



COMMON COMMITTEE MEETING MINUTES

March 24, 2026 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Common Council meeting was called to order on Tuesday, March 24, 2026, at 6:30 p.m. by Mayor Darryl Teske. Members present were Jim Allaby, Mary Bender, Barb Hoilien, Casey Radcliff, and Kayla Thomas. Also present were Police Chief Mike Zilisch and Deputy Clerk Carole Wolff. Absent were Vivian Gabower, Leanna Hagen, and City Administrator Daron Haugh.
2. **Pledge of Allegiance:** Mayor Teske led the Pledge of Allegiance.
3. **Minutes:** Motion by Thomas, seconded by Bender, to approve the March 10, 2026, minutes. Motion carried by voice vote.
4. **Citizens Address to the Council:** None
5. **Reports from Committees, Boards, and Commissions:** Hatch Public Library Update: A representative of the Library reported that the upstairs carpet replacement is underway and the lower level is expected to be completed by May. The project is progressing well, and appreciation was expressed to the City for assistance with grant funding and financial management.
6. **Ordinance, Licenses, and Permits Committee**
 - a. Ordinance 2026-2083 Amending Chapter 32, Streets and Sidewalks, Article I, Sec. 32-5(b): The first reading was completed.
 - b. Ordinance 2026-2082: Motion by Allaby, seconded by Bender, to approve Ordinance 2026-2082, Amending Chapter 32, Enforcement and Penalties, Article I, Sec. 32-2. Motion carried by voice vote.
7. **Finance and Purchasing Committee Report**
 - a. Vouchers: Motion by Radcliff, seconded by Hoilien, to approve vouchers in the amount of \$700,752.77. Motion carried by unanimous voice vote.
 - b. Pay App #7: Motion by Radcliff, seconded by Hoilien, to approve Pay App #7 payable to Market & Johnson, in the amount of \$304,911.41. Motion carried by unanimous voice vote.
 - c. Change Order #24: Motion by Radcliff, seconded by Bender, to approve Change Order #24, payable to Market & Johnson, in the amount of \$16,436.64. Motion carried by unanimous voice vote.

- d. Change Order #25: Motion by Radcliff, seconded by Hoilien, to approve Change Order #25 payable to Market & Johnson, in the amount of \$1,041.11. Motion carried by unanimous voice vote.
- e. Change Order #26: Motion by Radcliff, seconded by Hoilien, to approve Change Order #26, payable to Market & Johnson, in the amount of \$1,056.44. Motion carried by unanimous voice vote. Discussion followed noting that the library renovation is progressing well, with the basement expected to be completed by May 2026. The change orders are being funded by the library certificate of deposit (CD) and not by City funds.

8. Police Chief's Report

- a. February Report: Police Chief Zilisch reviewed the report highlighting the success of the YANA program and proactive efforts by officers to ensure community safety.
- b. 2025 Report: Zilisch reviewed the 2025 report, highlighting accomplishments and challenges.

9. City Council Report: Nothing to report.

10. Mayor's Report

- a. Amending the Employee Handbook: Inclement Weather Policy: Discussion occurred regarding the current policy, which allows employees to use personal or benefit time or make up missed time when City offices are closed, while essential personnel are not affected. Council members discussed potential flexibility, including remote work options where appropriate and allowing unpaid time without impacting performance evaluations. It was noted that the Mayor or City Administrator should have authority to close the office if warranted by weather. Council members agreed the policy should be rewritten to provide further clarification.

11. City Administrator's Report

- a. Open Book and Board of Review: Open Book will be held on May 8, 2026, from 10:00 a.m. to 4:00 p.m. by phone, and the Board of Review will be held on June 9, 2026, from 5:00 p.m. to 7:00 p.m. These dates were reviewed.

12. Adjourn: Motion by Hoilien, seconded by Thomas, to adjourn. Motion carried by voice vote. Meeting adjourned at 7:26 p.m.

Chair

Date