

City of McCleary

STAFF REPORT



To:	Mayor Andrea Dahl and City Councilmembers
From:	Darrin C. Raines, City Administrator
Date:	September 9, 2026
Department:	City Hall

Action Items

Item 1) I&I Grant/Loan: This item was approved at the meeting in August, however we need this approved by council resolution, so this will need to be brought back to the council again so we can complete this step.

Item 2) RFP for IT Services: We are requesting approval to advertise a Request for Proposals (RFP) for IT services for the entire city. Our current provider's contract expires here soon, so we would like to start the RFP process in September and bring you a new contract for consideration in October.

Part of this agreement will include working with staff on our connectivity issues in our facilities including the Community Center. Dalyn and Paul have been researching our current issues and have produced some great ideas.

In your packet is the draft RFP.

For Information Only

Item 1) Building / Planning Department: Bradley and Dalyn have been busy already working on preparing information for our first Planning Commission meeting on September 14th. We are looking forward to working with our commission members consisting of:

Mark Vessey
Peggy Utesch
Missi Olson
Fred Martin

We are still looking for one additional member, so if you know of anyone interested, please have them send a letter of interest to Mayor Dahl.

Item 2) Utility Projects: Our Utility Manager Kevin Trehwella and Public Works Foreman Cory Marsh continue to research and plan for upcoming utility projects. Kevin and Joe have been busy researching new communications options that will protect our cyber security concerns for our wells, treatment plant, and lift stations. We hope to bring potential solutions forward later in September.

Cory has been getting materials together to complete a storm drainage project that is being funded by FEMA mitigation funds, as well as preparing for a watermain replacement project.

Item 3) Beerbower Park Renovation Update: We received the **DRAFT** Cultural Resources Study from NW Heritage Consultants this past week. As expected, there are no major surprises, however I do need to reply to a couple of items and send them back to the

consultant. As soon as my comments are included in the document, we will be able to begin park renovations.

Item 4) The Ranch at Camp Creek Annexation- Yesterday September 2nd, the Grays Harbor County Boundary Review Board held a meeting to review and approve a Resolution approving the annexation of “The Ranch at Camp Creek” also known as the Studer Property. As soon as I find out the next steps, I will forward that information.

Respectfully,

Darrin C. Raines
City Administrator