



## BOARD OF REVIEW MINUTES

June 3, 2025 at 5:00 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Mauston Board of Review met on Tuesday, June 3, 2025, in the Council Chambers of Mauston City Hall. Chair Daron Haugh called the meeting to order at 5:00 p.m. Members present were Barb Hoilien, Rick Noe, Leanna Hagen (via phone), Courtney Ray, Mary Bender, Kayla Thomas, and City Administrator Daron Haugh. Also present were Assessor Tony Robley and Municipal Court Clerk Carole Wolff. Absent were Jim Allaby and Mayor Darryl Teske.
2. **Appointment of Chair:** Motion made by Noe, seconded by Thomas, to appoint Haugh as Chair. Motion carried.
3. **Appointment of Vice-Chair:** Motion made by Bender, seconded by Noe, to appoint Kayla Thomas as Vice-Chair. Motion carried.
4. **Minutes:** Motion made by Noe, seconded by Bender, to approve the May 21, 2024 meeting. Motion passed.
5. **Clerk's Report:** Haugh confirmed that all required Board of Review and Open Meeting notices were properly published as follows:

The Long Combined Notice (covering Open Book and Board of Review) was published on April 24, 2025.

The Combined Short Notice was published on May 8 and May 15, 2025.

Haugh also confirmed that the Open Book session was held on May 14, 2025, from 5:00 p.m. to 7:00 p.m. Board of Review training was completed by Bender on April 17, 2025. Additionally, Haugh verified compliance with the Confidentiality of Income and Expense Information Ordinance, in accordance with State Statute §70.47(7)(af).

Robley reported that there were no new laws affecting the Board of Review.
6. **Annual Assessment Report:** No longer required. Nothing to report.
7. **Assessment Roll and Sworn Statements from the Clerk:** No sworn statements were submitted.
8. **Review of Assessment Roll and Perform Statutory Duties:** The Board performed the required statutory duties. Haugh confirmed with Robley that the Open Book changes are incorporated into the assessment roll.
9. **Allow Taxpayers to Examine Assessment Data:** No taxpayers appeared.
10. **Consideration of Requests (During First Two Hours):** Motion made by Haugh, seconded by Noe, to recess until 7:00 pm or until a taxpayer shows up. Motion carried at 5:37 p.m. Motion made by Haugh and Seconded by Noe, to resume. Motion carried at 6:57 p.m.

**11. Appearances by Citizens:** None Appeared.

**12. Adjourn:** Motion made by Haugh, seconded by Noe, to adjourn. Motion carried at 7:00 pm.

---

Chair-Daron Haugh

---

Date