

PUBLIC HOUSING COMMISSION

OF THE CITY OF MARSHALL

PARKVIEW APARTMENTS

Minutes of Meeting of

June 8th, 2026

Meeting Called to Order: 4:00 P. M. by John Rickgarn.

Members Present: Mark Farrell, John Rickgarn, Jana Reilly, Dean Knutson, Linda Runia (John Alcorn in at 4:01 PM), Tanisha Juarez not present. (John Rickgarn left at 5:13 PM)

Agenda was presented, (no additions) motion Jana R, seconded by John R. all voted in favor of proceeding with agenda as presented.

Motion by Jana R, seconded by Dean K, to approve the minutes of the May 11, 2026, meeting. All voted in Favor, Motion passed.

REPORTS: Seven-Month operating statement for FY 2026. Document reviewed. Motion Jana R 2nd John A, all in favor

Account Receivable/Payable: a one-month report was reviewed, some items were pointed out and discussed to the Board by the Director, including checks from 023116 to 023166 in the amount of \$ 867112.26.

Notes:

- Mark to check on Casualty loss as expenses do not match those documented on sworn statement.
- Mark/Linda to call accounts and requests bills over services provided +60 days old.
- Mark/Maintenance staff to proactively check windows for repairs prior to HUD inspection.

Motion by Jana R., second by John R to approve the report. All voted in favor.

Occupancy Report: One apartment working on at Parkview, one returning keys this month at Winchester.

CFP. 2024- Punch list from Architect on four garages.

CFP. 2025 – Generator: Electrical Engineer (Studio E) meeting on May 14-Parkview

NEW BUSINESS:

- A. Washer/Dryer Update - no May check as of meeting.**
- B. Update on fire- final quote approved for final stage of repair.**
- C. Bid reviewed for flooring in Apt 2015. One bid received: Paul's flooring \$2733.00 motion by John R, seconded by Dean K all in favor.**
- D. Bids reviewed for outside cameras (electrical phase3) bids Amiret Electric \$4100.00 low bid awarded. Motion by John A. seconded by John R. all in favor. Other bids were \$8144.00 Meier Electric, and \$4900.00 Monty's Electric.**
- E. Bids reviewed for wiring 20 cameras on 2nd through 6th floor at Parkview. Amiret Electric \$19800.00 awarded bid motion by Jana R, seconded by John R. all in favor. Other bids for \$27125.00 Meier Electric, \$22470.00 Monty's electric.**
- F. Cost from Servpro for Clean up from fire. HAI insurance to pay.**
- G. Resolution #26-03, PHC Staff Wage Increase. 4% for 1 year (Oct.1, 2026 through Sept. 30th, 2027, Motion by Dean K, seconded by John A. all in favor.**
- H. Summary of PHC Certificates of Deposit.**
 - a. Mark to update spreadsheet to include original date purchased.**
 - b. Proposal to allow electronic(email) motion and voting for reinvestment of \$50,000 CD maturing 6/22/26. Motion by Dean K., seconded by Jana R, all voted in favor.**
 - c. Mark to check rates & terms at (6-USBank, Minnwest, 1st Independent, Old National, BMO, Leading Edge CU – and provide to commission members for timely decision.**
- I. Electronic voting for CD of \$50,000 maturing on 6/22/26 was done on 6/18/2026 to 1st Independent Bank. Motion made by John Rickgarn, seconded by John Alcorn, all in favor done by email.**

Date and time for next regular meeting, July 13th, 2026, at 4:00 PM

Adjourn Time: 5:40 PM by Jana R.

Mark Farrell, Executive Director

Board Member.

Approved 7-13-26