

Public Participation Plan for Comprehensive Plan Update City of Mauston, Juneau County, Wisconsin

Approved by Common Council: October 28, 2025
Recommended by Plan Commission: October 23,
2025

PURPOSE

Recognizing the need for comprehensive planning in accordance with the Wisconsin "Comprehensive Planning" legislation, The City of Mauston is updating its Comprehensive Plan consistent with Wis. Stat. [§66.1001](#). Per the Statutes, the City of Mauston will provide updates to its Comprehensive Plan at a minimum interval of once every ten (10) years.

For the Comprehensive Plan to operate effectively and to address the needs of the citizens of the City of Mauston, the entire population must be kept informed. The decision-making process must be open and consistent with state regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The City of Mauston designates the City of Mauston Plan Commission ("the Plan Commission") as the steering committee to guide the update of the Comprehensive Plan.
2. Emails detailing progress shall be provided to City staff throughout the planning process. City staff will pass along the updated information to Common Council.

CITIZEN PARTICIPATION

1. The City of Mauston designates the Plan Commission as the steering committee to guide the update of the Comprehensive Plan.
2. Notice of these Plan Commission meetings will be posted by the City of Mauston in the standard manner of posting public meetings.
3. One (1) Public Engagement Event will be facilitated by Vierbicher ("The Consultant"), likely in November 2025, with the community feedback incorporated into the Comprehensive Plan.
4. The Plan Commission will hold a public meeting to allow residents of the City of Mauston the opportunity to provide input concerning the Comprehensive Plan and comprehensive planning process. At a later meeting, citizens will have the opportunity to comment on a draft version of the Plan. The Plan Commission may then recommend the Comprehensive Plan to the City of Mauston Board for adoption.
5. A Draft Version of the Plan will be available for thirty (30) days to allow residents to review and provide comments. The City of Mauston will have a copy at the City of Mauston Hall, and on the City of Mauston website, for review.
6. A public hearing will be held at the City of Mauston Common Council to review the

Comprehensive Plan. After the public hearing has been held, the City of Mauston Board may approve the Comprehensive Plan via ordinance.

NOTICE OF HEARINGS

1. Per Wis. Stats. [§66.1001\(4\)\(d\)](#), the required public hearing by the City of Mauston Common Council must be preceded by a Class 1 notice under [Wisc. S.S. Ch. 985](#) that is published at least 30 days before the hearing is held. The political subdivision or regional planning commission may also provide notice of the hearing by any other means it considers appropriate. The Class 1 notice shall contain at least the following information:
 - The date, time, and place of the hearing.
 - A summary, which may include a map, of the proposed comprehensive plan or amendment to such a plan.
 - The name of an individual employed by the local governmental unit who may provide additional information regarding the proposed ordinance.
 - Information relating to where and when the proposed comprehensive plan or amendment to such a plan may be inspected before the hearing, and how a copy of the plan or amendment may be obtained.

REQUIRED PUBLIC HEARINGS

1. A required public hearing shall be held at the City of Mauston Common Council before the City of Mauston Common Council may consider approving the adoption of the Comprehensive Plan via ordinance.

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. City of Mauston Staff will maintain, at City Hall, a record of all citizen participation efforts including minutes of meetings, and copies of notices and brochures.

NON-ENGLISH-SPEAKING PERSONS

1. The City of Mauston and Consultant will make efforts to assure City of Mauston residents equal opportunity in the public participation process.