



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, October 22, 2024
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project ST-015 / SP 4204-40: 2025 MnDOT College Drive Improvement Project - 1) Consider Resolution Ordering Preparation of Report on Improvement; 2) Consider Resolution Receiving Feasibility Report and Calling Hearing on Improvement
Background Information:	<p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the above-referenced project.</p> <p>This Minnesota Department of Transportation (MnDOT) project consists of: reconstruction and utility replacement on Trunk Highway 19 (TH19)/College Drive starting 700' west of Marlene Street and ending at the intersection of Bruce Street and Bruce Street starting 150' south of TH19 and ending 350' north of TH19.</p> <p>MnDOT initiated this reconstruction project to replace pavement surfacing that is in poor condition. As part of this cooperative project, the City will be replacing water and sewer infrastructure where needed within the project corridor.</p> <p>The 2025-2026 College Drive Reconstruction project bid opening date is set for December 6, 2024, with construction expected to begin in spring 2025. Costs that are typically assessed on local projects include sanitary sewer service lines, private sidewalk walk-ups, driveway costs in excess of 12-FT width, and street costs remaining following utility participation in street costs. With this project, MnDOT is paying for all highway costs, driveway costs, and private walk-up costs. Remaining costs that would be eligible for assessment to property owners include sanitary sewer service lines and local costs for parking lanes on the State highway. MnDOT is charging the City of Marshall 10% of parking lane costs, in accordance with their cost participation policy.</p> <p>City staff is proposing to special assess all costs associated with sanitary sewer service lines on this project. City staff is not proposing to assess the local share of parking lane costs because the local share is estimated in the proposed cooperative agreement at less than \$2,000. City staff is proposing to special assess all costs associated with sanitary sewer service line on this project.</p> <p>This item was presented to the Public Improvement/Transportation Committee at their meeting on 10/07/2024 with the unanimous approved motion to recommend to the City Council to special assess sanitary sewer service lines to each benefitting property.</p>
Fiscal Impact:	Local costs on the 2025-2026 project is estimated at roughly \$8.3M. Costs will be shared by Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility, and the Marshall Municipal State Aid funds. In addition, City staff has secured Local Road and Bridge Program grant funding in the amount of roughly \$1.3M, and MnDOT is sharing over \$1M in RAISE grant funds for this project. Costs to be assessed is estimated at \$150,000.
Alternative/Variations:	No alternative actions recommended.

Recommendations:	<p>Recommendation No. 1: that the Council adopt RESOLUTION 24-092, which is the “Resolution Ordering Preparation of Report on Improvement” for the above-referenced project.</p> <p>Recommendation No. 2: that the Council adopt RESOLUTION 24-093, which is the “Resolution Receiving Feasibility Report and Calling Hearing on Improvement” for the above-referenced project and setting the public hearing on improvement date for November 12, 2024.</p>
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RESOLUTION 24-092

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements under the following project and to assess the benefited properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429:

**PROJECT ST-015 / SP 4204-40
2025 MnDOT COLLEGE DRIVE IMPROVEMENT PROJECT**

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. That the proposed improvements be referred to the Director of Public Works/City Engineer and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvements as recommended.

Passed and adopted by the Council this 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

This instrument drafted by:
Director of Public Works/City Engineer Jason R. Anderson, P.E.

RESOLUTION 24-093

**RESOLUTION RECEIVING FEASIBILITY REPORT
AND CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to resolution of the Council adopted October 22, 2024, a report has been prepared by Director of Public Works/City Engineer Jason R. Anderson with reference to:

**PROJECT ST-015 / SP 4204-40
2025 MnDOT COLLEGE DRIVE IMPROVEMENT PROJECT**

AND WHEREAS, this report was received by the Council on October 22, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Council will consider the improvements in accordance with the report and the assessment of the properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the specially assessed improvements of \$150,000.00.
2. A Public Hearing shall be held on such proposed improvements on the 12th day of November, 2024 at 5:30 p.m. in the Council Chambers of City Hall located at 344 West Main Street and the City Clerk shall give mailed and published notice of such hearing and improvements as required by the law.

Passed and adopted by the Council this 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Jason R. Anderson, P.E., Director of Public Works/City Engineer