



MARSHALL  
CULTIVATING THE BEST IN US

# 2026 FEE SCHEDULE

*Approved 11/25/2025*

**Finance charge: 1.5% per month on unpaid balance of City bills after 30 days from date of 1st billing**

**ASSESSING DEPARTMENT**

	<b><u>Fee/Charge</u></b>	
Copies	\$ 0.25	Per Side
Sales Summary	\$ 10.00	Each
Apartment List	\$ 15.00	
Ownership Searches	\$ 4.00	Per Parcel
Yearly Subscription Rate	\$ 75.00	

**CLERK**

	<b><u>Fee/Charge</u></b>	
Brewer Tap Room	\$ 500.00	Annual
Club License	\$ 275.00	Annual
Consumption & Display	\$ 130.00	Annual
	\$ 25.00	1 Day
On-Sale Liquor License	\$ 3,500.00	Annual
Financial Background (on-sale liquor)	Charged at rate of 3rd Party Vendor	
Off-Sale 3.2% Malt Liquor	\$ 150.00	Annual
On-Sale 3.2% Malt Liquor	\$ 300.00	Annual
Sunday Liquor	\$ 200.00	Annual
1-3 Day Temporary On-Sale Liquor	\$ 75.00	Per Day
Temporary On-Sale 3.2% Malt Liquor	\$ 30.00	Per Day
	\$ 50.00	Month
Tobacco License	\$ 150.00	Annual
Wine License	\$ 600.00	Annual
Cannabis Business Registration		
Lower Potency Hemp Edible Retailer	\$ 125.00	
Microbusiness w/Retail Endorsement	\$ -	Initial
	\$ 1,000.00	Renewal
Mezzo business w/Retail Endorsement	\$ 500.00	Initial
	\$ 1,000.00	Renewal
Retailer	\$ 500.00	Initial
	\$ 1,000.00	Renewal
Dangerous Animals	\$ 150.00	Annual
Pick-up (Animal at large)	\$ 20.00	<del>\$ 10.00</del>
Board	\$ 30.00	<del>\$ 10.00</del> Per Day
Animal at Large	\$ 90.00	
No City License	\$ 90.00	
Rabies Vaccination not current		Court
Disturbing the Peace		Court
Garbage & Refuse Haulers	\$ 160.00	Annual
Special Vehicle Permit	\$ 35.00	Annual
Non-profits Exempt (must provide certification)		
Taxicabs	\$ 100.00	Annual
	\$ 25.00	Per Additional Vehicle

	<u>Fee/Charge</u>
Transient Merchant	\$ 30.00 Per Month
	\$ 160.00 Semiannual
	\$ 315.00 Annual
Mobile Food Units/Food Carts-annual license	\$ 225.00 Annual
Mobile Food Units/Food Carts-temporary License	\$ 50.00 Per Day (Up to 7 days)
Special Event Permit	\$ 100.00 Per Day/Per Vendor
Refunding of License Fee	20% of fee up to a maximum of \$100.00
Administrative Citation Fee	
Filing Fee	\$ 150.00
Hearing Officers	\$ 150.00 Per Hour

**ADMINISTRATION & HUMAN RESOURCES**

	<u>Fee/Charge</u>
Copies	\$ 0.25 Per Side
<i>Administrative Fee for Retiree Insurance (Health/Dental) -2% of total cost to the City</i>	
City Hall Conference Room Rental	
Half Day (4 hours or less)	\$ 25.00
Full Day (4 hours or more)	\$ 50.00
After 4:30 PM	\$ 50.00 Plus \$20/Per Hour (One hour charge minimum)
Administrative Citation Fine	\$ 100.00
<i>(Against all ordinances, unless otherwise stated)</i>	

**FINANCE**

	<u>Fee/Charge</u>
Assessment Searches	\$ 15.00
Returned check for all City departments	\$ 30.00
Business Tax Abatement Application	\$ 750.00
Administrative charge (i.e., mowing, snow, etc.)	\$ 25.00

**COMMUNITY SERVICES**

	<u>Fee/Charge</u>	<u>Deposit</u>
<i>Any damages will be billed accordingly to responsible party</i>		
Collapsible Picnic Tables	\$ 15.00 Per Table/Per Day	
Tents 20 x 20	\$ 300.00 Weekend	<del>\$250.00</del>
	\$ 250.00 Per Day	<del>\$200.00</del>
Tents 20 x 30	\$ 300.00 Weekend	<del>\$250.00</del>
	\$ 250.00 Per Day	<del>\$200.00</del>
Concessions Trailer	\$ 300.00 Per Day	
		ServSafe Manager Certification required

**Parks**

	<u>Fee/Charge</u>	
Vandalism Clean-up/Repairs	\$ 55.00 Per Hour/Per Staff	
Shelter Rent	\$ 60.00	\$50.00
Park Gazebo Rent	\$ 30.00	\$30.00
Band Shell Rent	\$ 200.00 Per Day	\$100.00
Moving Liberty Park Benches for Events	\$ 100.00	

<u>Ballfields</u>	<u>Fee/Charge</u>	<u>Deposit</u>
Channel Parkway Complex	\$ 100.00 Per Day	\$100.00
	\$ 150.00 2 Days	\$100.00
Amateur Sports Complex	\$ 250.00 Per Day	\$100.00
	\$ 200.00 2 Days	\$100.00
One Ballfield	\$ 80.00 Per Day	\$100.00
Independence Park Youth Ballfields	\$ 80.00 Per Day/ONE Field/No Lights	\$100.00
<i>(2 Fields: 1 Lighted &amp; 1 Not Lighted)</i>	\$ 100.00 Per Day/One Field/Lighted	\$100.00
	\$ 125.00 Per Day/Two Fields/One Field Lighted	
American Legion Field Ballfield	\$ 200.00 Per Day/Without Lights	\$100.00
	\$ 300.00 Per Day/With Lights	\$100.00

Aquatic Center

Pool Party		
Up to 75 people	\$ 400.00 Per Event	
76 people or more	\$ 500.00 Per Event	

Stage Rental

Damage Deposit	\$ 500.00	
Call-Back	\$ 55.00 Per Hour	

Basic Unit; 24x20 ft., set-up and take down

Marshall non-profit business or agency	400.00	<del>\$ 350.00</del>
Marshall for profit business or agency	500.00	<del>\$ 450.00</del>
All others	800.00	<del>\$ 800.00</del>

Basic Unit; plus additional 16x4 ft., set-up and take down

Marshall non-profit business or agency	600.00	<del>\$ 500.00</del>
Marshall for profit business or agency	800.00	<del>\$ 700.00</del>
All others	\$ 1,600.00	

Studio 1 TV

	<u>Fee/Charge</u>	
DVD	\$ 15.00	Includes Tax
CD	\$ 5.00	
CD w/Printed Cover	\$ 10.00	
Filming w/Certification	\$ 50.00	Per Day
Editing w/Certification	\$ 15.00	Per Hour
Certification Training	\$ 100.00	
Student (high school & full-time post secondary)	\$ 30.00	Per Hour

**Park Land Development****Fee/Charge**

For any residential or commercial subdivision of property after March 10, 2009, **upon initial sale**  
**at the time of building permit application**

Residential Lot (up to 3 dwelling units)	\$ 500.00 Per Lot
Commercial Lot and residential (4 or more dwelling units)	2% Of gross unimproved value per commercial lot

**Telecommunication****Fee/Charge**

Application & Permit fee	\$ 1,500.00 Plus
	\$ 2.00 Per Linear Foot from point of initiation to point of termination for the use of City owned right-of-way

**Adult Community Center****Fee/Charge****Deposit**

Copies	\$ 0.25 Per Side	
Oaktree & Wildflower Rooms	\$ 30.00 Per Hour	\$30.00
MASC Room-with MASC board approval	\$ 50.00 Per Hour	\$100.00
Prairie Winds Dining Area - MASC personal use only	\$ 35.00 Per Hour	\$100.00
Prairie Winds Dining Area - general public	\$ 80.00 Per Hour	\$100.00
Kitchen - Serving only	\$ 40.00 Per Hour	\$50.00
<b>Kitchen Commercial Use</b>	<b>\$ 50.00 Per Hour</b>	<b>\$50.00</b>
Projection & Sound system	\$ 25.00 Per Event	

**Red Baron Arena and Expo Center****Fee/Charge**

Video Board usage for events	\$ 300.00 Per Event
Plus Staff time	\$ 30.00 Per Hour Per Staff
Skate Sharpening	\$ 5.00

**Ice Rink**

Open Rate	\$ 175.00 Per Hour
Skating Bundle (Ice and Skates)	\$ 225.00 Per Hour
Marshall Community Services	\$ 75.00 Per Hour
Marshall High School	\$ 75.00 Per Hour
<i>(Marshall High School will not be charged ice time during high school games or tournaments)</i>	
Southwest Figure Skating Club	\$ 75.00 Per Hour
Marshall Area Hockey Association (MAHA)	Per Agreement

**Expo/Meeting Room**

Full day expo floor rental for wedding event	\$ 1,400.00 Per Day
Caterer within Marshall city limits	\$ 1,250.00 Per Day
Full day expo floor rental	\$ 1,250.00 Per Day
Expo floor rental (April 1 - October 1)	
Youth or Community Activities Only	\$ 200.00 Per Hour
Event SETUP (8am-5pm)	\$ 350.00 Per Day
Event SETUP (after 5pm)	\$ 55.00 Per Hour
Event CLOSURE (after 5pm)	\$ 55.00 Per Hour
Club Room	\$ 450.00 Per Day or Event

	\$	90.00	Per Hour
Meeting Room	\$	240.00	Per Day
	\$	40.00	Per Hour
Birthday Party Package	\$	250.00	Per Event
(Includes: 1 hour on ice; skates; 1 hour in meeting room)			

## **PUBLIC SAFETY DEPARTMENTS**

### **Fire Department**

	<b><u>Fee/Charge</u></b>
Fire/Rescue Calls (Outside city limits)*	\$ 1,000.00
Fire/Rescue Calls (Within city limit)*	\$ 750.00
<i>*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Department Association Mutual Aid Agreement</i>	
Hazardous Materials Trailer	\$ 750.00 Plus supplies & materials used
Pumping Fuel or Gas (48 hours to pick up)**	\$ 1.00 Per Gallon in and out (48 hours to pick up)
<i>**If not picked up within 48 hours, owner will be assessed cost of Hazardous waste disposal contractor to dispose of waste</i>	
Natural Gas line hits	\$ 750.00 Per Call
Automatic fire alarm activation***	\$ 750.00 Per Call
<i>*** (3rd call and after, within 72 hour period OR 3 business days, until functional)</i>	
Education Trailer (to all departments)	\$ 150.00 Per Day
Fire Chief's call for service (officer's pages)	\$ 100.00 Per Hour

### **Calls that are caused by negligence, or lasting longer than 5 hours on scene\*, will be billed out on cost basis of equipment and manpower:**

*\*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Dept. Association Mutual Aid Agreement for all departments that were called for mutual aid.*

### **Fire Equipment**

Rescue Truck	\$	125.00	Per Hour
1500 GPM Engine	\$	295.00	Per Hour
1000 GPM Engine	\$	200.00	Per Hour
Ladder Truck	\$	750.00	For Initial First Hour
	\$	250.00	Per Hour thereafter
Tanker	\$	160.00	Per Hour
Grass Rig	\$	125.00	Per Hour
Haz-Mat Trailer	\$	125.00	Per Hour
Water Auger with Engine or Tanker	\$	150.00	Per Hour
UTV	\$	85.00	Per Hour
Each firefighter responding to the call for service	\$	25.00	Per Hour
Mileage to organizations outside the			
Southwest/West Central Fire Department Mutual Aid	\$	1.75	Per Mile
<i>Any equipment/tools damaged/destroyed due to the call for service will be assessed at actual cost to the owner or responsible party of the call for service.</i>			

Supplies: (Billed out at cost incurred)

AFFF Foam	\$	150.00	Per Pail
AR-AFFF Foam	\$	200.00	Per Pail
Floor Dry	\$	15.00	Per Bag
55 Gallon steel barrel with metal lid	\$	135.00	Per Barrel
8"x10' absorbent boom	\$	145.00	Per Boom
4' X 8' Plywood	\$	25.00	Per Sheet

**Police Department**

	<b><u>Fee/Charge</u></b>	
Police Records	\$	0.25 Per Side
DVD/CD of Photos, Videos and Audio	\$	20.00 Each
False Alarm Call (after 3rd)	\$	60.00
Residence Check		
First three checks	\$	40.00
After 3rd check	\$	10.00
Towing Administration Fee	\$	15.00
Storage	\$	25.00 Per Day
Opening Car Door	\$	50.00
In-house Background Check	\$	20.00
Funeral Escorts (3 or more Officers)	\$	150.00
Bank Escorts	\$	50.00

**Parking Violations**

		<b><u>After 10 Days</u></b>
Prohibited Parking	\$ 20.00	\$ 30.00
Double Parking	\$ 20.00	\$ 30.00
Blocking Driveway	\$ 20.00	\$ 30.00
No Parking Zone	\$ 20.00	\$ 30.00
Blocking Alley	\$ 20.00	\$ 30.00
Parking in Alley	\$ 20.00	\$ 30.00

**MERIT Center**

<b><u>Classroom</u></b>	Room A or B	Room A or B	Room A & B	Room A & B
	<u>1/2 Day</u>	<u>Full Day</u>	<u>1/2 Day</u>	<u>Full Day</u>
Public Safety/Non-Profit	\$ 30.00	\$ 50.00	\$ 50.00	\$ 75.00
Business	\$ 75.00	\$ 100.00	\$ 100.00	\$ 125.00

**Props & Simulators**

	<b><u>Fee/Charge</u></b>	
Public Safety/ Non-Profit	\$ 35.00	Per Item Per Day
Business	\$ 50.00	Per Item Per Day

**Driving Course**

	<u>1/2 Day</u>	<u>1/2 Day Hourly</u>	<u>Full Day</u>	<u>Full Day Hourly</u>
Government/Non-Profit	\$ 120.00	\$ 20.00	\$ 200.00	\$ 35.00
Business	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00

**Rate Categories**

*Public Safety* : training of police, fire, ambulance, hazardous material teams, etc.

*Non-Profit* : training for entities such as civic, charitable, service clubs, government organizations, etc.

*Business* : training for private individuals, organizations, and businesses of any kind.

Marshall Community Services Drivers Education Program Fees and Rates set by separate agreement.

Administrative Services \$ 100.00  
(Managing class participants, ordering/delivering food, etc.)

**PUBLIC WORKS DEPARTMENTS**

**Airport**

**Fee/Charge**

T-Hangar Rent

Base Rates

1708 & 1710 units; 1044 sq. ft.	\$ 130.00	Per Month
1712 units; 1235 sq. ft.	\$ 160.00	Per Month
Winch; if available and desired in hangar	\$ 10.00	Per Month
Electric service for Heater	\$ 10.00	Per Month
Full Enclosed	\$ 25.00	Per Month

T-Hangar 1708

Unit 1; 40.5' bi-fold door, 13.67' tail ht, heated, enclosed	\$ 165.00	Per Month
Unit 2-8; 40.5' bi-fold door, 13.67' tail ht	\$ 130.00	Per Month

T-Hangar 1710

Units 1, 6; 40.5' bi-fold door, 13.67' tail ht	\$ 140.00	Per Month	(includes winch)
Units 2-5, 7-8; 40.5' bi-fold door, 13.67' tail ht	\$ 130.00	Per Month	

T-Hangar 1712

Unit 1; 43.45' bi-fold door, 13.67' tail ht, heated, enclosed	\$ 195.00	Per Month	
Units 2,4; 43.45' bi-fold door, 13.67' tail ht, enclosed	\$ 185.00	Per Month	
Units 3,5,6; 43.45' bi-fold door, 13.67' tail ht, enclosed	\$ 195.00	Per Month	(includes winch)

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.; With Operator)

Oshkosh/FWD 24' Snow Plow with Batwings	\$ 150.00	Per Hour
Oshkosh Blower	\$ 150.00	Per Hour
Oshkosh Airport Runway Broom (18-ft.)	\$ 150.00	Per Hour
Dump Truck	\$ 125.00	Per Hour
Skid Loader	\$ 125.00	Per Hour

**Community Planning**

**Fee/Charge**

NOTE: Building Permit Applications are subject to Minnesota State Surcharge per Minnesota Statute.

**Building/Plumbing/Sign Permit Application**

**Total Valuation**

Up to \$500.00	\$	22.00	
\$501.00 - \$2,000.00	\$	22.00	First \$500 +
	\$	3.40	Each Add 'l \$100 or fraction thereof
\$2,001.00 - \$25,000.00	\$	73.00	First \$2,000 +
	\$	12.50	Each Add 'l \$1,000 or fraction thereof
\$25,001.00 - \$50,000.00	\$	360.50	First \$25,000+
	10.00	<del>8.90</del>	Each Add 'l \$1,000 or fraction thereof
\$50,001.00 - \$100,000.00	610.50	<del>583.00</del>	First \$50,000+
	7.50	<del>6.80</del>	Each Add 'l \$1,000 or fraction thereof
\$100,001.00 - \$500,000.00	983.00	<del>923.00</del>	First \$100,000+
	6.00	<del>5.25</del>	Each Add 'l \$1,000 or fraction thereof
\$500,001.00 - \$1,000,000.00	3,385.00	<del>3,023.00</del>	First \$500,000+
	5.50	<del>4.75</del>	Each Add 'l \$1000 or fraction thereof
\$1,000,001.00 and up	6,135.00	<del>5,398.00</del>	First \$1,000,000+
	4.50	<del>3.70</del>	Each Add 'l \$1000 or fraction thereof

Community Planning Department staff reserves the right to establish construction valuation based on the Building Permit Valuation Policy (See Appendix C)

Minimum Permit Valuation	\$	100.00
Demolition Permit		35% of calculated fees
Plan Review		
Commercial Projects		65% of building permit fee
New one & two Family Dwelling		35% of building permit fee

**Investigation Fee (when work is started prior to obtaining a Permit)**

First Violation		25% of building permit fee <b>OR</b>
	\$	50.00 whichever is greater
Consecutive Violations		50% of building permit fee <b>OR</b>
	\$	100.00 whichever is greater
Second Re-inspection of the same item (building permit)	\$	100.00
Valid Complaint Based Rental Inspection	\$	200.00
Rental Re-inspection (repairs not complete prior to deadline)	\$	400.00 Plus Time
Copy of Prior Permit or Certificate of Occupancy	\$	5.00
HVAC License	\$	50.00 Bi-Annual
Rental Registration Per Building	\$	100.00 Bi-Annual
No fee for leased manufactured home lots where the unit is owned by someone else		

**Planning Commission Action Request Application**

**Fee/Charge**

**Escrow/Deposit**

Escrow will be used for direct costs incurred by the City of Marshall. The difference will be refunded if OVER \$5 or billed if OVER \$50.

Direct costs include but are not limited to:

1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost); 5) Parcel Search

Variance Adjustment Permit	\$	300.00		\$	300.00
Conditional Use Permit	\$	300.00		\$	300.00
Interim Use Permit	\$	300.00		\$	300.00
Vacation of a Zoning Permit	\$	100.00			
Moving a House into Town Permit	\$	300.00		\$	300.00
Map Amendment (Rezoning) Application	\$	300.00		\$	300.00
Zoning Ordinance Amendment Application	\$	300.00			
Subdivision Platting					
Preliminary Plat				\$	300.00
Final Plat	\$	70.00	Per Acre (\$225.00 Minimum)		
			(if Separate from Preliminary)	\$	300.00
	\$	50.00	Per Acre (\$75.00 Minimum)		
Planned Unit Development (PUD) (excludes platting fee)	\$	200.00	Per Acre	\$	300.00
Base Map Updating (whichever is greater)	\$	5.00	Per Lot		
	\$	15.00	Per Acre		
Zoning Letter	\$	25.00			

**WWTF Sanitary Sewer Connection Permit Application**

Nominal Size of Sanitary Sewer Pipe	Connect + (WWTF)	Inspection = (Bldg. Insp.)	Total
Exiting the Building			
4"	200.00	50.00	\$ 250.00
6"	575.00	50.00	\$ 625.00
> 6"	2,000.00	50.00	\$ 2,050.00

**Engineering**

**Fee/Charge**

**Escrow/Deposit**

RTVision BidVAULT Electronic Bidding Fee \$25.00 + 3rd Party Payment Processing Fee  
*Fee collected and administered by RTVision*

**Overweight Load Permit**

Single Trip	\$	50.00	Per Vehicle		
Annual from application date					
</= 6 Axles/90,000 lbs.	\$	300.00	Per Vehicle		
> 6 Axles/90,000 lbs.	\$	500.00	Per Vehicle		
Annexation Application	<del>\$</del>	<del>200.00</del>	300	<del>\$</del>	<del>200.00</del> 300.00
Vacation of Public Rights of Way/Public Easements Application	<del>\$</del>	<del>200.00</del>	300	<del>\$</del>	<del>200.00</del> 300.00
Moving on Public Right of Way Permit Application	\$	50.00			

Copying/Plotting/Printing (No Charge if under \$5)

Fee/Charge

Small Scale Copies (8½ x 11, 8½ x 14, 11 x 17)	\$	0.25	Per Side
Small Scale Plots/Prints (8½ x 11, 8½ x 14, 11 x 17)	\$	0.60	Per Sheet
Large Scale (18 x 24 and larger)	\$	3.00	Per Square Foot

Aerial Photo Printing (No charge if under \$5)

8½ x 11	\$	2.00	
11 x 17	\$	5.00	
Large Scale Prints	\$	4.00	Per Square Foot

City Right of Way Permits

Escrow/Deposit

Deposit is refundable less costs for repair- Billed extra if direct costs exceed deposit

Utility Companies-Post Yearly	\$	5,000.00	Bond
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The \$5,000 bond is in lieu of the \$400 deposit on each individual project

Excavation in ROW Permit	\$	50.00	\$	400.00
Driveway Permit	\$	50.00	\$	300.00
Sidewalk Permit	\$	50.00		
Investigation Fee (when work is started prior to obtaining Permit)	\$	50.00		
Sidewalk Replacement City cost participation	\$	3.25	Per square foot of sidewalk replacement	
Maximum City cost participation	\$	1,250.00	Per property	
	\$	3,750.00	Per beneficiary (person or entity)	

Special Projects

Standard Engineering for Special Assessment Projects		16% (Construction Cost + Contingencies)		
Engineer (Registered)	\$	200.00	Per Hour	
Assistant Engineer	\$	160.00	Per Hour	
Senior Engineering/Specialist	\$	140.00	Per Hour	
Engineering Technician/Specialist	\$	100.00	Per Hour	
Building Official	\$	140.00	Per Hour	
Building Inspector	\$	100.00	Per Hour	
Administrative Assistant	\$	100.00	Per Hour	
Office Assistant/Receptionist	\$	85.00	Per Hour	
GPS Survey	\$	150.00	Per Hour	

Watermain Tapping & Water Meters (Refer to Marshall Municipal Utilities for application and fees.)

(Equipment hourly rate/not including operator). Add \$55.00/hour for operator.

### Storm Sewer Connection Permits

(Inside Diameter of Sewer Service Pipe Entering the Building)	Connect +	Inspection =	Total
4" Gravity	100.00	30.00	\$ 130.00
6" Gravity	120.00	30.00	\$ 150.00
8" Gravity	200.00	60.00	\$ 260.00
10" Gravity	360.00	60.00	\$ 420.00
12" or > Gravity	500.00	90.00	\$ 590.00
1 1/2" Force	100.00	30.00	\$ 130.00
2" Force	120.00	30.00	\$ 150.00
3" Force	140.00	60.00	\$ 200.00
4" Force	160.00	60.00	\$ 220.00

### Municipal Separate Storm Sewer System (MS4)

#### Surface Water Management MS4 Construction Plan Review

#### Drainage/Land Disturbance Application

	<u>Fee/Charge</u>
Site more than 2,000 sq. ft. and less than 5,000 sq. ft.	\$ 50.00
Site 5,000 sq. ft. to one (1) acre	\$ 150.00
Site one (1) acre to five (5) acres	\$ 300.00
Site greater than five (5) acres	\$ 500.00

### **Administrative Fines for Violations of City Code Chapter 30 Environment**

#### Administrative Offense

#### Illicit Discharges and Connections

Illicit Discharge to Storm water System (Minor)	\$ 50.00
Illicit Discharge to Storm water System (Major)	\$ 1,000.00
Illicit Connection to Storm water System (Minor)	\$ 30.00
Illicit Connection to Storm water System (Major)	\$ 1,000.00
Failure to Report a Spill	\$ 300.00
Failure to Cleanup a Spill	\$ 300.00
Failure to Respond to a Notice of Violation	\$ 100.00

#### Construction Site Erosion/Sediment Control Violations

Site Dewatering	\$ 200.00
Waste and Material Disposal	\$ 100.00
Tracking (Minor)	\$ 100.00
Tracking (Major)	\$ 500.00
Drain Inlet Protection	\$ 100.00
Site Erosion Control (Minor)	\$ 500.00
Site Erosion Control (Major)	\$ 1,000.00
Failure to Provide/Maintain Concrete Washout Facility	\$ 200.00
Failure to Respond to a Notice of Violation	\$ 100.00
Failure to Conduct/Document Site inspections	\$ 100.00
Failure to Maintain SWPPP/Inspection Documents	\$ 100.00

Post Construction Structural Storm water BMP Violations

Failure to Perform Proper Maintenance (Minor)	\$ 500.00
Failure to Perform Proper Maintenance (Major)	\$ 1,000.00
Unauthorized Removal or Alterations to BMPs (Minor)	\$ 500.00
Unauthorized Removal or Alterations to BMPs (Major)	\$ 1,000.00
Failure to Submit/Maintain Maintenance Records	\$ 100.00

**SURFACE WATER MANAGEMENT UTILITY**

	<u>Fee/Charge</u>		
Minimum fee or below, whichever is greater	<del>\$ 6.50</del>	Per Month	6.85
Single Family Residential (Classification 1) Flat rate	<del>\$ 6.50</del>	Household Per Month	6.85
Two-Family Residential (Classification 2)	<del>\$ 24.93</del>	Per Acre Per Month	25.43
Manufactured Housing (Classification 3)	<del>\$ 35.31</del>	Per Acre Per Month	36.03
Industrial, Multi-Family, Railroad Right-of-Way (Classification 4)	<del>\$ 42.84</del>	Per Acre Per Month	43.41
Commercial/Office/Parking (Classification 5)	<del>\$ 54.91</del>	Per Acre Per Month	56.02
Vacant (Classification 7)	<del>\$ 2.98</del>	Per Acre Per Month	3.05
Agricultural (Classification 8)	<del>\$ 0.75</del>	Per Acre Per Month	0.76

*Five-Year Rate Projections (See Appendix A)*

**Street**

	<u>Fee/Charge</u>	
Weed/Mowing/Snow/Nuisance Enforcement	\$ 55.00	+ Direct Costs
Screened compost	\$ 15.00	Per Cubic Yard
Asphalt millings	\$ 15.00	Per Cubic Yard

Commercial use of City tree/leaf dump site \$ 1,500.00 Annual

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

\*(Equipment hourly rate/not including operator). Generally we will use City employees. Add-\$55.00/hour for operator.

*Elgin Sweeper	<del>\$ 125.00</del>	Per Hour	150.00
*Cat/John Deere Front-End Loader	<del>\$ 125.00</del>	Per Hour	150.00
*Tractor-Loader Backhoe	<del>\$ 125.00</del>	Per Hour	150.00
*Motor Grader	<del>\$ 125.00</del>	Per Hour	150.00
*Cat Loader w/Snow-Go Blower	<del>\$ 150.00</del>	Per Hour	175.00
*Truck with Vactor (Catch Basin Cleaning Unit)	<del>\$ 125.00</del>	Per Hour	150.00
*Truck with Snowplow	<del>\$ 125.00</del>	Per Hour	150.00
*Skid Loader	<del>\$ 125.00</del>	Per Hour	150.00
*Dump Truck	<del>\$ 125.00</del>	Per Hour	150.00
*Boom Truck	<del>\$ 125.00</del>	Per Hour	150.00
*1-Ton	<del>\$ 70.00</del>	Per Hour	80.00
*Pick Up	<del>\$ 60.00</del>	Per Hour	70.00
Brush Chipper	<del>\$ 70.00</del>	Per Hour	80.00
Portable Pumps	<del>\$ 60.00</del>	Per Hour	70.00
Barricades - Type II	\$ 5.00	Per Day	
Barricades - Type III	\$ 10.00	Per Day	
Traffic Control Devices (12 Cones)	\$ 5.00	Per Day Minimum	
Operator	\$ 55.00	Per Hour	

**WASTEWATER**

	<u>Fee/Charge</u>		
Residential/Commercial (includes \$1.00 Phosphorus Surcharge)	<del>\$ 25.47</del>	Per Month	Base Charge 26.74
Violation under Sec. 78-73, Marshall Code of Ordinance	\$ 50.00	Monthly Surcharge	
Violation under Sec. 78-74, Marshall Code of Ordinance	\$ 100.00	Monthly Surcharge	
Domestic	<del>\$ 5.02</del>	Per 1,000 Gallons	5.27
Industrial	<del>\$ 3.21</del>	Per 1,000 Gallons	3.37
<u>Surcharge by strength as follows:</u>			
Excess CBOD	<del>\$ 350.47</del>	Per 1,000 Pounds	368.00
Excess Suspended Solids	<del>\$ 350.26</del>	Per 1,000 Pounds	367.78
Excess Phosphorus (industrial)	<del>\$ 6.30</del>	Per Pound	6.62

*Five-Year Rate Projections (See Appendix B)*

Summer sewer rate takes into account the added water usage for lawn and yard sprinkling. For one to four family residential properties, the monthly user charges on the June through November bills shall not exceed the average monthly user charges of the previous February through May billings.

Pretreatment of Industrial Wastewater Violations (Sec. 78-48)

Failure to meet Preliminary Treatment Requirements	\$ 500.00
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The City has the right to charge and assess violators for all costs to the City for damages from any discharge or other action in violation of the City ordinance or in violation of a permit issued by the City, including all attorney's fees, court costs, sampling and monitoring expenses, and other expenses associated with enforcement of this section. Administrative fines or other enforcement actions are not considered to be payment of these costs.

When distinguishing between a Major violation and a Minor violation the following considerations shall be used:

1. Potential critical impact on public health or the environment.
2. Potential danger to human life or safety.
3. Continuing nature of violation.
4. Cost of restitution, repair, or remediation exceeds \$1,000.00.
5. Knowing performance of unpermitted activities.

Existence of one or more of the above criteria supports a finding of a Major violation. Enforcement officials must specifically describe the conditions observed to support this determination.

The administrative fine imposed for a second or subsequent violation of the same type by the same person or entity within a 24-month period may double the amount of the previous fine up to a maximum of \$1,000.00

Call-Out	<u>Fee/Charge</u>	
During Business Hours	\$ 55.00	Per Hour
After Business Hours	\$ 125.00	Per Hour

Biosolids Application	\$50.00 to \$100.00	Per Acre
-----------------------	---------------------	----------

*Sliding rate based on cost of fertilizer and nutrient quality of biosolids*

Porta Potty Waste/Septage	59.04	<del>\$ 56.23</del>	Per 1,000 Gallons plus \$25.00/load
Leachate	5.31	<del>\$ 5.06</del>	Per 1,000 Gallons plus \$25.00/load

Equipment Rental

Fee/Charge

(These rates are for governmental agencies only. For non-governmental entities, **multiply rate by 1.5.**)

\*(Equipment hourly rate/not including operator. )

Operator	\$	55.00	Per Hour
*Skid Loader	\$	125.00	Per Hour
*Water Truck 3,000 Gal.	\$	125.00	Per Hour
*Dump Truck	\$	125.00	Per Hour
*Semi Tractor Tanker Trailers	\$	125.00	Per Hour
*Pickup	\$	60.00	Per Hour
*Crane Truck	\$	125.00	Per Hour
Jet Vac Truck	\$	150.00	Per Hour With Operator
Sludge Applicator Vac/Pressure Sys.	\$	150.00	Per Hour With Operator
Sewer Camera	\$	150.00	Per Hour With Operator
6" Portable Pumps	\$	60.00	Per Hour
6" Hose 100'	\$	30.00	Per Day
Mileage	\$	1.50	Per Mile Includes Operator

Laboratory Testing Services

(Minnesota Pollution Control Agency Permit #0022179)

CBOD	\$	<del>26.46</del>	27.78
TSS	\$	<del>13.23</del>	13.89
Ph	\$	<del>6.62</del>	6.95
Ammonia	\$	<del>22.05</del>	23.15
Total Phosphorus	\$	<del>17.64</del>	18.52
Fecal Coliform	\$	<del>20.95</del>	21.99
Chlorides	\$	<del>16.54</del>	17.36
Dissolved Oxygen	\$	<del>11.03</del>	11.58

Sump Pump Connections

Place seal on valve preventing discharge into sanitary sewer system	\$	25.00	Service Charge
Breaking seal on valve to allow discharge to flow into sanitary sewer system	\$	25.00	Service Charge
Discharge fee when seal is broken on valve	\$	25.00	November 1 - March 31
Unpermitted discharge fee	\$	300.00	

Special Assessment For Street Reconstruction

Detailed calculation procedures for special assessments are found in the Special Assessment Policy.

The annual assumptions used in those calculations are as follows:

- |                                                      |    |                     |             |
|------------------------------------------------------|----|---------------------|-------------|
| 1. Standard assessment amount per residential parcel | \$ | <del>5,850.00</del> | \$ 6,000.00 |
| 2. Frontage feet for average residential parcel      |    | 77                  | Lineal Foot |
| 3. Area of average residential parcel                |    | 12,000              | Square Feet |
| 4. Standard street width                             |    | 36                  | Feet        |
| 5. Standard street load rating                       |    | 7                   | Ton         |

Interest Rate

Projects Bonded

Projects Not Bonded

Fee/Charge

2.00% Plus Bond Interest Rate

2.50%

**ECONOMIC DEVELOPMENT DEPARTMENT**

(Government and Non-profit only)

Advertising Kiosk Space (as per agreement)

\$ 250.00 Per Year; 7/1-6/30 (may pro rate)

		<b>Approximate Level Rate Increases!!!</b>					
Projected Surface Water Rate Adjustment	Projected Change 2027-2031		2.00%	2.00%	2.00%	2.00%	2.00%
		2026	2027	2028	2029	2030	2031
	growth in volume						
<b>Operating Revenues</b>	<b>0.00%</b>	<b>1,367,104</b>	<b>1,394,446</b>	<b>1,422,335</b>	<b>1,450,782</b>	<b>1,479,797</b>	<b>1,509,393</b>
<b>Operating Expenses</b>							
Salaries and benefits		-	-	-	-	-	-
Supplies	0.00%	15,200	15,200	15,200	15,200	15,200	15,200
Equipment Repair & Maintenance	0.00%	40,500	40,500	40,500	40,500	40,500	40,500
Other Repairs and Maintenance	0.00%	-	-	-	-	-	-
Other services and charges	3.00%	477,340	491,660	506,410	521,602	537,250	553,368
Insurance	3.00%	7,101	7,314	7,533	7,759	7,992	8,232
Utilities	5.00%	18,803	19,743	20,730	21,767	22,855	23,998
Depreciation - Existing		799,921	759,925	721,929	685,832	651,541	618,964
Depreciation - New			12,385	50,641	73,581	146,850	160,067
<b>Total Operating Expenses</b>		<b>1,358,865</b>	<b>1,346,727</b>	<b>1,362,944</b>	<b>1,366,242</b>	<b>1,422,189</b>	<b>1,420,328</b>
<b>Operating Income (Loss)</b>		<b>8,239</b>	<b>47,719</b>	<b>59,391</b>	<b>84,539</b>	<b>57,609</b>	<b>89,065</b>
<b>Nonoperating Revenues (Expenses)</b>							
Interest	2.00%	58,400	42,450	43,354	43,811	45,475	42,021
Property taxes		-	-	-	-	-	-
Other Income		3,500	-	-	-	-	-
Special assessments		4,000	4,000	4,000	4,000	4,000	4,000
Refunds and reimbursements		-	-	-	-	-	-
Rents		-	-	-	-	-	-
Gain/(loss) on disposal of assets		-	-	-	-	-	-
Interest Expense - existing debt		(168,263)	(139,515)	(118,896)	(101,034)	(83,788)	(66,549)
Interest Expense - new debt		-	(8,632)	(53,821)	(76,777)	(157,653)	(158,860)
<b>Total Nonoperating Revenues (Expenses)</b>		<b>(102,363)</b>	<b>(101,696)</b>	<b>(125,363)</b>	<b>(130,000)</b>	<b>(191,966)</b>	<b>(179,388)</b>
<b>Income (Loss) Before Transfers</b>		<b>(94,124)</b>	<b>(53,977)</b>	<b>(65,971)</b>	<b>(45,461)</b>	<b>(134,357)</b>	<b>(90,322)</b>
<b>Transfers</b>							
Transfers In		-	-	-	-	-	-
Transfers (Out)	0.00%	-	-	-	-	-	-
<b>Total Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>		<b>(94,124)</b>	<b>(53,977)</b>	<b>(65,971)</b>	<b>(45,461)</b>	<b>(134,357)</b>	<b>(90,322)</b>
Beginning Cash & Investments		2,169,248	2,122,490	2,167,695	2,190,573	2,273,739	2,101,067
Net Income		(94,124)	(53,977)	(65,971)	(45,461)	(134,357)	(90,322)
Depreciation		799,921	772,310	772,570	759,414	798,391	779,030
Acquisition and Construction of Assets		(371,541)	(1,147,698)	(688,203)	(2,198,068)	(396,486)	-
Proceeds from Long-Term Debt		215,788	1,147,698	688,203	2,198,068	396,486	-
Principal Payments on Long-Term Debt - New		-	(17,973)	(114,285)	(176,177)	(366,304)	(413,980)
Principal Payments on Long-Term Debt - Existing		(596,802)	(655,153)	(569,436)	(454,610)	(470,402)	(411,781)
<b>Ending Cash &amp; Investment Balance</b>		<b>2,122,490</b>	<b>2,167,695</b>	<b>2,190,573</b>	<b>2,273,739</b>	<b>2,101,067</b>	<b>1,964,014</b>
<b>Minimum Cash &amp; Investment Balance</b>							
Designated for Capital Improvements - Beginning		420,322	716,232	982,872	1,240,309	1,497,832	1,750,970
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	295,910	266,640	257,437	257,523	253,138	266,130
Capital Reserve Used for Improvements/Expansion		-	-	-	-	-	-
Adjustment to Capital Reserve		-	-	-	-	-	-
Designated for Capital Improvements - Ending		716,232	982,872	1,240,309	1,497,832	1,750,970	2,017,100
Designated for Revenue Bonds (following yrs DS)		821,273	856,437	808,599	1,078,146	1,051,169	950,903
<b>Net Operating Cash</b>		<b>584,985</b>	<b>328,386</b>	<b>141,665</b>	<b>(302,240)</b>	<b>(701,073)</b>	<b>(1,003,989)</b>
Unassigned Operating Reserve (25% of Oper. Exp.)		336,682	340,736	341,561	355,547	355,082	355,082
<b>Recommended Minimum Operating Cash</b>		<b>336,682</b>	<b>340,736</b>	<b>341,561</b>	<b>355,547</b>	<b>355,082</b>	<b>355,082</b>
<b>Amount Over (Under) Goal</b>		<b>248,303</b>	<b>(12,350)</b>	<b>(199,895)</b>	<b>(657,787)</b>	<b>(1,056,155)</b>	<b>(1,359,071)</b>

WASTEWATER UTILITY PROJECTIONS

Projected Wastewater Rate Adjustment	Projected Change						
		2026	2027	2028	2029	2030	2031
	growth in volume						
<b>Operating Revenues</b>							
Surcharge Revenues	0.00%	-	-	-	-	-	-
Utility Sewer Charges	0.00%	6,456,969	6,779,817	7,118,808	7,474,749	7,848,486	8,240,910
Pretreatment Charges	0.00%	-	-	-	-	-	-
Other Services and Charges	0.00%	-	-	-	-	-	-
<b>Total Operating Revenues</b>		<b>6,456,969</b>	<b>6,779,817</b>	<b>7,118,808</b>	<b>7,474,749</b>	<b>7,848,486</b>	<b>8,240,910</b>
<b>Operating Expenses</b>							
Salaries and benefits	3.00%	1,567,262	1,614,280	1,662,708	1,712,590	1,763,967	1,816,886
Supplies	4.00%	612,800	637,312	662,804	689,317	716,889	745,565
Repair and maintenance	4.00%	542,100	563,784	586,335	609,789	634,180	659,548
Other services and charges	2.50%	622,471	638,033	653,984	670,333	687,092	704,269
Insurance	3.00%	76,121	78,405	80,757	83,179	85,675	88,245
Utilities	5.00%	263,746	276,933	290,780	305,319	320,585	336,614
Depreciation-Existing		1,605,310	1,525,045	1,448,792	1,376,353	1,307,535	1,242,158
Depreciation-New			122,533	207,177	240,759	298,234	1,984,048
<b>Total Operating Expenses</b>		<b>5,289,810</b>	<b>5,456,324</b>	<b>5,593,337</b>	<b>5,687,638</b>	<b>5,814,157</b>	<b>7,577,333</b>
<b>Operating Income</b>		<b>1,167,159</b>	<b>1,323,493</b>	<b>1,525,471</b>	<b>1,787,110</b>	<b>2,034,329</b>	<b>663,578</b>
<b>Non-Operating Revenue (Expenses)</b>							
Special Assessments		-	-	-	-	-	-
Other income (expense)		-	218,076	218,077	218,077	218,077	218,077
Investment earnings (loss)	3.10%	168,600	238,899	249,996	283,035	334,496	398,773
Refunds and reimbursements		(28,196)	(28,196)	(28,196)	(28,196)	(28,196)	(28,196)
Rents		21,390	21,390	21,390	21,390	21,390	21,390
Gain (Loss) on Disposal of Assets - Net		-	-	-	-	-	-
Bond (discount) premium amortization		18,132	-	-	-	-	-
Bond issuance costs		-	-	-	-	-	-
Interest Expense - existing debt		(167,575)	(140,681)	(121,002)	(108,767)	(98,143)	(87,323)
Interest Expense - new debt			(120,870)	(151,477)	(137,619)	(159,720)	(2,141,690)
<b>Total Non-Operating Revenues</b>		<b>12,351</b>	<b>188,617</b>	<b>188,788</b>	<b>247,920</b>	<b>287,905</b>	<b>(1,618,969)</b>
<b>Income (Loss) Before Transfers</b>		<b>1,179,510</b>	<b>1,512,111</b>	<b>1,714,259</b>	<b>2,035,031</b>	<b>2,322,234</b>	<b>(955,391)</b>
Operating Transfers							
Transfers In		-	-	-	-	-	-
Transfers Out		-	-	-	-	-	-
<b>Total Operating Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>		<b>1,179,510</b>	<b>1,512,111</b>	<b>1,714,259</b>	<b>2,035,031</b>	<b>2,322,234</b>	<b>(955,391)</b>
Beginning Cash & Investments		6,982,150	7,706,417	8,064,387	9,130,173	10,790,184	12,863,638
Net Income		1,179,510	1,512,111	1,714,259	2,035,031	2,322,234	(955,391)
Depreciation		1,605,310	1,647,578	1,655,969	1,617,112	1,605,769	3,226,206
Acquisition and Construction of Assets		(3,675,992)	(2,130,162)	(1,007,475)	(1,724,243)	(50,574,416)	-
Proceeds from Long-Term Debt		3,021,750	1,016,851	-	912,822	50,000,000	-
Principal Payments on Long-Term Debt - New			(251,684)	(346,446)	(360,304)	(450,746)	(4,633,323)
Principal Payments on Long-Term Debt - Existing		(1,406,311)	(1,436,723)	(950,520)	(820,407)	(829,387)	(838,466)
<b>Ending Cash &amp; Investment Balance</b>		<b>7,706,417</b>	<b>8,064,387</b>	<b>9,130,173</b>	<b>10,790,184</b>	<b>12,863,638</b>	<b>9,662,663</b>
<b>Minimum Cash Balance</b>							
Designated for Capital Improvements - Beginning		3,502,259	3,840,416	4,375,520	4,724,712	5,080,303	5,619,340
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	542,583	535,103	549,193	551,990	539,037	535,256
Capital Reserve Used for Improvements/Expansion		(204,426)	-	(200,000)	(196,399)	-	-
Adjustment to Capital Reserve							
Designated for Capital Improvements - Ending		3,840,416	4,375,520	4,724,712	5,080,303	5,619,340	6,154,596
Designated for Revenue Bonds (following yrs DS)		1,949,959	1,569,445	1,427,097	1,537,996	7,700,802	7,699,966
<b>Net Operating Cash</b>		<b>1,916,042</b>	<b>2,119,422</b>	<b>2,978,365</b>	<b>4,171,886</b>	<b>(456,504)</b>	<b>(4,191,899)</b>
Unassigned Operating Reserve (40% of Oper. Exp.)		2,182,530	2,237,335	2,275,055	2,325,663	3,030,933	3,030,933
<b>Recommended Minimum Operating Cash</b>		<b>2,182,530</b>	<b>2,237,335</b>	<b>2,275,055</b>	<b>2,325,663</b>	<b>3,030,933</b>	<b>3,030,933</b>
<b>Amount Over (Under) Goal</b>		<b>(266,488)</b>	<b>(117,913)</b>	<b>703,309</b>	<b>1,846,223</b>	<b>(3,487,438)</b>	<b>(7,222,833)</b>

The Community Planning Department reserves the right to set valuations based on the below costs.

### Residential Construction (single family through four-plex, wood framed)

#### New houses<sup>a</sup>, additions, and remodelings

#### Minimum valuation

Finished floor - main	\$105 per SF
Finished floor – 2 <sup>nd</sup> and above	\$70 per SF
Finished basement/half-basement	\$60 per SF
Semi-finished basement (wall studs, underfloor plumbing)	\$40 per SF
Unfinished basement (fully open, mid-bearing allowed)	\$30 per SF
3-season porch	\$60 per SF
Open/screened porch	\$30 per SF
Roof over patio (patio not included)	\$15 per SF
Attached finished garage	\$40 per SF
Attached unfinished garage	\$35 per SF
Finishing full basement from unfinished	\$25 per SF
Finishing full basement from semi-finished	\$15 per SF

#### Accessory buildings<sup>e</sup>

Detached garage	\$35 per SF
Storage shed	\$25 per SF
Open gazebo	\$20 per SF

#### Others

Attached deck (wood) <sup>b</sup>	\$35 per SF; \$3 per SF for decking and railing replacement only.
Reroof (asphalt and metal) <sup>c</sup>	\$450 per square
Residing (vinyl and wood) <sup>d</sup>	\$400 per square
Window replacement (except bay and picture windows) <sup>e</sup>	\$900 per window (vinyl)
Single exterior door (w/o sidelight and/or glass) replacement <sup>f</sup>	\$800 per door
Overhead garage door <sup>g</sup>	\$900 single, \$1,700 double

#### Notes:

- a. Houses with full height brick or stone veneer on any wall – add 25%.
- b. Non-wood decks – add 50%.
- c. Wood roofs – add 100%; membrane roofs – add 25%.
- d. Engineered wood and fiber-cement siding - add 50%; metal siding and EIFS - add 100%.
- e. Bay and picture windows– add 100%; new windows and windows requiring opening enlargement – add 50%; new and enlarged windows located in the basement – add 50%; composite window – add 25%; metal clad window – add 50%.
- f. Doors with sidelights, sliding patio doors, and double doors – add 100%; doors with glass – add 50%.
- g. OH garage doors 8 foot high – add 25%; doors with insulation – add 25%; doors with lights – add 25%.
- h. All areas used for valuation calculations shall be gross areas.
- i. All increases listed in footnotes are cumulative.

#### Commercial construction

For new buildings and additions follow 2014 Minnesota Department of Labor and Industry construction valuation data per square foot plus 20% based on occupancy and type of construction.