT
 - 7:00-7:15 – POWER, BARRICADE PLACEMENT
 - 8:45-10:30 – POLICE VEHICLE AT KEY INTERSECTIONS
 - 10:30 – PICK UP POWER/GENERATOR, BARRICADES, CONES/SIGNS

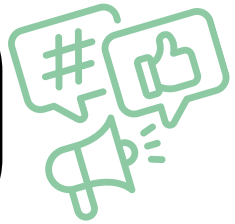


5 WAYS TO SUPPORT THE ANNUAL CITY-WIDE GARAGE SALE



PROMOTE

PROMOTE EVENT IN YOUR BUSINESS VIA SOCIAL MEDIA, READER BOARDS, FLYERS, WORD OF MOUTH, ETC. WE BELIEVE IN THE POWER OF REPETITION!



OFFER SPECIALS

BRING MORE SERVICE TO YOUR BUSINESS AND HIGHLIGHT OUR PARTNERSHIP. PEOPLE WILL BE IN TOWN LOOKING FOR DEALS AND SPECIALS. OFFER AN EVENT-THEMED PROMOTIONAL SPECIAL OR DEAL!



BE A SUPPORTER

SUPPORT THE PRODUCTION OR EVENT BY MAKING CONTRIBUTIONS IN THE FORM OF MONETARY DONATIONS AND DONATING ITEMS FOR EVENT PRODUCTION, RAFFLES, AND PRIZES. YOUR BRANDING ON GREAT PRIZES MAKES FOR A GREAT MARKETING!



PROVIDE SPONSORSHIP

PROVIDE SPONSORSHIP FOR THE EVENT BY MAKING A 3-5 YEAR COMMITMENT AS A "SUPPORTER" TO HELP ENSURE SUSTAINABILITY.



BECOME AN ORGANIZER

BE AN EVENT ORGANIZER BY FUNDING AND PROJECT MANAGING A COMPONENT OF THE EVENT FOR 3-5 YEARS. THIS PROVIDES INFRASTRUCTURE AND SHOWS PARTNERSHIP IN SHARED VISION FOR COMMUNITY ACTIVITIES AND ENGAGEMENT IN MCCLEARY.



YOUR GENEROUS SUPPORT AND SPONSORSHIP HAS MADE A TREMENDOUS IMPACT ON OUR CAUSE AND WE WOULD LIKE TO EXPRESS OUR SINCERE APPRECIATION FOR YOUR SUPPORT.

CONTACT US: ADMIN@MCCLEARYCIVICRENEWAL.ORG
WWW.MCCLEARYCIVICRENEWAL.ORG



GOVERNMENT SERVICES

City of McCleary

Quick Reference Guide

There are several government services in McCleary. This listing can help you find your way around and take advantage of the community services and support available here.

The City of McCleary is governed by a Mayor and five Council members. Citizens are invited to serve on Commissions that help inform and guide vision and operations.

City Council

Mayor

Commissions



CITY GOVERNMENT

100 South 3rd Street
McCleary, WA 98557

Phone: (360) 495-3667
Fax: 360-495-3097

Hours

Monday - Friday
8:00am - 4:00pm

City Hall is the one-stop-shop for the following services:

- Beerbower Park
- Cemetery
- Community Center
- Food Bank
- Fire Department
- Government and utility Updates
- Police Department

City Hall is closed daily from 12:30pm to 1:00pm for lunch.

City Hall

Public Utilities

Police Department



HELP & SUPPORT

Volunteer Fire Department

The McCleary volunteer firefighters give their time from home to help the citizens of McCleary. They are a very humble group of volunteers that rarely receive the credit deserved.

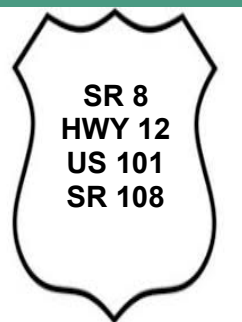
McCleary Food Bank

Address: 100 South 3rd Street

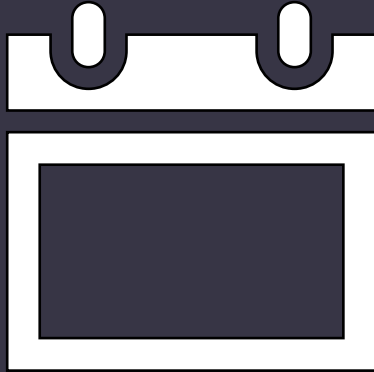
McCleary, WA 98557

Open twice per month on the 2nd and 4th Mondays from 8:30am - 11:00am
Located across from City Hall in Park Building B

Highway Junctions



The McCleary Firefighters' Association is dedicated to fire and rescue services serving the city of McCleary as well as Grays Harbor Fire District #12. The Firefighter's Association is made up of generations of current and past Firefighters that serve the area. While they are associated with the city of McCleary as well as district 12, they are an independent association with their own governing body.



FACILITIES, PARKS, RESERVATIONS

Beerbower Park History

Beerbower Park amenities include plumbed restrooms, playground, softball field, baseball field, soccer field, basketball hoop, pickle ball court, large grass area for family activities, park kitchen and covered eating area. The park is the former site of the Simpson Timber Company sawmill, planing mill, and other shops. The Simpson Door

Company, one of the oldest continuously operating door plants in the nation, is McCleary's main industry and largest employer. The park is named after a former McCleary City Council Member and Mayor, Ernie Beerbower, and it is the site of the McCleary Bear Festival, Christmas in McCleary festivities, National Night Out, and many other community events. The field, kitchen, and covered eating area may be reserved.

McCleary Cemetery

Address:

816 W Simpson Avenue,

McCleary, WA 98557

Information Call City Hall:

(360) 495-3667

McCleary Community Center

Address: 726 W Simpson Avenue,
McCleary, WA 98557

Rental Fee: \$150

Deposit: \$200

Amenities: Tables, chairs, Wi-Fi, oven,
stove, refrigerator/freezer, cleaning
supplies.

Max occupancy: 75

Reservations: Call City Hall

(360) 495-3667

Beerbower Park

Address: 100 South 3rd Street
McCleary, WA 98557

Park/ Kitchen/ Covered Area
Facilities Reservations:

Rental \$50.00

Deposit + \$150 rental

Reservations: Call City Hall

(360) 495-3667



FOUNDATIONAL SERVICES

McCleary Timberland Library History

The current McCleary Library opened in 2003 as a result of a joint project of the City of McCleary, Timberland and the Friends of the McCleary Library. The current 2112 square foot building was formerly a video store which was remodeled and expanded to provide more space for materials, computers, and programs. The old building had been Timberland's smallest library at just over 600 square feet.

The City of McCleary contracted for library service from TRL in 1969 and annexed to the district in 1982. The McCleary library was closed December 1985 and the McCleary Book Nook was established. The Book Nook, which was run by volunteers, was not a full-service library and served as a convenient access and referral point to the full range of TRL's resources and services. A full-service library was reopened February 1988.

McCleary is the first Timberland Regional Library to pilot **Expanded Access Hours (EAH)**. This program offers registered patrons access to the library in addition to staffed operating hours.

McCleary Elementary School

Address: 611 South Main Street
McCleary, WA 98557

(360) 495-3204

McCleary Post Office

Address: 117 S 4th St,
McCleary, WA 98557

Phone: (800) 275-8777

McCleary Timberland Library

Address: 121 S 4th St,
McCleary, WA 98557 121

(360) 495-3368