

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
April 10th, 2023

Meeting called to Order: 3:30 P.M. by Vice-Chair Rickgarn.
Members Present: Farrell, Rickgarn, Schroeder, Knoblen, Knutson
Juarez.

Absent: Reilly, Called In.

MOTION by Knutson, seconded by Knoblen, to approve the minutes of the March 13th, 2022 meeting. All voted in favor, Motion passed.

REPORTS: Four-Month Operating Statement for FYE 23 was reviewed by the Board. Motion by Knoblen, second by Knutson to approve the One-month report. All voted in Favor, Motion passed to approve the report.

Account Receivable/Payable: A One-month report was reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 021213 to # 021255 in the amount of \$ 55,573.41 Motion by Knutson, second by Knoblen, to approve one set of reports.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2021. Waiting for Final paper work.

2022. CFP 22, Bid Advertisement in the Paper on April 6th.

See E-mail on Pre-Bid and Bid Opening Dates and Times.


New Business:

- A. Washer /Dryer Update-payment.
- B. Board Contact Information Sheet.
- C. Information on Main Drain at Parkview, Liner or Replacement.
- D. Letter from Lawyers Office on recovering fees.
- E. Notice of Intent to Vacate, Fees Added to this Form.
- F. Motion by Knutson, second by Rickgarn to approve Resolution # 23-05, PHC Lease. All voted in Favor, Motion passed.
- G. Motion by Knutson, second by Rickgarn to approve Resolution # 23-06, Audited Financial Statement. All voted in Favor, Motion passed.
- H. Real Estate Assessment Center Letter.
- I. Information from Fee Accountant on Audit Report.
- J. CFP Annual Meeting @ 3:30p.m. May 8th, 23.
- K.

Next Meeting: May 8th, 2023 3:30 p.m. Community Room.

Chairperson Reilly Declared the meeting adjourned at 4:06 p.m.


Mark Farrell, Executive Director

 5-8-23
Board Member