



FINANCE COMMITTEE MEETING MINUTES

February 13, 2024 at 6:15 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Finance and Purchasing Committee met in a regular session on Tuesday, February 13, 2024. Darryl Teske called the meeting to order at 6:18 pm. Members present were Darryl Teske, Barb Hoilien, and Rick Noe. Also present were Mayor Dennis Nielsen, City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy.
2. **Minutes-** Motion made by Noe, Seconded by Hoilien to approve minutes of January 23, 2024. Motion carried.
3. **Vouchers-** Motion made by Noe, Seconded by Teske to recommend to the council to approve the vouchers for \$2,525,593.45. Motion carried.
4. **Amendment to increase the threshold to capital expenditure requirement-** Motion made by Noe, Seconded by Hoilien to recommend to the council to approve the Finance and Investment Policy. Motion carried.
5. **Federal Grant Writing Policy & Procedure-** Motion made by Noe, Seconded by Hoilien to recommend to the council to approve Federal Grant Writing Policy and Procedure. Motion carried.
6. **Payroll policy-** Motion made by Noe, Seconded by Hoilien to recommend to the council to approve the payroll policy. Motion carried.
7. **Waiving Reversionary clause-** Motion made by Noe, Seconded by Hoilien to recommend to the council to waive the reversionary clause and put Parcel # 292510485 back onto the tax base. Motion carried.
8. **Laptop for the Fire Dept.-** Motion made by Hoilien, Seconded by Noe to recommend to the council to approve the fire department laptop for \$1,178.87 which includes the 3-year warranty. Motion carried.

9. **Adjourn-** Motion made by Noe, Seconded by Hoilien to adjourn. Motion carried. The meeting adjourned at 6:31 pm.

Committee Chair

Date