City of McCleary

STAFF REPORT

To:	Mayor Andrea Dahl and City Councilmembers
From:	Darrin C. Raines, City Administrator
Date:	November 4, 2026
Department:	City Hall

Action Items

Item 1) **Sewer Effluent Pump Rebuild:** As I mentioned in my last Council Report, we recently had a service call to remove a sewer effluent pump with a delivery to Utilities Service Co., Inc. for a rebuild inspection. Once in the shop, they disassembled the motor, checked all bearing housing and shaft fitment. The dissembled pump has a broken seal. They also removed impellers from bowl assembly and found severe wear in the bowl castings.

They determined the pump needs to be cleaned and revarnish stator windings, supply and install new bearings, with assembly and testing.

Findings: Pump cannot be repaired, they would supply a new bowl assembly and reassemble unit, deliver to site, install and connect electrically, set impellers to proper specs and test for proper operations. **Total materials & labor: $34,000**.

We have been in contact with Department of Ecology to see if we can use their emergency funding. DOE said they have a **0% loan option for 5 years.** If we choose to pursue this option, we will need Mayor Dahl to declare an emergency to qualify for this funding option. This is considered an emergency as this sewer effluent pump is what feeds the new Chiller System that was installed earlier this year and is an essential component to making sure our discharge effluent is within temperature parameters required by the Department of Ecology and our Wastewater Discharge Permit. We are currently in violation of our Discharge Permit and are at risk of a daily fine from the Department of Ecology if we do not replace this pump immediately as this has an adverse impact on the stream that we discharge too.

For Information Only

Item 1) **Planning and Community Development Services:** We are in need of a comprehensive update of Titles 15 through 18 of the McCleary Municipal Code, creation of a new Title 19 addressing code enforcement, and preparation of every ordinance, form, notice, and administrative document required to adopt and implement the update.

This is a 3 phased need, of which $9,500 is funded by the Washington State Department of Commerce GMA Periodic Update Grant. Phase 2 is the update of Titles 15 through 18, and Phase 3 is the creation of Title 19.

We will be advertising an RFQ – Request for Qualifications for Planning and Community Development Services. We will submit this for advertisement on Friday 10/30/26 with a due date of 11/20/26. This will give us one week for evaluations, with an expected selection date of 12/2/26.

Item 2) **FEMA Update for 4906DR-WA:** I'm happy to report almost all the work from this Disaster in December 2025 has been completed. I want to thank Paul Nott and Austin Neary for their outstanding work representing Light & Power, and Cory Marsh from Public Works in not only getting most of this work done already, but for their assistance in working with FEMA on the project estimating, reporting, and endless meetings attended to bring the City of McCleary to date, **$43,138.26** in federal funds.

This is a process that I have had several opportunities over the years to experience, and this was the first opportunity for Paul, Austin, and Cory. I'm sure they will tell you it is not an easy process, however all 3 did an outstanding job and this was a great training opportunity for them.

Item 3) **I&I Grant/Loan*:*** We are opening any submitted RFQ's for the Engineering Services for the I&I Study on Monday November 2nd. We will bring to the November 18th meeting the recommended Consulting Firm for approval by the City Council.

Item 4) **GHCOG - SWRTPO TAC Committee:** On Wednesday October 28th, I attended a meeting with the Grays Harbor Council of Government, Southwest Washington Regional Transportation Planning Organization as a member of the Technical Advisory Committee for GHCOG. We discussed upcoming construction projects in the Olympic Region, Local Agency Maintenance Agreements with WSDOT, and safety needs in our communities.

One of the projects I discussed for McCleary with the potential growth we may receive, and the increased freight and mobility challenges we are seeing, is the intersection of Summit Road and Simpson Road (SR 108). I was able to discuss the need for an evaluation of this intersection for improvements, including evaluating a possible roundabout.

Item 5) **YMCA Update:** Mayor Dahl and I had an opportunity to meet with YMCA of Grays Harbor staff, YMCA Consultants, Rognlin's and Summit Pacific representatives to discuss the possible location of a McCleary YMCA. There was a presentation of statistics on how many people were contacted within the potential service area, interest of potential users, demand statistics, a draft financial model, and recommendations going forward.

After evaluating McCleary versus other East County areas, the recommendation is to locate in the McCleary community when and if enough growth occurs, or if there are future partnering opportunities to operate a facility. The need is there according to many of the statistics to provide some of the services that are currently provided by the YMCA of Grays Harbor, but currently not enough projected demand to operate a full-blown facility with many of the amenities like we have at the facility in Hoquiam.

Planning and studies will continue looking for opportunities to place a facility of some sort in McCleary when and if the demand arises after projected growth occurs, as well as if opportunities arise to locate in some sort of combined facility.

Other possibilities that will continue to be investigated are financial models that could make a smaller facility feasible with other outside operational funding sources.

Respectfully,

Darrin C. Raines
City Administrator