

City of McCleary

STAFF REPORT



To:	Mayor and Council
From:	Dalyn Beaulieu
Date:	September 1 st , 2026
Department:	Building/Conservation/Code Enforcement/IT

Good evening, Mayor and Council,

Building Department:

A SEPA was submitted to the Department of Ecology for the Culvert Maintenance Project. The project involves vegetation removal at an existing culvert, with no excavation or in-water construction. A Determination of Non-significance (DNS) has been issued. This is an informational item only. The SEPA comment period closes September 21, 2026.

Complaints:

Code Enforcement matters include: **10.20.010 (C)(D)(E) 8.16.20 (1)(3)(6)(7abc)(8)**

Proactive actions continue to be taken to communicate vegetation concerns with courtesy door tags.

Consistent communication and signature on the Voluntary Compliance Form have been established for case 26-0005.

IT RFP Request:

The City's current IT services agreement is approaching expiration, and staff recommends issuing a Request for Proposals (RFP) to secure qualified technology services. The selected vendor will provide ongoing support for the City's information technology infrastructure, cybersecurity, network management, help desk services, and strategic technology planning.

ACTIVITY	TOTAL	Notes
Customer Service	23	
Permits Issued	3	
Plan Reviews	0	
Inspections Performed	3	
Complaints Received	1	
Code Violations Identified	2	Code10.20.010 (C)(D) (E) 8.16.020 (1)(3)(6) (7abc) (8)
Communications	2	
Nuisance Letters	1	
Thank you, Compliance Letters	0	
Lemay's Garbage Letters Sent	0	

Conservation Program

Month	Applications Received	Conservation Permits Issued	Rebates Paid This Month	Total Rebates Paid to Date
Sept.	0	3	\$0	\$25,640.33