



## COMMON COUNCIL MEETING MINUTES

February 13, 2024 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Mauston Common Council met in a regular session on Tuesday, February 13, 2024. Mayor Dennis Nielsen called the meeting to order at 6:30 pm. Members present were Donna McGinley, Leanna Hagen, Jim Allaby, Rick Noe, and Darryl Teske. Also present were Mayor Dennis Nielsen, City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy.
2. **Pledge of Allegiance-** Mayor Nielsen led the pledge.
3. **Minutes-** Motion made by Noe, Seconded by Hagen to approve minutes of January 23, 2024. Motion carried.
4. **Citizens' Address to the Council-** None
5. **Reports from Committees, Boards, and Commissions-** McGinley shared the 2023 Ambulance Report which she will get to Nicole to be emailed to the council.  
  
Noe provided a briefing regarding the airport meeting and the progress of the runway project. Those interested in participating in the project are invited to join the Master Plan Hearing Committee, which will convene monthly until July. If interested, please inform Noe.
6. **Public Works Committee Report**
  - a. Motion made by Noe, Seconded by Allaby to approve the springtime tree planting on Water Street and the Memorial Tree at the Fire Station. Motion carried.
  - b. Director of Public Works - Nelson mentioned that with the rise in temperatures, the street sweeper has been deployed, and the team has been addressing street light repairs. Moreover, the City has reverted to conducting two clean-up sessions annually, scheduled for April and October.
7. **Finance and Purchasing Committee Report**
  - a. Motion made by Teske, Seconded by Noe to approve the vouchers for \$2,525,593.45. Motion carried by unanimous roll call vote.
  - b. Motion made by Teske, Seconded by Noe to approve Federal Grant Writing Policy and Procedure. Motion carried.
  - c. Motion made by Teske, Seconded by Hoilien to approve the payroll policy. Motion carried.
  - d. Motion made by Teske, Seconded by Noe to approve the Finance and Investment Policy. Motion carried.

- e. Discussion and action relating to waiving parcel no. 292510485 reversionary clause to put land back as a tax base.

Motion made by Teske, Seconded by Hoilien to waive the reversionary clause and put Parcel # 292510485 back onto the tax base. Motion carried.

- f. The motion made by Teske, Seconded by Hoilien to approve the purchase of the Fire Department laptop for \$1,178.87, including the 3-year warranty. Motion carried a unanimous roll call vote.

## **8. Personnel and Negotiation Committee**

- a. The personnel committee is currently in recess until after the council meeting on this item.
- b. Discussion and action relating to the New Hire Wage Step Request for Mercedes Ravenscroft  
Motion made by Noe, Seconded by Teske to approve the new hire wage request for Accounting Assistant Mercedes Ravenscroft to start at step #10 at \$20.60 per hour with a one-step increase in six months. Motion carried.

## **9. Fire Department Report**

- a. Allaby handed out January's updated report. He answered any questions anyone had.

## **10. Council Report - None**

## **11. Mayor's Report**

- a. Motion made by Noe, Seconded by Hoilien to approve the Mayoral appointments of Josh Andreasen to the library board and Vivan Gabower to the Zoning Board of Appeals. Motion carried.

## **12. City Administrator's Report**

- a. The Municipal Code Enforcement January report was reviewed and Haugh stated he had a meeting with them along with Chief Zilisch and Director of Public Works Nelson regarding how we would like to move forward with enforcement.

## **13. Adjourn**

Motion by Hoilien and seconded by Noe to adjourn. Motion carried. The meeting adjourned at 6:55 pm.

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City Administrator

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Date