

Open Records Request Fees

Estimate

Final

Date Request Received: _____

Subject Matter/Topic: _____

Requested By: _____

Date Estimate Sent: _____

Response from requester: Proceed Do Not Proceed Date: _____

Date Fulfilled _____

Public Records Request Fee Schedule

Item	Quantity	Fee/unit	total	
Hard Copies				
<i>any paper records provided by copying a paper record or printing an electronic record</i>				
copies 1-sided		\$0.25		
copies 2-sided		\$0.40		
Fee Calc: copy and paper costs				
Paper to Digital				
<i>Includes scanning physical docs and saving them into a digital format for electronic distr.</i>		fee waived		
Digital to Physical				
<i>Includes copying records already in digital format onto physical medium for distribution</i>				
Fee Calc: cost of physical medium used				
Prices averaged from Staples 1/8/26				
DVD		\$1.99		
Flash drive - 8gb		\$7.99		
Flash drive - 16gb		\$15.99		
Flash drive - 32gb		\$12.49		
Digital to digital				
<i>Includes copying records from one digital format to another for distrib. (ie: email)</i>		fee waived		
Location Fees				
<i>May only be imposed if the cost of location alone is \$50 or more. Includes searching for and identifying responsive records but DOES NOT include redaction</i>			hour	
Generally, the rate for and actual, necessary, and direct charge for staff time should be based on the pay rate of the lowest paid employee capable of performing the task. Plus fringe benefits per Ordinance 2-2(c)(3)				
<i>lowest paid wage for staff capable of performing the task</i>				
Total Expense				

Schedule of Charges, Fees and Forfeitures Set Annually by Common Council

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 1/27/2026	Period (if applicable)
Admin	Admin	Misc.	Copies - Double Sided	\$0.40	each
Admin	Admin	Misc.	Copies - Single Sided	\$0.25	each
Admin	Admin	Misc.	NSF Check Charge	\$25.00	each
Admin	Admin	Misc.	NSF Check Charge-Utility Payment	\$25.00	each
Admin	Admin	Misc.	Personal Property Collection Costs	✓	1 hr cur labor rate/parcel. Divide cost between jurisdictions
Admin	Admin	Misc.	Research of Delinquencies, assessments, outstanding fees and charges	\$20.00	per parcel
Alcohol	Admin	Alcohol	"Class A" Intoxicating Liquor License	\$300.00	Annual or prorated
Alcohol	Admin	Alcohol	"Class B" Intoxicating Liquor License	\$300.00	Annual or prorated
Alcohol	Admin	Alcohol	Class "A" Cider Only License (as of 11/15 no fee)	\$0.00	publication costs only
Alcohol	Admin	Alcohol	Class "A" Fermented Malt Beverage	\$100.00	Annual/or fraction of year
Alcohol	Admin	Alcohol	Class "B" Femented Malt Beverage 6-month	\$50.00	6-mo period/or fraction of period
Alcohol	Admin	Alcohol	Class "B" Fermented Malt Beverage License	\$100.00	Annual/or fraction of year
Alcohol	Admin	Alcohol	Class "C"	\$100.00	Annual/or fraction of year
Alcohol	Admin	Alcohol	Operator's License	\$30.00	Annual/or fraction of year
Alcohol	Admin	Alcohol	Operator's License	\$15.00	After January 1 (operator licenses expire June 30)
Alcohol	Admin	Alcohol	Provisional Operator's License. Must apply for regular at same time and pay both fees	\$15.00	Must apply for regular at same time, pay both fees, have valid lic from diff muni. Valid 60 day issued by staff
Alcohol	Admin	Alcohol	Provisional Retail License. Must apply for regular retail license at same time and pay both fees	\$15.00	Must apply for regular retail at same time, pay both fees, Valid 60 day issued by staff
Alcohol	Admin	Alcohol	Temporary "Class B" wine (picnic-wine) Includes Wine Walks	\$10 per location	event
Alcohol	Admin	Alcohol	Temporary Class "B" Beer/malt beverage (Picnic-Beer) Includes Beer Walks	\$10 per location	event
Alcohol	Admin	Alcohol	Temporary Operator's License	\$0.00	non-profit/donate time-2/year, max valid 14 days
Business	Admin	Sales	Cigarette and Tobacco Products License	\$50.00	see State Stat
Business	Admin	Sales	Direct Seller Permit	\$25/\$100	week/calendar year
Business	Admin	Room Tax	Failure to file return and/or pay tax in timely manner	✓	See Room Tax Tab
Business	Admin	Sales	Flea Market Permit	\$50/\$150	week/calendar year
Business	Admin	Sales	Pawn Broker and Secondhand Article Dealers License	\$50.00	see State Stat
Business	Admin	Sales/Service	Taxicab operator's license fee	\$25.00	
Business	Admin	Sales/Service	Taxicab vehicle license application fee	\$25.00	
Business	PW	PW	Equipment Rental	✓	See Equipment Labor Tab
Business	PW	PW	Labor Rates	✓	See Equipment Labor Tab
Cemetery Services	PW	PW	Fees for lots, burials, markers, etc.(eff. 10/2023)	✓	See Cemetery Fee Sched 2023 Tab
Development	PW	PW	Driveway Permit	\$30.00	
Development	PW	PW	Excavation - when in City R-O-W	\$30.00	
Development	PW	PW	Excavation by Utility Companies (Optional)	\$500.00	Annual

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Revised Description	Dept	Description 1	Description 2	As of 1/27/2026	Period (if applicable)
Development	PW	PW	Street/Sidewalk Obstruction/Encroachment Use Permit	\$30.00	Per Week
Development	Utilities	PW/Sewer	New Service Diagram Deposit (to be paid with service application)	\$0.00	
Development	PW	PW/Sewer	Sewer connection alteration permit fee	\$25.00	
Development	PW	PW/Water	Groundwater monitoring well or borehole on city property	\$25.00	per well or borehole
Development	Zoning	Zoning	Application for Planned Dev. Districts - Deposit	\$500.00	
Development	Zoning	Zoning	Conditional Use Permit (Sec 22.905)	\$250.00	
Development	Zoning	Zoning	Extra-Territorial Zoning District additional fee	\$5.00	Plus Applicable Mauston Fees
Development	Zoning	Zoning	Parkland Dedication Fee-per unit	\$250.00	
Development	Zoning	Zoning	Signs for Permitted Uses	\$100.00	New sign/First Permit
Development	Zoning	Zoning	Signs for Permitted Uses	\$50.00	Refacing Existing Sign
Development	Zoning	Zoning	Site Plan Review Fees (Sec. 22.938(4))	✓	consultant fees may be imposed as needed
Development	Zoning	Zoning	Subdivision	\$500.00	Per lot. \$100 - Minimum
Development	Zoning	Zoning/Building	Alteration/Improvement: Shed <100 sq ft, same size window/door, roofing, siding, cabinets. No Inspection required	\$30.00	
Development	Zoning	Zoning/Building	Building Permit for Chicken Coop/Run (adopted 2020)	\$55.00	
Development	Zoning	Zoning/Building	Fence	\$30.00	
Development	Zoning	Zoning/Building	Municipal Well Recharge Area Contamination	\$500.00	per day Until Satisfactory Resolution

CITY OF MAUSTON BUILDING INSPECTION FEE SCHEDULE

Dept.	2026 GEC FEES TO CITY	2026 CITY FEES TO APPLICANTS
1. Residential Early Start	Zoning \$250.00	\$275.00
2. Plan Review (New One & Two-Family Dwellings)	Zoning \$85.00 per Unit	\$94.00
3. New Resid (incl garage, decks, basements) (mechanicals included)	Zoning 0.30 per sq ft / \$770.00 Minimum	0.33 psf / \$847 Min
4. Manufactured & HUD Dwellings for basements, attached garages, & decks (plus mechanicals, if needed)	Zoning \$385 Base fee plus \$0.30 per sq ft	\$425 Base/\$0.33 psf
5. Occupancy Certificate (New One & Two- Family)	Zoning \$85.00 per Unit	\$95.00
7. State seal	Zoning \$40.00	\$40.00
8. Plan Review (Residential Additions, Alterations and/or Remodels)	Zoning \$50.00	\$55.00
9. Residential Additions Erosion Control	Zoning \$100.00	\$110.00
10. Residential Additions (plus mechanicals)	Zoning \$200.00 Minimum / \$0.30 per sq ft	\$220 min / \$0.33 psf
11. Residential Remodels & Alterations (plus mechanicals)	Zoning \$150.00 Minimum / \$0.30 per sq ft	\$165.00 / \$0.33 psf
12. Residential Electrical (Incl Service Upgrade and/or Temp Electrical)	Zoning \$155.00	\$171.00
13. Residential Solar PV Systems Installation and Plan Review included in Permit Fee	Zoning \$0.00	\$0.00
13.1 System Rating AC: 0.1kW-15kW (includes Plan Review)	Zoning \$340.00	\$374.00
13.2 System Rating AC: Over 15kW	Zoning \$340.00 Minimum/ \$15.00 per kW over 15kW	\$374 min/ \$16.50

Schedule of Charges, Fees and Forfeitures Set Annually by Common Council

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Revised Description	Dept	Description 1	Description 2	As of 1/27/2026	Period (if applicable)
14. Residential Plumbing (Inspections)	Zoning	\$105.00			\$116.00
14a Residential Plumbing (Admin only- No Inspection Required)	Zoning	\$50.00			\$55.00
15. Residential HVAC (Inspection)	Zoning	\$105.00			\$116.00
15a Residential HVAC (Admin Only- No inspection Required)	Zoning	\$50.00			\$55.00
16.In Ground Pools (where applicable)	Zoning	\$275.00			\$303.00
CITY OF MAUSTON BUILDING INSPECTION FEE SCHEDULE					
	Dept.	2026 GEC FEES TO CITY		2026 CITY FEES TO	
17. Detached Garage or Sheds/Accessory Buildings (>100 sq ft) plus mechanicals	Zoning	\$175.00 Minimum / \$0.17 per sq ft		\$193 / \$0.19 per sq ft	
18. Sheds/Accessory Buildings (>100 sq. ft) plus mechanicals	Zoning	\$75.00			\$83.00
19. Fences	Zoning	City Issues Permit			\$30.00
20. Decks (over 24" high)	Zoning	\$175.00 Minimum / \$0.60 per sq ft		\$193.00/\$0.66 psf	
21. New One & Two Family Erosion Control	Zoning	\$150.00			\$165.00
22. Residential Temporary Occupancy	Zoning	\$200.00			N/A
23. Residential Fire Sprinkler and/or Alarm System	Zoning	\$250.00 Minimum/\$0.03 per sq ft		\$275.00/\$0.04 psf	
24. Re-Inspection for Corrective Actions Ordered- Inspection Requested Prematurely: Inspection Could Not be Completed- each additional Inspection	Zoning	\$85.00			N/A
25. Raze/Demo	Zoning	City Issues Permit			\$30.00
26. Preliminary Inspection for Relocation of Structure	Zoning	\$290.00			\$320.00
27. Commercial Early Start-Footings & Foundation Only	Zoning	\$400.00			\$440.00
28. Commercial Early Start- Plumbing & Electric in addition to Footings & Foundation Fee	Zoning	\$150.00 in addition to Footings & Foundation Fee		\$165.00	
29. Plan Review- (For buildings & systems not subject to formal review per Table SPS 361.30-1) 1. New Commercial Building or Structure 2. Alterations of Commercial Building or Structure (including minor alterations) 3. Addition of Commercial Building or Structure	Zoning	\$125.00			\$138.00
30. Commercial New Construction & Additions - <i>multi-family (3-family or more), Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing and</i>					
30.1 Construction	Zoning	\$250.00 Minimum / \$0.18 per sq ft		\$275.00/\$0.20 psf	
30.2 Electrical	Zoning	\$0.08 per sq ft		\$0.09 psf	
30.3 Plumbing	Zoning	\$0.08 per sq ft		\$0.09 psf	
30.4 HVAC	Zoning	\$0.07 per sq ft		\$0.08 psf	
30.5 Fire Sprinkler	Zoning	\$300.00 Minimum/\$0.05 per sq ft		\$350.00/\$0.06 psf	
31.1 Fire Alarm	Zoning	\$300.00 Minimum/\$0.05 per sq ft		\$330.00/\$0.06 psf	
32. Commercial Plumbing Protection Site Work	Zoning	\$0.20 per sq ft		\$0.22 psf	
33.Commerical Fire Protection Site Work	Zoning	\$0.20 per sq ft		\$0.22 psf	
34. Minimum Commercial Plumbing OR HVAC Fee	Zoning	\$150.00			\$165.00
35. Minimum Commercial Electrical Fee	Zoning	\$200.00			\$220.00
36. Commerical Occupancy	Zoning	\$150.00 per occupancy		\$165.00	
37. Commercial Remodel (plus mechanicals)	Zoning	\$250.00 Minimum/\$0.12 per sq ft		\$220.00/\$0.13 psf	

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Revised Description	Dept	Description 1	Description 2	As of 1/27/2026	Period (if applicable)
CITY OF MAUSTON BUILDING INSPECTION FEE SCHEDULE					
	Dept.	GEC FEES TO CITY		CITY FEES TO	
38. Commercial New Construction-Additions-Remodel for Storage Buildings or Shell Buildings (plus mechanicals)	Zoning	\$250.00 Minimum/\$0.10 per sq ft		\$275/\$0.13 psf	
39. Commercial Erosion Control	Zoning	\$250 First Acre \$75 each acre thereafter		\$275/ \$83	
40. Commercial Raze/Demo Building or Structure (includes Erosion Control)	Zoning	\$150 per building		\$165.00	
40a Interior Demolition (not to effect egress, structural items or bathrooms)	Zoning	\$150 per area		\$165.00	
41. Commercial Solar PV Systems Installation: system rating: AC: 0.1kW-25kW	Zoning	\$450.00		\$495.00	
41.1 Sys rating: AC: 25.1kW-50kW	Zoning	\$450 plus \$15.00 per kW over 15kW		\$495/\$16.50 over 15kW	
41.2 Sys rating: AC: 50.1kW-100kW	Zoning	\$825 plus \$10.00 per kW over 50kW		\$908/ \$11 over 50kW	
41.3 Sys rating: AC: 100.1kW-200kW	Zoning	\$1,325 plus \$7.00 per kW over 100kW		\$1,458/ \$7.70 over 100kW	
41.4 Sys rating: AC: 200.1kW-1MW	Zoning	\$2,025 plus \$2.00 per kW over 200kW		\$2,228/ \$2.20 over 200kW	
41.5 Sys rating: AC: Over 1MW	Zoning	\$3,625 plus \$25.00 per kW over 1MW		\$3,988/ \$27.50 over 1MW	
42. Signs-New/ Reface	Zoning	N/A		\$50.00/ \$30.00	
43.1. Grant Inspections	Zoning	\$85.00 per Hour		\$95.00	
43.2. Building Code Review	Zoning	\$85.00 per Hour		\$95.00	
43.3. Habitability Issues	Zoning	\$85.00 per Hour		\$95.00	
43.4. Re-Inspection for Corrective Actions Ordered	Zoning	\$85.00 Per hour		\$95.00	
43.5. Property Maintenance	Zoning	\$85.00 Per hour		\$95.00	
43.6. Liquor License Inspections	Zoning	\$85.00 Per hour		\$95.00	
43.7. Inspections for Administrative Permits	Zoning	\$85.00 Per hour		\$95.00	
44. Roofs, Siding, or Window/door replacements same size	Zoning	City Issues Permit		\$25.00	
Fire Dept	FD	FD Prev/Protct	Emergency Response Fee Fire/Emergency Event 3 hours or less	\$500.00	
Fire Dept	FD	FD Prev/Protct	Emergency Response Fee Fire/Emergency Event more than 3 hours	\$1,000.00	
Fire Dept	FD	FD Prev/Protct	Emergency Response Fee Miscellaneous Service Call	\$100.00	
Fire Dept	FD	FD Prev/Protct	Routine fire code annual and semi-annual inspection	\$0.00	
Fire Dept	FD	FD Prev/Protct	Routine fire code annual and semi-annual reinspection-failed	\$75 + \$100 for ea re-inspect.	
Fire Dept	FD	FD Prev/Protct	Routine fire code annual and semi-annual reinspection-passed	\$0.00	
Inspection	PW	PW/Water	Cross Connection Inspection	\$0.00	
Inspection	PW	PW/Water	Cross Conn Inspection fee reinspection - failed	\$75.00	
Inspection	PW	PW/Water	Cross Conn Inspection fee reinspection - passing	\$0.00	
Inspection	Zoning	Zoning/Building	Bed and Breakfast Establishment Inspection		
Inspection	Zoning	Zoning/Building	Inspections, Other - Zoning and Building	\$85.00	Per Hour
Inspection	Zoning	Zoning/Building	Wind Energy Conversion System	\$200.00	
Mobilehome PK	Admin	Mobilehome PK	Annual License Fee (\$100 minimum)	\$100 per 50 spaces or fraction of 50	per lot
Mobilehome PK	Admin	Mobilehome PK	Application for Extension of Park	\$100.00	
Mobilehome PK	Admin	Mobilehome PK	Application for New Park	\$200.00	
Mobilehome PK	Admin	Mobilehome PK	Monthly Parking Fee/Tax	✓	Set Annually by State Stat formula
Mobilehome PK	Admin	Mobilehome PK	Transfer of License	\$10.00	
Mobilehome PK	Zoning	Zoning	Parkland Dedication Fee-Mobilehome Park Dev/Expansion-per LOT	\$250.00	

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Revised Description	Dept	Description 1	Description 2	As of 1/27/2026	Period (if applicable)
Outsourced Svcs	Admin	Sales/Service	Ambulance Fee	\$12.00	Per month
Outsourced Svcs	Admin	Sales/Service	Public Transit/Shared-Ride Program Fares	✓	See Taxi Fares Tab
Outsourced Svcs	Utilities	PW	Garbage/Solid Waste collection fee residential property	\$15.43	Per month
Outsourced Svcs	Utilities	PW	Solid Waste collection fee mobile home parks	\$12.50	Per month
Rent/Regstr/Rsrve	Admin	PW/Parks	Band Shelter-Daily	\$50.00	per reservation form submitted
Rent/Regstr/Rsrve	Admin	PW/Parks	Boat Launch Permit	\$5.00	Daily
Rent/Regstr/Rsrve	Admin	PW/Parks	Boat Launch Permit Annual Sticker	\$25.00	Annual
Rent/Regstr/Rsrve	Admin	Misc.	Community Room Use-Deposit	\$50.00	per reservation
Rent/Regstr/Rsrve	Admin	Misc.	Community Room Use-Non-resident or non-local (plus deposit)	\$50.00	per reservation
Rent/Regstr/Rsrve	Admin	Misc.	Community Room Use-Sat.or Sun. (plus deposit AND non-resident/non-local)	\$50.00	per reservation
Rent/Regstr/Rsrve	Admin	PW/Parks	Non-resident Reservation Fee	\$75.00	
Rent/Regstr/Rsrve	Admin	PW/Parks	Park Concession Stand Reservation Fee (Plus Shelter res fee)	\$25.00	
Rent/Regstr/Rsrve	Admin	PW/Parks	Park Shelter Reservation Fee	\$50.00	per reservation form submitted
Rent/Regstr/Rsrve	Admin	PW/Parks	Park Special Event	\$100.00	plus \$500 deposit
Rent/Regstr/Rsrve	Admin	PW/Parks	Veterans Memorial Park Ball Field Lights (Plus ball field res fee)	\$25.00	per day
Rent/Regstr/Rsrve	Admin	PW/Parks	Veterans Memorial Park Ball Fields	\$50.00	per game x per day
Rent/Regstr/Rsrve	Admin	PW/Parks	Veterans Memorial Park Ball Fields - Practice	\$50.00	once per season
Sewer	Utilities	PW/Sewer	Sewer Connection-New Service	\$400.00	
Sewer	Utilities	PW/Water	Water monthly fixed and flow charges	✓	See Sewer Fixed/Flow Chgs Tab
Water	Utilities	PW/Water	Install Water Meter for new service	\$65.00	
Water	Utilities	PW/Water	Private Well - two (2) year permit - new/renewal	\$25.00	Two year permit
Water	Utilities	PW/Water	Reconnection Fee including reinstalling a meter and turning on water at the curb stop	\$65.00	
Water	Utilities	PW/Sewer	Sewer monthly fixed and flow charges	✓	See Water Fixed/Flow Chgs Tab
Zoning	Zoning	Zoning	Appeals of Zoning Decisions (Sec. 22.912)	\$200.00	
Zoning	Zoning	Zoning	Application for Interpretation (Sec. 22.911)	✓	
Zoning	Zoning	Zoning	Application for Variance	\$250.00	
Zoning	Zoning	Zoning	Floodplain Zoning Permits	\$50.00	Plus Regular Fees
Zoning	Zoning	Zoning	Permitted Uses	\$50.00	
Zoning	Zoning	Zoning	Shoreland-Wetland Zoning Amendments	\$200.00	
Zoning	Zoning	Zoning	Shoreland-Wetland Zoning Appeals	\$200.00	
Zoning	Zoning	Zoning	Shoreland-Wetland Zoning Permits	\$100.00	
Zoning	Zoning	Zoning	Special Meetings	\$200.00	
Zoning	Zoning	Zoning	Temporary Use Permit (Sec. 22.906)	\$50.00	Local non-profit org exempt, up to 2/per calendar year
Zoning	Zoning	Zoning	Zoning Amendments - Maps and/or Text	\$250.00	

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Revised Description	Dept	Description 1	Description 2	As of 1/27/2026	Period (if applicable)
Violation	PD	PW/Streets	Alternate Side Parking Violation	✓	See Parking Violations Tab
Violation	PD	Prop Impound	vehicle/property-impound storage	\$15.00	Per day
Violation	PW	PW	Mowing Offenses	✓	See Mowing-Shoveling Tab
Violation	PW	PW	Snow Clearing/Shoveling Offenses	✓	See Mowing-Shoveling Tab
Violation	PW	PW	Solid Waste Disposal, Generating	\$200.00	

**Fees Set by PW w/Council Approval
City Took Over Operation of the Cemetery in October 2020**

Current	Dep t	Description 1	Description 2	Set By
\$200.00	PW	Grave Lot-Full Burial/Cremains	One space for one grave	Pub Works w/Council Approval
\$200.00	PW	2nd Right of Burial		Pub Works w/Council Approval
\$300.00	PW	Perpetual Care-Full Burial/Cremains		Pub Works w/Council Approval
\$50.00	PW	Grave Marking-Full Burial/Cremains	for placing monuments	Pub Works w/Council Approval
\$750.00	PW	Grave Opening-Full Burial		Pub Works w/Council Approval
\$300.00	PW	Grave Opening-Cremains		Pub Works w/Council Approval
\$150.00	PW	+ Weekends-Full Burial/Cremains		Pub Works w/Council Approval
\$150.00	PW	+Holidays-Full Burial/Cremains		Pub Works w/Council Approval
\$150.00	PW	+Winter Full Burial/Cremains	frozen ground	Pub Works w/Council Approval
\$50.00	PW	Penalty for Late Payments-Per Week Columbarium Price		Pub Works w/Council Approval
\$2,300	PW	Top Row		Pub Works w/Council Approval
\$2,100.00	PW	Bottom 2 Rows		Pub Works w/Council Approval
\$2,500.00	PW	Middle 2 Rows		Pub Works w/Council Approval
\$1,600.00	PW	Ossuarium		Pub Works w/Council Approval

**CITY OF MAUSTON
2026 EQUIPMENT RENTAL RATES**

Equipment Description	2026		
	Hourly	Plus	Daily
Dump Truck <16,000 GVW	\$75.00		
Dump Truck w/Snow Plow or Sander	\$150.00	Sand/Salt	
sand/salt per ton	\$150.00		
sand/salt per yard	\$150.00		
Flat Bed Truck w/Hoist	\$75.00		
Pick-up Truck >1 ton	\$50.00		
Utility Truck w/Hoist - Bucket	\$100.00		
Street Sweeper (pick-up type)	\$150.00	Labor	
Front End Loader (3 yard)	\$150.00	Labor	
Utility Tractor	\$50.00		
Tractor w/attachments	\$75.00		
Tractor Loader and Backhoe	\$125.00		
Striping Machine	\$30.00		
Barricades, Flasher Stands and Traffic Cones	available only in emergency situations \$100.00 refundable damage deposit		
Portable Generator emergencies only	\$50.00	Fuel	
Concrete Saw			
Plus add'l charge of \$2/linear foot	\$25.00	Labor	
Jet Truck			
Plus add'l charge for water	\$200.00		\$0.00
Personnel Hourly Rate	\$55.92		
Personnel Hourly Rate when OT applies (1.5 X hrly rate)	\$83.88		
Personnel Hourly Rate for weekends and holidays (2.5 hrly rate)	\$139.80		

RENTAL RATES - ADDITIONAL INFORMATION

- 1. A \$50.00 damage deposit will be required on all rental equipment**
- 2. The City will not pick-up or deliver. Costs are portal-to-portal**
- 3. The decision to rent equipment will be made by the Director of Public Works**
- 4. Equipment w/operator is 1.5 times hourly rate (OT) for work over 40 hours; Saturday and Sunday is 2.5 times hourly rate**
- 5. Director of Public Works reserves the right to determine if a City equipment operator is to be used with a piece of equipment**

Mowing-Shoveling

For Each Offense, the cost billed to the responsible party shall be the greater of:

Listed fee

OR

costs incurred plus \$50 administrative fee

Mowing

Offenses incurred during a calendar year

\$100.00 1st Offense

\$200.00 2nd Offense

\$300.00 3rd and subsequent Offenses

Sidewalk Clearing/Shoveling

Offenses incurred during a snow season

\$75.00 1st Offense

\$150.00 2nd Offense

\$250.00 3rd and subsequent Offenses

Parking Violations		
Winter Alternate Side Parking Violations		
Citation amount escalates for multiple offenses within a snow season as per Mauston Code of Ordinances 36-113		
\$20	w/in 7 days of issuance	
\$40	1st notice issued on 8th day, 7 additional days to pay	
\$50	2nd notice issued 8th day after 1st notice, 5 additional days to pay	
	On the 6th day after 2nd notice, registration is suspended	
\$75	Must be paid to have license unsuspended	
Effective January 30, 2016		

Room Tax Reporting and Payments

See Code of Ordinances Chapter 34 - Section 34-1 for details

Failure to file room tax return or failure to pay room tax when due

Days Delinquent	Penalty
1-30	5% of tax due, but not less than \$50
31-60	15% of tax due, but not less than \$100
60+	25 % of the room tax due for the previous year or \$5,000, whichever is less.

Filing a late tax return and/or tax payment without paying the forfeiture, shall upon conviction, incur an additional \$100 forfeiture, plus the unpaid penalty, plus costs of prosecution

Sewer Fixed and Flow Charges

Sewer Monthly Fixed Meter Charges

Customer Class	5/8" - 3/4"	1"	1-1/4"	1-1/2"	2"	3"	4"
Allocation Factor	1	2.5	3.7	5	8	15	25
Residential	\$30.73	\$76.82	\$113.69				
Commercial	\$46.10	\$115.23	\$170.55	\$230.46	\$368.74	\$691.40	\$1,152.33
Industrial	\$46.10	\$115.23	\$170.55	\$230.46	\$368.74	\$691.40	\$1,152.33
Public Authority	\$46.10	\$115.23	\$170.55	\$230.46	\$368.74	\$691.40	\$1,152.33
Sand Ridge (2)					\$2,956.67		
WI Pride Cheese	Special	\$1,798.16					

Sewer Monthly Flow Charges per 1,000 Gallons

Customer Class	
Residential	\$3.44
Commercial	\$5.16
Public Authority	\$5.16
Industrial	\$5.16
Sand Ridge	\$6.87
Wis. Pride	Monitoring Required

Taxi Fares

Fares:

Adult (age 18 and older)	\$3.75
Student (age 5 – 17)	\$2.00
Elderly (age 60 and older)	\$2.00
Disabled	\$2.00
Children (age 4 and under)	
Accompanied by adult	\$-0-
Alone	\$2.00
Agency Fares (MCO's) (Managed Care Organization)	\$5.00
In-route Drive Through Charge per stop	\$1.50

Interim stop is on the route to destination (generally within 1 block of direct route).

No one leaves the vehicle (ie: drive through bank, drive through restaurant)

Out of Route Drive Through Charge per stop	Standard Fare Rates
Mileage Charge-per mile or portion of mile	\$1.50

Mileage charges begin and end at the Mauston city limits

Service Area: Maximum of 5 mile radius outside Mauston city limits

- All trips must originate or terminate within the City of Mauston (emergencies may be considered on a case by case basis by management)
- Mileage charges begin and end at the Mauston city limits

- Service is not provided outside the 5 mile radius except in the case of emergency or as a result of an emergency.

Hours of Operation:

*Seven Days Per Week	6:30a - 10:00p
*Mon-Fri, Two Vehicles on Duty	07:00a - 5:00p
*Saturday, Two Vehicles on Duty	9:00a - 5:00p
*Sunday, Two Vehicles on Duty	7:00a - 12:00p

Holidays: (no service)

- **New Year's Day**
- **Easter Sunday**
- **Thanksgiving Day**
- **Christmas Day**

Water Fixed and Flow Charges

Water Monthly Fixed Meter Charges

Meter Size	5/8" - 3/4"	1"	1 1/4"	1 1/2"	2"	3"	4"	6"	8"	10"	12"
Meter Fee	\$ 10.50	\$ 16.00	\$ 21.00	\$ 26.00	\$ 38.00	\$ 60.00	\$ 92.00	\$ 167.00	\$ 257.00	\$ 376.00	\$ 495.00
PSC 2018 Rate Case #3450-WR-105 Schedule Mg-1											
Public Fire Protection Fee	\$ 13.60	\$ 34.00	\$ 50.00	\$ 69.00	\$ 110.00	\$ 200.00	\$ 340.00	\$ 680.00	\$ 1,090.00	\$ 1,635.00	\$ 2,180.00
PSC 2018 Rate Case #3450-WR-105 Schedule F-1											
Private Fire Protection Fee	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 18.00	\$ 29.00	\$ 59.00	\$ 94.00	\$ 141.00	\$ 183.00
PSC 2018 Rate Case #3450-WR-105 Schedule Upf-1											

Water Monthly Flow Charges per 1,000 Gallons

PSC 2018 Rate Case #3450-WR-105 Schedule Mg-1

First 14,000 Gallons	\$3.61
Next 153,000 Gallons	\$3.48
Over 167,000 Gallons	\$3.25



ROOM TAX

TAXI FARES

PARKING VIOLATIONS

EQUIPMENT LABOR

MOWING SHOVELING

SEWER FIXED & FLOW CHGS

WATER FIXED & FLOW CHGS



CEMETERY FEE SCHED

GEC FEE SCHED

FEE SCHEDULE ADOPTED 2/9/2021

2020 for 2021 Adds	Current	Dept	Description 1	Description 2	Set By	Comment
\$55.00	\$0.00	Zoning	Zoning/Building	Building Permit for Chicken Coop/Run	Administration w/Council Approval	Ord 2020-2024. Permit fee is \$10 in addition to inspection fee
						Fees Effective 10/13/2020
\$200.00	\$500.00	PW	Grave Lot-Full Burial/Crema	One space for one grave	Pub Works w/Council Approval	City took over operation
\$300.00	\$0.00	PW	Perpetual Care-Full Burial/Crema		Pub Works w/Council Approval	
\$50.00	\$50.00	PW	Grave Marking-Full Burial/Crema	for placing monuments	Pub Works w/Council Approval	
\$750.00	\$550.00	PW	Grave Opening-Full Burial		Pub Works w/Council Approval	
\$300.00		PW	Grave Opening-Crema		Pub Works w/Council Approval	
\$150.00	\$100.00	PW	+ Weekends-Full Burial/Crema		Pub Works w/Council Approval	
\$150.00	\$150.00	PW	+Holidays-Full Burial/Crema		Pub Works w/Council Approval	
\$150.00	\$200.00	PW	+Winter Full Burial/Crema	frozen ground	Pub Works w/Council Approval	
\$50.00	\$0.00	PW	Penalty for Late Payments-Per Week		Pub Works w/Council Approval	
\$12	\$12		dog license unaltered		County	
\$15.00	\$15.00		dog license - spayed/neutered		County	
\$5.00	\$5.00		dog license - late fee		County	

Incorporated into Master	Revised Description	Dept	Description 1	Description 2	As of 1/1/2022	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
8/20/2021	Alcohol	Admin	Alcohol	Provisional Retail License. Must apply for regular retail license at same time and pay both fees	\$15.00	Must apply for regular retail at same time and pay both fees Valid 60 day issued by staff	125.185	Chp 6 Article 2, Sec 6-25(a) and Sec 6-26(7)	State Stat. Maximum \$15	Council with State limits	9/14/2021	
1/1/2022	Alcohol	Admin	Misc.	Agent - Appointment of Successor	\$10.00	until new successor	125.04(6)	Chp2, Art 1, Sec 2-2	DOR sets fee Sample from DO.	DOR State Stats & Ordinance		
				Open Records Request Fees			19.35(3)					
	Outsourced Svcs	Admin	Sales/Service	Ambulance Fee	\$6.83	Per month		Resolution 2017-22		Council		Set Fee by Council Resolution adopting Fee Schedule
	Outsourced Svcs	Utilities	PW	Garbage/Solid Waste collection fee residential property	\$13.38	Per month		Resolution 2017-22		Council		Set Fee by Council Resolution adopting Fee Schedule