



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, December 27, 2022
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Appointment of Members to the Joint Airport Zoning Board.
Background Information:	<p>The City of Marshall is in the process of updating the Airport Zoning Ordinance for the Southwest Minnesota Regional Airport (MML) to match the Airport Layout Plan (ALP). The purpose of updating the Airport Zoning Ordinance is to restrict land uses which may be hazardous to the operational safety of aircraft using the airport and to protect the safety and property of people on the ground in the area near the airport.</p> <p>At their meeting on January 11, 2022, the City Council authorized entering into a professional services agreement with TKDA for update to the Airport Zoning Ordinance in the amount of \$49,500.</p> <p>At their meeting on March 22, 2022, the City Council authorized execution of Mn/DOT Grant Agreement No. 1049819 (S.P. A4201-104) for the Airport Zoning Ordinance Update in the amount of \$51,500 with participation rates of 70% State (\$36,050)/30% local (\$15,450).</p> <p>A part of the Zoning Ordinance update process includes the re-establishment of the Joint Airport Zoning Board (JAZB) in accordance with attached Minnesota Statutes Section 360.063, Subdivision 3, which indicates appointment of up to two individuals from each jurisdiction. Request letters for appointment of members were sent to Lyon County, City of Minnesota, City of Ghent and the 10 affected townships as shown on the attached Affected Jurisdictions Map. Responses are shown in attached table.</p> <p>Also attached is the affected jurisdiction map, the current 1978 Airport Zoning Ordinance, the 1973 City resolution and the 1973 County resolution establishing the JAZB.</p> <p>City appointees cannot be elected officials or staff that is involved with decision-making for the airport or the City. City staff recommends that the City Council appoint an Airport Commission member and a Planning Commission member to represent the City on the JAZB. Staff has had conversation with Ron Halgerson, Airport Commission, and Larry Doom, Planning Commission, and both have expressed their willingness to serve the City of Marshall on the JAZB.</p> <p>Others appointed to the JAZB: Lyon County has appointed Mike Mortier and Deena Prellwitz and the City of Ghent and Grandview Township have both expressed their desire to have Dawn Vlamincik appointed. TKDA has reviewed all of these appointments and they believe that the City has done their due diligence in outreach to affected cities and</p>

	townships and that all appointed members will reasonably satisfy statutory requirements. The Final JAZB will have 5 voting members, and 1 non-voting Board Chair. The Board Chair must be appointed by the JAZB at the first meeting.
Fiscal Impact:	None.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the City Council appoint the following members to the MML Joint Airport Zoning Board: Ron Halgerson (Airport Commission) and Larry Doom (Planning Commission).