



City of McCleary: **STAFF REPORT**

<b>To:</b>	Mayor Miller and City Council Members
<b>From:</b>	Dalyn Davis
<b>Date:</b>	April. 3rd, 2025
<b>Department:</b>	Building Permitting/Conservation Program/Public Works

Good evening, Mayor, and Council,  
I wanted to take a moment to provide an update on some crucial matters that have been unfolding in the city of McCleary.

**Code Enforcement and Complaints:**

Code Enforcement matters include: **6.04.020,8.16.20(13)(1)**

Our department has received 0 written complaints. The status of the one previous complaint is: Documentation has been provided to the City Attorney. We believe in maintaining the integrity of our city. Thank you for entrusting us with the responsibility of serving you, the wonderful citizens of McCleary.

**Building Department**

<b>ACTIVITY</b>	<b>TOTAL</b>	<b>Notes</b>
Customer Service	21	
Building Permits Issued	0	
Plan Reviews	0	
Inspections Performed	3	
Complaints Received	2	Verbal communication needs Nuisance Form
Code Violations Identified	2	Code 6.04.020 8.16.020 (13: 1)
Verbal Communication	0	
Nuisance Letters Sent	0	
Lemay's Garbage Letters Sent	0	

**Surplus:**

DES Surplus Operations has two titles in hand. I am waiting on confirmation that they have received the last one to start the selling process of the only 3 vehicles left. Miscellaneous surplus will be hauled to surplus operations the week before the City Wide Clean-Up. After City Wide Clean-Up the City should be purged of items needing to be rid of.

**Conservation Program**

<b>Month</b>	<b>Applications Received</b>	<b>Conservation Permits Issued</b>	<b>Rebates Paid This Month</b>	<b>Total Rebates Paid to Date</b>
March 31st	1	1 Window Rebate	\$1,170.00	\$5,119.80