



PERSONNEL AND NEGOTIATING COMMITTEE MINUTES

July 23, 2024 at 5:50 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Personnel Committee met on Tuesday, July 23, 2024, in the Council Chambers of Mauston City Hall. Chair Rick Noe called the meeting to order at 5:50 pm. Members present were Jim Allaby, Leanna Hagen, and Rick Noe. Also present were Mayor Darryl Teske (5:54 pm), City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy.
2. **Minutes-** The motion was made by Hagen and seconded by Allaby to approve July 9, 2024 minutes. Motion carried.
3. **Parks Superintendent Job description-** The motion was made by Allaby and seconded by Noe to recommend to the Council to approve the Parks Superintendent job description revision. Motion carried.
4. **Janitorial & Maintenance position-** The motion was made by Allaby and seconded by Hagen to recommend to the council to approve starting the recruiting process for the new Janitorial & Maintenance Job Position and provide the written job description at the next meeting. Motion carried.
5. **Adjourn-** The motion was made by Hagen and seconded by Allaby to adjourn. Motion carried at 6:30 pm.

Chair

Date