

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Jason Anderson
Meeting Date:	Tuesday, December 27, 2022
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project - Consider Resolution Ordering Preparation of Report on Improvement.
Background Information:	<p>Attached please find the resolution necessary for the initiation of the special assessment procedures for Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project. Attached is a map to identify the project area.</p> <p>This project consists of: reconstruction and utility replacement on West Lyon Street from East College Drive to North 5th Street, and North 3rd Street from West Main Street to West Redwood Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on West Lyon and North 3rd Streets. Other items of work included in this project are pavement removal, aggregate base, concrete surfacing, sidewalks, curb and gutter, streetscaping, and other minor work. Also included with this project will include reconstruction of the Addison Parking Lot adjacent to West Lyon Street and East College Drive. Reconstruction of the parking lot will include pavement removal, grading, aggregate base, and concrete surfacing.</p> <p>Staff and PI/T Committee members have spent considerable time working with Bolton & Menk staff and the Downtown Business Association (DBA) regarding the reconstruction of N 3rd and W. Lyon Streets for 2023 (meetings and dates shown below). Numerous topics have been discussed, including: parking, lane widths, sidewalk and ADA standards, streetscaping, Main/3rd traffic signal, dedicated pedestrian signal (HAWK system), and many other more detailed topics.</p> <p>Public Improvement/Transportation Committee: 01/25/2022 – Changes to N. 3rd Street and Aesthetics. 03/08/2022 – Changes to N. 3rd Street and Aesthetics. 04/12/2022 - Review Layout Options for 3rd/Lyon Project and Update on DBA Conversation. 06/28/2022 – 1. Presentation of Intersection Control Evaluation (ICE) Draft Final Report for the W. MainStreet / N. 3rd Street Intersection; 2. Review Proposed Layout for North 3rd Street between Main Street and Lyon Street; 3. Review Proposed Parking Layout Adjustments for W. Lyon Street between College Drive and 5th Street. 08/08/2022 – Review/Recommend Final Street Layout and Streetscaping Scope. 11/07/2022 – 1. Review current project cost estimate; 2. Discuss special assessments and City involvement in streetscaping improvements.</p> <p>Downtown Business Association Presentations/Input Sessions: 05/11/2022 08/03/2022</p>

	<p>City Council:</p> <p>02/08/2022 - Council authorized staff to request for proposals for consultant services for downtown aesthetic improvements.</p> <p>03/08/2022 - Council accepted the proposal of Bolton & Menk for Tasks 1, 2 and 3 at the approximate cost of \$67,920 per the recommendation of the Public Improvement/Transportation Committee.</p> <p>07/26/2022 - Council accepted the proposal of Bolton & Menk for Task 4-Design of Street Reconstruction Project in the amount of \$105,338.71.</p> <p>08/08/2022 – Council authorized City staff to proceed with final street layout.</p> <p>City staff is on the agenda for the 01/04/2023 Downtown Business Association meeting to discuss current project plans and possible project timelines. At this meeting staff also intends to begin opening the conversation regarding construction access needs from downtown businesses.</p> <p>It is the intent of City staff for Council receipt of Feasibility Report at the 01/10/2023 meeting. The Feasibility Report will address project costs and funding participation.</p>
Fiscal Impact:	All improvements are proposed to be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER 22-108, which is the “Resolution Ordering Preparation of Report on Improvement” for Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project.

RESOLUTION NUMBER 22-108

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements under the following project and to assess the benefited properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429:

PROJECT ST-009: W LYON ST. / N 3RD ST. RECONSTRUCTION PROJECT -The proposed project includes: reconstruction and utility replacement on West Lyon Street from East College Drive to North 5th Street, and North 3rd Street from West Main Street to West Redwood Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on West Lyon and North 3rd Streets. Other items of work included in this project are pavement removal, aggregate base, concrete surfacing, sidewalks, curb and gutter, streetscaping, and other minor work. Also included with this project will include reconstruction of the Addison Parking Lot adjacent to West Lyon Street and East College Drive. Reconstruction of the parking lot will include pavement removal, grading, aggregate base, and concrete surfacing.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. That the proposed improvements be referred to Director of Public Works/City Engineer Jason R. Anderson, P.E. and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvements as recommended.

Passed and adopted by the Council this 27th day of December , 2022.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Jason R. Anderson, P.E.
Director of Public Works/City Engineer