



New Hire Wage Step Request Form

Position: Accounting Assistant

Candidate Name: Mercedes Ravenscroft

Advertised Wage Range: Step 1 8 thru Step 17 22

Education: Meets Minimum? X Meets Preferred? _____ Has extra Certs? _____

- Years of experience: 1
- Requested Starting Step # 10 \$ 20.60
- With a 1 step increase at: 6 Month
- And a _____ step increase at: _____

Other requested step adjustment of: _____ Rationale: _____

Supervisor Signature: _____ Date: _____

City Administrator Signature: [Signature] Date: 2-7-24

Personnel Committee Recommendation: Approve: _____ Modify: _____

Details: _____

City Council Action: Approve: _____ Modify: _____

Details: _____