

MARSHALL-LYON COUNTY LIBRARY
REGULAR BOARD MEETING MINUTES
NOVEMBER 14TH, 2022

Board Members Present: Paula Botsford, Paul Graupmann, Eric DeGroot, Ruth Bot, Saara Raappana, and Anne Marie Vorbach. Absent: Linda Baun, Russ Labat, and Michael Murray. Staff Present: Director Michele A. Leininger, Christine DeGroot, and Paula Nemes. Others Present:

Called to order at 4:00 p.m. by P. Botsford, Vice-President.

Pledge of Allegiance.

Motion made by P. Graupmann, seconded by R. Bot to adopt the agenda as presented. Voice Vote: Yes- P. Botsford, P. Graupmann, E. DeGroot, R. Bot, and S. Raappana. No: None. The motion passed unanimously.

A. Vorbach arrived.

Motion made by R. Bot, seconded by E. DeGroot to adopt the Consent Agenda. Voice Vote: Yes- P. Botsford, P. Graupmann, E. DeGroot, R. Bot, S. Raappana, and A. Vorbach. No: None. The motion passed unanimously.

Old Business:

After School Kids Update: P. Nemes explained the current situation with after school kids. This was informational only to make the Board aware of the ongoing problems. There was discussion on different options if behavior problems continue, including adding additional security cameras.

Delivery Van Update: The Library van is currently on the state site with a minimum reserve of \$4500. The bidding will close on Friday, November 18th. We are doing more local advertising with parking the van out during operating hours and listing it on our social media sites.

New Business:

Director's Evaluation: The Director's Evaluation form was included in the Board Packets for review. The Covid-19 related part of the evaluation was taken off. The evaluations will be emailed out this week to all of the Board Members. They are to be returned to L. Baun before the next Library Board meeting on December 12th.

2023 Holidays: The annual memo on the floating holidays for full time staff in 2023 was reviewed. There were no concerns.

Policy Review:

Meeting & Study Room: There was discussion on the changes and updates to the current policy. It was decided to table a vote until next month so additional suggestions can be inserted.

R. Bot leaves.

Customer Code of Conduct: Motion made by E. DeGroot, seconded by A. Vorbach to adopt the policy with no changes. Voice Vote: Yes- P. Botsford, P. Graupmann, E. DeGroot, S. Raappana, and A. Vorbach. No: None. The motion passed unanimously.

Reports:

Director's Report – C. DeGroot explained the large increase in the property/general insurance. Next year, we budgeted for \$6500 but the new amount will be around \$15,000. We are hoping to use any savings from electric to offset this increase and add the increase to the following year's budget request.

We are partnering with Lyon County Recycling to apply for a grant that includes money for a Tool Library. This would include a variety of tools not only for house and remodeling projects but also for the kitchen, crafting and outdoors. The garage will be used to house these tools. In addition, the grant also includes offering fix-it clinics to promote repairing items instead of them ending up in the landfill.

The Library hosted the 150th Book release party and Candidates Forum in October. Both were well attended.

There will be two open seats on the Library Board starting at the beginning of the year. Currently, we have potential candidates interested in both seats. However, if you know of someone who might be interested, please forward the names to C. DeGroot.

Board President Report: None

Friends: They are selling book bags at the front desk for \$15.00 as a fundraiser. They will also be having a holiday book sale from November 17th – 19th.

Board Committees: None.

Plum Creek: M. Murray is our Plum Creek representative and he will be going off the Library Board at the end of the year. We will need a new Board Member to represent us at Plum Creek starting next year.

P. Botsford motioned to adjourn at 5:21 p.m.

Respectfully Submitted,
Christine DeGroot