

**MARSHALL-LYON COUNTY LIBRARY**

**2022 BUDGET - DRAFT - 3.5% COLA**

	REVENUE	2019		2020		2021		2022		
		Budget	Actuals	Budget	Actuals	2021 Budget	As of 6/30/2021	Request With 3.5% COLA	Increase/Decrease	% Increase
33316	City of Marshall	625,072	625,072	655,134	655,134	669,799	334,896	747,332	77,533	11.8%
	CARES			0	6,302					
33314	Lyon County	312,491	312,491	327,522	327,552	334,854	167,427	373,620	38,766	11.8%
	<b>Total</b>	<b>937,563</b>	<b>937,563</b>	<b>982,656</b>	<b>988,988</b>	<b>1,004,653</b>	<b>502,323</b>	<b>1,120,952</b>	<b>116,299</b>	<b>11.8%</b>
	<b>Miscellaneous</b>									
36125	Interest	500	4,924	750	2,512	750	(380)	750	0	0.0%
34110	Community Room Renta/Equipment	1,500	1,827	1,500	271	1,500		1,500	0	0.0%
35110	Fines, Fees, Miscellaneous,	7,000	8,871	7,500	4,254	7,500	2,692	7,500	0	0.0%
34135	Copies	4,000	4,344	4,800	2,420	4,800	1,010	4,800	0	0.0%
36130	Grants/Donations	15,000	34,122	15,000	31,200	15,000	4,158	15,000	0	0.0%
	<i>Donations</i>		1,610	0	1,939		897			
	<i>Wish Tree</i>		634		152		105			
	<i>Scholarships</i>		860		210		65			
	<i>Friends</i>		28,118		9,319		3,091			
	<i>Grants</i>		2,900		19,579					
	<b>Sub Total Miscellaneous</b>	<b>28,000</b>	<b>54,088</b>	<b>29,550</b>	<b>42,597</b>	<b>29,550</b>	<b>7,480</b>	<b>29,550</b>	<b>0</b>	<b>0.0%</b>
	<b>Other</b>									
36135	Refunds & Reimbursements	1,000	309	1,000	3,354	1,000	0	1,000	0	
39121	Sale of Fixed Assets (Surplus Equip.)				0			0	0	
37185	Cash Long (Short)	0	17		0		6	0	0	
	Reserves	11,710		10,160	0	10,160	0	10,160	0	
	<b>Sub Total-Others</b>	<b>12,710</b>	<b>326</b>	<b>11,160</b>	<b>3,354</b>	<b>11,160</b>	<b>6</b>	<b>11,160</b>	<b>0</b>	
							0			
	<b>TOTAL REVENUES</b>	<b>\$ 978,273</b>	<b>\$ 991,977</b>	<b>\$ 1,023,366</b>	<b>\$ 1,034,939</b>	<b>\$ 1,045,363</b>	<b>\$ 509,809</b>	<b>\$ 1,161,662</b>	<b>\$ 116,299</b>	<b>11.2%</b>

<b>Personnel Expenses</b>		<b>2019 Budget</b>	<b>2019 Actuals</b>	<b>Budget</b>	<b>2020 Actuals</b>	<b>2021 Budget</b>	<b>As of 6/30/2021</b>	<b>2022 Request With 3.5% COLA</b>	<b>Increase/ Decrease</b>	<b>% Increase</b>
51110	Salaries - Fulltime	406,198	405,792	421,949	424,028	421,949	182,693	476,315	54,366	12.9%
51120	Salaries - Parttime	204,247	193,742	217,133	170,030	222,662	92,692	191,465	(31,197)	-14.0%
51130	Severance Salaries/Benefits (from designated reserves)						17,101			
52120	FICA Contributions	47,012	43,759	48,890	44,504	49,313	21,366	51,085	1,772	3.6%
52110	PERA Contributions	46,090	42,593	47,931	44,879	48,346	19,099	50,084	1,738	3.6%
52210	Health Insurance	59,302	49,866	58,206	47,026	59,689	23,219	94,988	35,299	59.1%
52215	Health Insurance Benefit Allotment	5,450	8,292	8,500	8,264	9,500	3,737	12,500	3,000	31.6%
52220	Dental Insurance	4,424	4,176	4,424	4,724	4,424	1,515	6,204	1,780	40.2%
52230	Life Insurance/LTD	976	943	1,060	930	1,060	372	1,225	165	15.6%
52410	Unemployment Benefits Pmt.		52	0	218	0	0	0	0	
52420	Worker's Compensation	4,732	2,507	4,921	2,533	4,964	1,753	5,142	178	3.6%
	<b>Sub Total - Personnel Expenses</b>	<b>\$ 778,431</b>	<b>\$ 751,722</b>	<b>\$ 813,014</b>	<b>\$ 747,136</b>	<b>\$ 821,907</b>	<b>\$ 363,547</b>	<b>\$ 889,008</b>	<b>\$ 67,101</b>	<b>8.2%</b>
<b>Operating Expenses</b>										
<b>Administration</b>										
54110	Supplies - General Office	2,000	2,621	2,500	1,536	2,500	462	2,500	0	0%
54120	Motor Fuels, Lubricants/Van Maintenance	500	2,139	700	1,030	1,000	828	1,500	500	50%
53110	Professional Services	1,500	2,709	2,000	2,685	2,000	1,974	2,800	800	40%
53140	Telecommunications	2,000	3,387	3,700	3,315	4,600	3,497	7,100	2,500	54%
53145	Postage	750	606	750	622	750	0	750	0	0%
53165	Travel & Conference/CE	1,000	734	1,000	677	1,000	170	1,000	0	0%
54430	Mileage Reimbursement	500	599	500	219	700	42	700	0	0%
53130	Marketing	1,500	2,385	4,300	3,039	4,300	0	4,300	0	0%
53215	Automotive Insurance	135	177	135	170	180	82	180	0	0%
53410	Maintenance Agreements	5,000	4,705	5,000	4,611	5,000	2,565	5,000	0	0%
54450	Advertising					0	457			
58145	Dues & Subscriptions	1,275	967	1,275	1,148	1,275	552	1,275	0	0%
58155	Licenses & Taxes	500	578	500	372	500	206	500	0	0%
58115	Bank Charges (Credit Card Fee)			0	177	0	93	300	300	
	<b>Sub Total - Administration</b>	<b>16,660</b>	<b>21,607</b>	<b>22,360</b>	<b>19,601</b>	<b>23,805</b>	<b>10,928</b>	<b>27,905</b>	<b>4,100</b>	<b>17.2%</b>
<b>Building</b>										
54210	Supplies - Building	2,000	2,612	2,500	2,306	2,500	529	2,500	0	0.0%
53420	Repair & Maintenance of Bldg.	5,000	8,360	5,000	25,412	10,000	10,549	15,000	5,000	50.0%
53210	Insurance General/Liability	6,000	6,122	6,000	6,415	6,000	3,294	6,500	500	8.3%
53310	Electric Utilities	37,750	33,611	37,750	29,935	37,750	11,343	37,750	0	0.0%
53315	Water Utilities	850	794	850	525	850	429	700	(150)	-17.6%
53325	Refuse Disposal	1,300	1,531	1,300	1,227	1,300	469	1,300	0	0.0%
53330	Sewer Utilities	525	564	525	419	525	308	525	0	0.0%
53410	Maintenance Agreements	23,000	29,037	7,000	11,763	7,000	2,144	36,500	29,500	421.4%
	<b>Sub Total - Building</b>	<b>76,425</b>	<b>82,631</b>	<b>60,925</b>	<b>78,002</b>	<b>65,925</b>	<b>29,065</b>	<b>100,775</b>	<b>34,850</b>	<b>52.9%</b>

		2019 Budget	2019 Actuals	2020 Budget	2020 Actuals	2021 Budget	As of 6/30/2021	2022 Request With 3.5% COLA	Increase/ Decrease	% Increase
	<b>Public Services</b>									
54215	Supplies - Processing	3,000	3,346	3,000	2,851	3,500	2,551	3,600	100	3%
58175	Programming	500	117	500	603	500	0	500	0	0%
53170	Delivery Services - Plum Creek	5,505	5,505	5,505	5,505	5,505	5,505	5,760	255	5%
53170	Automation Fees - Plum Creek	23,133	23,133	25,646	25,146	26,650	26,650	28,700	2,050	8%
54220	Books	30,000	30,753	45,000	42,103	45,900	19,996	46,800	900	2%
54225	Lyon County - Digital Library	16,873	16,369	17,873	21,387	19,800	8,000	19,800	0	0%
	Hoopla /Kanopy								0	
53170	Plum Creek - Digital Library	7,127	7,127	7,924	7,924	7,924	8,502	8,505	581	7%
54230	Periodicals/Newspapers	5,000	4,174	5,000	2,787	5,000	682	5,000	0	0%
54235	A-V Materials	5,000	5,565	5,000	5,917	5,000	871	5,355	355	7%
	<b>Sub Total - Public Services</b>	<b>96,138</b>	<b>96,089</b>	<b>115,448</b>	<b>114,223</b>	<b>119,779</b>	<b>72,757</b>	<b>124,020</b>	<b>4,241</b>	<b>4%</b>
	<b>Tech &amp; Equipment</b>									
54410	Computer Software Support/Agreements	6,619	8,020	7,619	7,806	7,619	5,787	8,119	500	7%
53415	Repair & Maintenance of Equip.	2,000	779	2,000	921	2,000	0	2,000	0	0%
54150	Machinery/Equip. up to \$5000.	2,000	6,617	2,000	15,303	3,000	1,292	9,835	6,835	342%
	Security Cameras		5,728						0	
	<b>Sub Total - Tech &amp; Equipment</b>	<b>10,619</b>	<b>21,144</b>	<b>11,619</b>	<b>24,030</b>	<b>12,619</b>	<b>7,079</b>	<b>19,954</b>	<b>7,335</b>	<b>31%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 199,842</b>	<b>\$ 221,471</b>	<b>\$ 210,352</b>	<b>\$ 235,856</b>	<b>\$ 222,128</b>	<b>\$ 483,376</b>	<b>\$ 272,654</b>	<b>\$ 50,526</b>	<b>21.4%</b>
		2019 Budget	2019 Actuals	2020 Budget	2020 Actuals	2021 Budget	As of 6/30/2021	2022 Request With 3.5% COLA	Increase/ Decrease	% Increase
36130	<b>Grant/Donation Expenses</b>				-					
	<i>Donations</i>		428	-	408		1,358	-	0	0%
	<i>Scholarship</i>		1,060		65		-	-	0	0%
	<i>WT</i>		817		135		632	-	0	0%
	<i>Friends</i>		30,270		8,413		4,446	-	0	0%
	<i>Grants</i>		7,589		31,268		295	-	0	0%
	<b>TOTAL GIFT/DONATION EXPENSES</b>	<b>\$ -</b>	<b>\$ 40,164</b>	<b>\$ -</b>	<b>\$ 40,289</b>		<b>\$ 6,731</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

<b>Lyon County Libraries</b>										
<b>Revenue</b>	<b>2019 Budget</b>	<b>2019 Actuals</b>								
Lyon County Libraries Digital/Large Print	5,000	5,000								
<b>Total Revenue</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>								
<b>Expenses</b>										
Digital	5,000	5,000								
Large Print	-	612								
<b>Total Lyon County Libraries Expenses</b>	<b>\$ 5,000</b>	<b>\$ 5,612</b>								
<b>TOTAL EXPENSES</b>	<b>\$ 978,273</b>	<b>\$ 1,013,969</b>	<b>\$ 1,023,366</b>	<b>\$ 1,023,281</b>	<b>\$ 1,044,035</b>	<b>\$ 490,107</b>	<b>\$ 1,161,662</b>	<b>\$ 117,627</b>	<b>11.3%</b>	