



**OFFICIAL MINUTES OF MEETING  
POLICE AND FIRE COMMISSION  
POLICE AND FIRE COMMISSION  
5:30 PM, DECEMBER 20, 2023**

**Call to Order/Roll Call**

The Police and Fire Commission met on December 20, 2023 in the Council Chambers of Mauston City Hall. Chair McGuire called the meeting to order at 5:33 p.m. Members present were Jack Hammer, Bill Jones, Brian McGuire, and Katie Gruman. Absent was Gary Purvis. Also present Police Chief Mike Zilisch, Fire Chief Kim Hale, Assistant Fire Chief Brent Lenorud, and Fire Captain Jim Allaby.

**Minutes**

Jones/McGuire to approve the Minutes of the 11/16/2023 meeting. Motion carried by voice vote.

**Financial Report**

Gruman/Jones to approve the Financial Report as presented. Motion carried by voice vote.

**Fire Chief's Report**

The calls for service in November 2023 were reviewed and explained. Chief Hale reported that Firefighter Mark Brockman had resigned from the Fire Dept. after 17 years of service. The PFC would like to thank Firefighter Brockman for his service and dedication to the people of Mauston and the surrounding areas. It was noted that this was the last PFC meeting for Chief Hale as the Fire Chief. He was thanked for his dedication, service, and vision and a small reception was held after the meeting. McGuire/Jones to approve the Fire Chief's report. Motion carried on voice vote.

**Fire Personnel Christmas party at Fire Station**

Discussion and action relating to Fire Personnel Christmas party at the Fire Station. The Fire Dept asked to host their party at the Fire Station. The PFC was informed that the Chief had already requested permission from the City and no special permits were needed. The PFC was also told that the City Council had already approved this event at the station and that coverage from surrounding departments had been arranged. McGuire/Hammer to approve the request. Motion carried on voice vote.

**Police Chief's Report**

The November 2023 statistical reports were reviewed and explained. The total calls for service in November 2022 were 1219 while in November 2023, there were 1090. Last month, there were 1289 calls. Chief Zilisch reported that the PD had closed out a 2023 grant and that they were waiting to hear back from 2 other grants for which they had recently applied. Chief Zilisch also reported that the entire PD had recently recertified in CPR and that Officer Fish had resigned and accepted a position with another police department. Jones/Gruman to approve the Police Chief's report. Motion carried by voice vote.

## **Closed Session**

Hammer/Jones to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employment of Interim Fire Chief. Motion carried by unanimous roll call vote. Moved into Closed at 5:48 pm.

## **Reconvene in Open Session**

McGuire/Jones to move back into Open Session. Motion passed on voice vote. Reconvened in Open Session at 6:32 p.m.

## **Result of Closed Session Matters**

The PFC received a report from Jerry and Kevin from McMahon and Associates. They have had individual meetings with nearly all of the firefighters. McMahon and Associates does not recommend the hiring/appointment of an interim Fire Chief. Instead, beginning January 1, 2024, the PFC and the City recognizes McMahon and Associates as the management counsel to assist Assistant Chief Lenorud in the absence of a fire chief. Additionally, the McMahon consulting team has concluded that at this time, the City of Mauston should seek to fill the upcoming Fire Chief vacancy as a part-time position.

## **Adjourn**

Hammer/Jones to adjourn -- motion carried by voice vote -- meeting adjourned at 6:36 p.m. Next meeting -- January 24, 2024 at 5:30 pm at City Hall.

---

**CHAIR**

---

**DATED**