

City of Mauston

Exchange Online Migration

3RT Networks Contacts

Technical Lead – Eamon Nechvatal

Technical Support – Nathan Meeker

Project Manager – Shawn Horstman

City of Mauston Contacts

Daron Haugh

EXECUTIVE SUMMARY

City of Mauston has requested 3RT Networks' (3RT) services to provide budgetary numbers for migrating the locally hosted Exchange to Exchange Online.

OUTCOMES

- Setup and configure Microsoft 365 tenant.
- Install and configure Microsoft Entra Connect for hybrid configuration.
- Migrate existing mailboxes to the cloud.
- Decommission of the existing Exchange on-prem environment.

ASSUMPTIONS

- City of Mauston will supply a migration list containing all mailboxes and distribution groups that will be migrated (approximately 50).
- Exchange database file is approximately 190 gb
- 3RT will complete testing of mail flow after migration is completed.
- City of Mauston will purchase appropriate M365 licenses.
- Current M365 tenant is sufficient and doesn't need to be recreated in GCC (Government Community Cloud)

MILESTONES

- **Phase I – Environment Prep**
 - Assessment of current Exchange environment
 - SSL cert validation
 - Azure AD Connect setup
 - Identity validation
 - HCW (Hybrid Configuration Wizard) execution
 - Test mail flow (inbound/outbound)
- **Phase II – Migration Prep**
 - Set up Microsoft M365 Tenant
 - Microsoft Entra Connect
 - Hybrid Configuration
- **Phase III – Migration**
 - Migrate Mailboxes
 - Post-Migration Cleanup
- **Phase IV – Project Closeout**
 - Client knowledge transfer.
 - Close out meeting

OUT OF SCOPE

- Client-side setup of mobile devices.
- Client-side installation/setup of Microsoft Office Suite and 3rd party plugins
- Email filtering solutions (via M365)
- End-user training.

PROJECT MANAGEMENT

A 3RT Project Manager will be assigned to the effort to assist the engineer with planning and scheduling. In addition, the PM will work with the customer on scheduling meetings and project updates. During the project kickoff meeting ongoing scheduled meetings/updates will be determined with the customer.

The PM will be the main point of contact for the customer for any needed updates or to report issues throughout the length of the project.

Upon completion of the project 3RT Networks will have a project closure meeting.



Prepared for City of Mauston

COM - Exchange Migration

Quote#001049 v1

PREPARED FOR

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PREPARED BY

Devon Danielson
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Pro Services

DESCRIPTION		PRICE	QTY	EXT. PRICE
Labor-PS-Fixed Fee	Prof Services Labor Fixed Fee	\$4,500.00	1	\$4,500.00
	Migration to exchange online			
	Customer will be responsible for M365 licensing			
Subtotal:				\$4,500.00



Terms & Conditions

1. Prices are subject to change, without notice, in the event that the product manufacturer raises the price to 3RT Networks, LLC.
2. Payment term is "Net 10 Days" on all hardware, licenses and service contracts and will be billed upon verification of delivery.
3. Payment term is "Net 30 Days" on all 3RT Networks, LLC service hours and will be billed weekly.
4. Prices shown exclude taxes and shipping charges, where applicable.
5. Cabling: terminations, (re)configuration, testing and certification is not included in the pricing shown.

Acceptance and Incorporation by Reference

"Agreement") is between 3RT Networks (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date"). Both Provider and Client are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable document identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitute your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable. You may access the current version of the terms and conditions at any time by visiting <http://3rtnetworks.com/legal>.

[Master Services Agreement](#)

[Services Attachment for Managed Services](#)

[Data Processing Agreement](#)

[Service Level Objectives](#)

[Schedule of Services](#)

[Schedule of Third-Party Services](#)

[Service Attachment for Colocation](#)

[Service Attachment for Managed Security](#)



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Prepared for:

City of Mauston

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Quote Information:

001049

Version: 1
Delivery Date: 11/20/2025
Expiration Date: 12/18/2025

Quote Summary

DESCRIPTION	AMOUNT
Pro Services	\$4,500.00
Total:	\$4,500.00

**Please refer to last page for description of terms and conditions and Exhibits.

3RT Networks

City of Mauston

Signature: _____
Name: Devon Danielson
Title: Inside Sales
Date: 11/20/2025

Signature: _____
Name: Daron Haugh
Date: _____