

CITY OF MAUSTON, JUNEAU COUNTY, WI
COMPREHENSIVE PLAN UPDATE

Anticipated Summary of Activities and Timetable

(Subject to Revisions)

Action	Party Responsible	Date Range
1. Common Council Meeting #1: Selection of Consultant. Authorization to proceed with plan update.	Common Council	NLT September 29, 2025
2. Draft Public Participation Plan: amend schedule if needed	Vierbicher	September 30, 2025
3. Vierbicher Internal Kick-Off Meeting	Vierbicher	October 10, 2025
4. City Plan Commission Meeting #1: Project Kickoff: Agree upon objectives, activities, data sources, timeline, responsibilities, deliverables, and to establish a Public Participation Plan. What has been completed since the last Plan was created? Consultant documents the City's suggestions for edits.	City PC / Vierbicher	Est. October 15, 2025
5. Staff/Vierbicher communication	City Staff/ Vierbicher	Throughout Process
6. Common Council Meeting #2: Approval of Public Participation Plan via Resolution.	Common council	October 28, 2025
7. Gather updated community data / mapping	Vierbicher	October 2025
8. One (1) In-Person Public Engagement Event	City / Vierbicher	Est. November 2025
9. Prepare the Plan document based upon Public Engagement Event & City input (subsequently update data or maps if information changed).	Vierbicher	October 27- December 26, 2025
10. Draft Version 1 of Plan sent to City to prepare for review discussion with City staff	Vierbicher	December 29, 2025
11. Review Draft Version #1 with City Staff Review Draft Version 1 of the Plan, suggest edits	City staff / Vierbicher	January 6, 2026
12. Prepare Draft Version 2 of the Plan	Vierbicher	January 7-14, 2026
13. Draft Version 2 of the Plan sent to City for Plan Commission packets.	Vierbicher	January 15, 2026
14. Public notice sent to eligible newspaper	City Clerk	January 15, 2026
15. Public Presentation / City Plan Commission Meeting #2 Recommending Draft Version 2 of Plan to Common Council	Vierbicher	January 21, 2026



Timeline for City of Mauston Comprehensive Plan Update

16. Public notice published in eligible newspaper <i>(required 30 days before hearing)</i> – and Draft Comprehensive Plan available for viewing on website and at City Hall.	Newspaper	NLT January 24, 2026 (thirty days before February 24, 2026)
17. Any requested edits to Draft Version 2 of the Plan; City must have Draft Version 2 copy to post onto City website	Vierbicher	January 22-23, 2026
18. Common Council Meeting #3 – Potential Adoption: - Public Hearing - Potential approval of Plan (by Ordinance)	Common Council / Vierbicher	February 24, 2026 (regular Common council Mtg.)
19. Copy of adopted Comprehensive Plan sent to agencies specified in Wis. Statutes Sec. 66.10013(b)	Vierbicher/ City Clerk	February 25, 2026

City Plan Commission meets Thursdays @ 6:30 PM in City Hall

Common Council meets 2nd and 4th Tuesdays of the month @ 6:30 PM in City Hall

