



2019 FEE SCHEDULE

Approved ~~1/23/2019~~ 3/12/2019

THIS PAGE IS LEFT
BLANK INTENTIONALLY

Finance charge: 1.5% per month on unpaid balance of City bills after 30 days from date of 1st billing

ASSESSING DEPARTMENT

	<u>Fee/Charge</u>
Copies	\$ 0.25 per side
Sales Summary	\$ 10.00 each
Apartment List	\$ 15.00
Ownership Searches	\$ 4.00 per parcel
Yearly Subscription Rate	\$ 75.00

CLERK

	<u>Fee/Charge</u>
Brewer Tap Room	\$ 500.00 Annual
Club License	\$ 275.00 Annual
Consumption & Display	\$ 130.00 Annual
	\$ 25.00 1 Day
Growlers License	\$ - Annual
On-Sale Liquor License	\$ 3,000.00 Annual
Financial Background (on-sale liquor)	Charged at rate of 3rd Party Vendor
Off-Sale 3.2% Malt Liquor	\$ 90.00 Annual
On-Sale 3.2% Malt Liquor	\$ 250.00 Annual
Sunday Liquor	\$ 200.00 Annual
Temporary On-Sale Liquor	\$ 30.00 Per Day
Temporary On-Sale 3.2% Malt Liquor	\$ 30.00 Per Day
	\$ 50.00 Month
Tobacco License	\$ 150.00 Annual
Wine License	\$ 600.00 Annual
Dangerous Animals	\$ 150.00 Annual
Dog or Cat License	
Male/Female	\$ 16.00 Annual
Unisex	\$ 8.00 Annual
Replacement of tag	\$ 1.00
Pick-up (Animal at large)	\$ 10.00
Board	\$ 10.00 Per Day
Animal at Large	\$ 90.00
No City License	\$ 90.00
Rabies Vaccination not current	Court
Disturbing the Peace	Court
Garbage & Refuse Haulers	\$ 160.00 Annual
Special Vehicle Permit	\$ 35.00 Annual
Non-profits Exempt (must provide certification)	
Taxicabs	\$ 100.00 Annual
	\$ 25.00 Per Additional Vehicle
Transient Merchant	\$ 30.00 Per Month
	\$ 160.00 Bi-Annual
	\$ 315.00 Annual
Refunding of License Fee	20% of fee up to a maximum of \$100.00

ADMINISTRATION & HUMAN RESOURCES

	<u>Fee/Charge</u>
W-2 - Duplicate	\$ 15.00
ACA Form/1095-C - Duplicate	\$ 15.00
Deposit Notice – Duplicate	\$ 5.00
Copies	\$ 0.25
Administrator Fee for Retiree Insurance (<i>Health/Dental/Life</i>)	2% of total cost to the City

FINANCE

	<u>Fee/Charge</u>
Assessment Searches	\$ 15.00
Returned check for all City departments	\$ 30.00
Budget Reports	\$ 25.00
Audit Reports	\$ 25.00
Business Tax Abatement Application	\$ 750.00

COMMUNITY SERVICES

	<u>Fee/Charge</u>	<u>Deposit</u>
Shelter Permits	\$ 25.00	\$25.00
Park Gazebo Permit	\$ 25.00	\$25.00
Moving Liberty Park Benches for Events	\$ 100.00	
Collapsible Picnic Tables (Min:6/Max:50)	\$ 10.00 Per Table/Per Day	
Tents 20 x 20	\$ 200.00 Weekend	\$200.00
	\$ 100.00 Per Day	\$200.00
Tents 20 x 30	\$ 200.00 Weekend	\$200.00
	\$ 100.00 Per Day	\$200.00
Band Shell	\$ 150.00 Per Day	\$50.00
Channel Parkway Complex	\$ 100.00 Per Day	\$100.00
	\$ 150.00 2 Days	\$100.00
Amateur Sports Complex	\$ 250.00 Per Day	\$100.00
	\$ 200.00 2 Days	\$100.00
One Ballfield	\$ 75.00 Per Day	\$100.00
Independence Park Youth Ballfields	\$ 50.00 Per Day/Per Field/Without Lights	
(2 Fields: 1 Lighted & 1 Not Lighted)	\$ 75.00 Per Day/One Field With Lights	
	\$ 125.00 Per Day/Both Fields/One Field With Lights	
American Legion Field Ballfield	\$ 150.00 Per Day/Without Lights	
	\$ 200.00 Per Day/With Lights	
Legion Field Park Youth Ballfields	\$ 25.00 Per Day	
Justice Park Youth Baseball/Softball Field	\$ 25.00 Per Day	
Marshall Aquatic Center (Minimum 25 people)	\$ 100.00 Per Hour &	
	\$ 3.00 Per Person	

Cable

	<u>Fee/Charge</u>	
DVD	\$ 11.00	Includes Tax
CD	\$ 3.00	
CD w/Printed Cover	\$ 5.00	
Filming w/Certification	\$ 50.00	Per Day
Editing w/Certification	\$ 10.00	Per Hour
Certification Training	\$ 100.00	
Student (high school and full-time post secondary)	\$ 25.00	Per Hour

Stage

	<u>Fee/Charge</u>	
Damage Deposit	\$ 500.00	
Call-Back	\$ 50.00	Per Hour
Basic Unit; 24x20 ft., set-up and take down		
Marshall non-profit business or agency	\$ 250.00	
Marshall for profit business or agency	\$ 350.00	
All others	\$ 600.00	

Basic Unit; plus additional 16x4 ft., set-up and take down

Marshall non-profit business or agency	\$ 350.00	
Marshall for profit business or agency	\$ 500.00	
All others	\$ 1,200.00	

Park Land Development

	<u>Fee/Charge</u>	
For any residential or commercial subdivision of property after March 10, 2009, upon initial sale		
Residential Lot	\$ 500.00	Per Lot
Commercial Lot		2% Of gross unimproved value per commercial lot

Telecommunication

	<u>Fee/Charge</u>	
Application	\$ 1,000.00	
Annual Permit	\$ 1.00	Per Lineal Foot from point of initiation to point of termination for the use of City owned right-of-way

Adult Community Center

	<u>Fee/Charge</u>	
Meeting Room (24 chairs only or 16 with tables)	\$ -	Per Hour
	\$ 20.00	Per Hour
Dining Hall (140 chairs with tables)	\$ -	Per Hour
	\$ 30.00	Per Hour
	\$ 75.00	Per Hour

Groups A , B

Group C

Groups A , B

Groups A , B**

Group C

The kitchen is not available for use. This applies to all caterers and renters.
(This includes the refrigerator, stove, freezer, sink, dishwashers, etc.)

Group A: Seniors/City of Marshall sponsored events.

Any group of seniors meeting during regular scheduled hours (9-4), depending on space assignment.

Group B: Local public agencies and non-profit organizations.

Group C: Private/Commercial/State of Minnesota Groups

** Meeting after regular scheduled hours (after 4:00 p.m.)

Rentals will be made as follows based on space availability:

1. Senior Center Programs/Activities
2. Marshall Area Senior Citizens, Inc. Members (receive a \$5/hr. discount)
3. Seniors (age 55 & older)
4. All others

Red Baron Arena and Expo Center

	<u>Fee/Charge</u>
Video Board usage for events	\$ 300.00 Per Event
Plus Staff time	\$ 25.00 Per Hour Per Staff
Advertising Fees	Contractual Agreement

Ice Rink

	<u>Fee/Charge</u>
Open Rate	\$ 125.00 Per Hour
10 or more hours booked at one time	\$ 115.00 Per Hour
30 or more hours booked at one time	\$ 100.00 Per Hour
Marshall Community Services	\$ 75.00 Per Hour
Marshall High School	\$ 75.00 Per Hour
(Marshall High School will not be charged ice time during high school games or tournaments)	
Southwest Figure Skating Club	\$ 75.00 Per Hour
Marshall Area Hockey Association (MAHA)	\$ 65.00 Per Hour (1st 450 hrs.) \$40.00 Per Hour thereafter
Off season (June 1–August 31)(Saturday and Sunday)	\$ 80.00 Per Hour
Ice Painting Equipment	\$ 250.00 Per Day

Expo/Meeting Room

	<u>Fee/Charge</u>
Full day expo floor rental	\$ 1,050.00 Per Day
Event SETUP	\$ 50.00 Per Hour after 5pm
Event CLOSURE	\$ 50.00 Per Hour after 5pm
Club Room	\$ 400.00 Per Day or Event
	\$ 80.00 Per Hour
Lower level meeting Room	\$ 30.00 Per Hour

FIRE DEPARTMENT

	<u>Fee/Charge</u>
Fire/Rescue Calls (Outside city limits)	\$ 1,000.00
Fire/Rescue Calls (Within city limit)	\$ 750.00
After 5 hours, incident billing will follow the Southwest/West Central Fire Department Association Mutual Aid Agreement	
Hazardous Materials Trailer	\$ 750.00 Plus supplies & materials used
Pumping Fuel or Gas (48 hours to pick up)	\$ 1.00 Per Gallon in and out (48 hours to pick up)
If not picked up within 48 hours, owner will be assessed cost of Hazardous waste disposal contractor to dispose of waste.	
Natural Gas Hits	\$ 750.00 Per Call
Automatic fire alarm activation	\$ 750.00 Per Call
(3rd call and after, within 72 hour period OR 3 business days, until functional)	
Education Trailer (to all departments)	\$ 150.00 Per Day
Fire Chief's call for service (officer's pages)	\$ 100.00 Per Hour
Each firefighter responding to the call for service	\$ 17.50 Per Hour

Calls that are caused by negligence will be billed out on cost basis of equipment and manpower:

<u>Fire Equipment</u>	<u>Fee/Charge</u>
Rescue Van	\$ 125.00 Per Hour
1500 GPM Engine	\$ 295.00 Per Hour
1000 GPM Engine	\$ 200.00 Per Hour
Ladder Truck	\$ 750.00 For Initial First Hour
	\$ 250.00 Per Hour thereafter
Tanker	\$ 160.00 Per Hour
Grass Rig	\$ 125.00 Per Hour
Haz-Mat Trailer	\$ 125.00 Per Hour
Water Auger with Engine or Tanker	\$ 150.00 Per Hour
UTV	\$ 85.00 Per Hour
Mileage to organizations outside the Southwest/West Central Fire Department Mutual Aid	\$ 1.75 Per Mile

Any equipment/tools damaged/destroyed due to the call for service will be assessed at actual cost to the owner or responsible party of the call for service.

Supplies: (Billed out at cost incurred)

AFFF Foam	\$ 150.00 Per Pail
AR-AFFF Foam	\$ 200.00 Per Pail
Floor Dry	\$ 15.00 Per Bag
55 Gallon steel barrel with metal lid	\$ 135.00 Per Barrel
8"x10' absorbent boom	\$ 145.00 Per Boom

PUBLIC SAFETY DEPARTMENT

	<u>Fee/Charge</u>
Police Records	\$ 0.25 Per Sheet of six pages or more
DVD/CD of Photos, Videos and Audio	\$ 20.00 Each
False Alarm Call (after 3rd)	\$ 60.00
Residence Check	
First three checks	\$ 40.00
After 3rd check	\$ 10.00
Towing Administration Fee	\$ 15.00
Storage	\$ 25.00 Per Day
Opening Car Door	\$ 35.00
In-house Background Check	\$ 20.00
Funeral Escorts (3 or more Officers)	\$ 150.00
Bank Escorts	\$ 50.00

Parking Violations

	<u>Fee/Charge</u>	<u>After 10 Days</u>
Prohibited Parking	\$ 15.00	\$ 30.00
Double Parking	\$ 15.00	\$ 30.00
Blocking Driveway	\$ 15.00	\$ 30.00
No Parking Zone	\$ 15.00	\$ 30.00
Blocking Alley	\$ 15.00	\$ 30.00
Parking in Alley	\$ 15.00	\$ 30.00

MERIT CENTER

<u>Classroom</u>	Room A or B	Room A or B	Room A & B	Room A & B
	<u>1/2 Day</u>	<u>Full Day</u>	<u>1/2 Day</u>	<u>Full Day</u>
Public Safety	\$ 10.00	\$ 10.00	\$ 20.00	\$ 20.00
Government/Non-Profit	\$ 30.00	\$ 50.00	\$ 45.00	\$ 75.00
Business	\$ 50.00	\$ 75.00	\$ 75.00	\$ 100.00

Props & Simulators

	<u>Fee/Charge</u>
Public Safety	\$ 35.00 Per Item Per Day
Government/Non-Profit	\$ 35.00 Per Item Per Day
Business	\$ 50.00 Per Item Per Day

Driving Course

	<u>1/2 Day</u>	<u>1/2 Day Hourly</u>	<u>Full Day</u>	<u>Full Day Hourly</u>
Government/Non-Profit	\$ 120.00	\$ 20.00	\$ 200.00	\$ 35.00
Business	\$ 200.00	\$ 30.00	\$ 300.00	\$ 50.00

Rate Categories

Public Safety: training of police, fire, ambulance, hazardous material teams, etc.

Government/Non-Profit: training for entities such as civic, charitable, service clubs, government organizations, etc.

Business: training for private individuals, organizations, and businesses of any kind.

* *Marshall Community Services Drivers Education Program Fees and Rates set by separate agreement.*

PUBLIC WORKS DEPARTMENTS**Airport**

	<u>Fee/Charge</u>
Hangar Rent	
Single Engine	\$ 80.00 Per Month
Twin Engine	\$ 100.00 Per Month
Winch	\$ 10.00 Per Month
Electric service for Heater	\$ 5.00 Per Month

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.; With Operator)

Oshkosh/FWD 24' Snow Plow with Batwings	\$ 130.00 Per Hour
Oshkosh Blower	\$ 130.00 Per Hour
Oshkosh Airport Runway Broom (18-ft.)	\$ 130.00 Per Hour
Dump Truck	\$ 115.00 Per Hour
Skid Loader	\$ 110.00 Per Hour

Building Inspection

NOTE: Building Permit Applications are subject to Minnesota State Surcharge per Minnesota Statute.

Building Permit Application**Total Valuation**

	<u>Fee/Charge</u>
\$1.00 - \$500.00	\$ 20.50
\$501.00 - \$2,000.00	\$ 20.50 First \$500 + \$ 3.10 Each Add 'l \$100 or fraction thereof
\$2,001.00 - \$25,000.00	\$ 67.00 First \$2,000 + \$ 11.25 Each Add 'l \$1,000 or fraction thereof
\$25,001.00 - \$50,000.00	\$ 325.75 First \$25,000+ \$ 8.20 Each Add 'l \$1,000 or fraction thereof
\$50,001.00 - \$100,000.00	\$ 530.75 First \$50,000+ \$ 6.10 Each Add 'l \$1,000 or fraction thereof
\$100,001.00 - \$500,000.00	\$ 835.75 First \$100,000+ \$ 4.85 Each Add 'l \$1,000 or fraction thereof
\$500,001.00 - \$1,000,000.00	\$ 2,775.75 First \$500,000+ \$ 4.40 Each Add 'l \$1000 or fraction thereof
\$1,000,000.00 and up	\$ 4,975.75 First \$1,000,000+ \$ 3.30 Each Add 'l \$1000 or fraction thereof

Community Planning Department staff reserves the right to establish construction valuation based on the Building Permit Valuation Policy

Investigation Fee (when work is started prior to obtaining Building Permit)

First Violation	25% of building permit fee OR \$ 50.00 whichever is greater
Consecutive Violations	50% of building permit fee OR \$ 100.00 whichever is greater
Demolition Permit	35% of calculated fees
Re-inspection	\$ 50.00
Copy of Prior Permit	\$ 5.00
Plan Review	
Commercial Projects	65% of building permit fee
New one & two Family Dwelling	35% of building permit fee

WWTF Sanitary Sewer Connection Permit Application

Nominal Size of Sanitary Sewer Pipe	Connect +	Inspection =	Total
Exiting the Building	(WWTF)	(Bldg. Insp.)	
4"	200.00	50.00	\$ 250.00
6"	575.00	50.00	\$ 625.00
> 6"	2,000.00	50.00	\$ 2,050.00

Planning Commission Action Request Application

Escrow will be used for direct costs incurred by the City of Marshall. The difference will be refunded if OVER \$5 or billed if OVER \$50.

	<u>Fee/Charge</u>	<u>Escrow</u>
Variance Adjustment Permit	\$ 300.00	\$ 300.00
Conditional Use Permit	\$ 300.00	\$ 300.00
Map Amendment (Rezoning) Application	\$ 300.00	\$ 300.00

Direct costs include but are not limited to:

1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Subdivision Platting

Preliminary Plat	\$	70.00	Per Acre	+ Direct Costs
Final Plat	\$	50.00	Per Acre	+ Direct Costs
Planned Unit Development (PUD) (excludes platting fee)	\$	200.00	Per Acre	+ Direct Costs
Base Map Updating (whichever is greater)	\$	5.00	Per Lot	
	\$	15.00	Per Acre	
Zoning Letter	\$	25.00		

Engineering

Fee/Charge

Overweight Load Permit

Single Trip	\$	50.00	Per Vehicle	
Annual from application date				
<= 6 Axles/90,000 lbs.	\$	300.00	Per Vehicle	
> 6 Axles/90,000 lbs.	\$	500.00	Per Vehicle	

Direct costs include but are not limited to:

1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Annexation Application	\$	100.00	+ Direct Costs
Vacation of Public Rights of Way/Public Easements Application	\$	100.00	+ Direct Costs

Moving In-Town Permit Application	\$	200.00	
Moving on Public Right of Way Permit Application	\$	50.00	

Copying/Plotting/Printing (No Charge if under \$5)

Fee/Charge

Small Scale Copies (8½ x 11, 8½ x 14, 11 x 17)	\$	0.25	Per Sheet
Small Scale Plots/Prints (8½ x 11, 8½ x 14, 11 x 17)	\$	0.60	Per Sheet
Large Scale (18 x 24 and larger)	\$	3.00	Per Square Foot

Aerial Photo Printing/CD Copies (No charge if under \$5)

Fee/Charge

8½ x 11	\$	2.00	
11 x 17	\$	5.00	
Large Scale Prints	\$	4.00	Per Square Foot

Excavation Permit Application within City Right of Way **Fee/Charge**

Deposit is refundable less costs for repair- Billed extra if direct costs exceed deposit

Utility Companies-Post Yearly	\$	5,000.00	Bond
Excavation	\$	400.00	Deposit plus
	\$	50.00	Inspection
Driveway Permit	\$	300.00	Deposit plus
	\$	50.00	Inspection
Sidewalk Permit	\$	50.00	Inspection
Investigation Fee (when work is started prior to obtaining Permit)	\$	50.00	

Special Projects

	<u>Fee/Charge</u>	
Standard Engineering for Special Assessment Projects	16% (Construction Cost + Contingencies)	
Engineer (Registered)	\$ 100.00	Per Hour
Assistant Engineer	\$ 75.00	Per Hour
Senior Engineering/Specialist	\$ 60.00	Per Hour
Engineering Technician/Specialist	\$ 50.00	Per Hour
Building Official	\$ 70.00	Per Hour
Building Inspector	\$ 55.00	Per Hour
Administrative Assistant	\$ 50.00	Per Hour
Office Assistant/Receptionist	\$ 35.00	Per Hour
GPS Survey	\$ 100.00	Per Hour

Watermain Tapping & Water Meters (Refer to Marshall Municipal Utilities for application and fees.)
(Equipment hourly rate/not including operator). Add \$30.00/hour for operator.

Storm Sewer Connection Permits

(Inside Diameter of Sewer Service Pipe Entering the Building)	<u>Connect +</u>	<u>Inspection =</u>	<u>Total</u>
4" Gravity	100.00	30.00	\$ 130.00
6" Gravity	120.00	30.00	\$ 150.00
8" Gravity	200.00	60.00	\$ 260.00
10" Gravity	360.00	60.00	\$ 420.00
12" or > Gravity	500.00	90.00	\$ 590.00
1 1/2" Force	100.00	30.00	\$ 130.00
2" Force	120.00	30.00	\$ 150.00
3" Force	140.00	60.00	\$ 200.00
4" Force	160.00	60.00	\$ 220.00

Municipal Separate Storm Sewer System (MS4)**Surface Water Management MS4 Construction Plan Review****Drainage/Land Disturbance Application**

	<u>Fee/Charge</u>
Site more than 2,000 sq. ft. and less than 5,000 sq. ft.	\$ 35.00
Site 5,000 sq. ft. to one (1) acre	\$ 100.00
Site one (1) acre to five (5) acres	\$ 200.00
Site greater than five (5) acres	\$ 300.00

Administrative Fines for Violations of City Code Chapter 30 Environment**Administrative Offense**

	<u>Fee/Charge</u>
<u>Illicit Discharges and Connections</u>	
Illicit Discharge to Storm water System (Minor)	\$ 50.00
Illicit Discharge to Storm water System (Major)	\$ 1,000.00
Illicit Connection to Storm water System (Minor)	\$ 30.00
Illicit Connection to Storm water System (Major)	\$ 1,000.00
Failure to Report a Spill	\$ 300.00
Failure to Cleanup a Spill	\$ 300.00

Failure to Respond to a Notice of Violation \$ 100.00

Construction Site Erosion/Sediment Control Violations

Site Dewatering \$ 200.00
Waste and Material Disposal \$ 100.00
Tracking (Minor) \$ 100.00
Tracking (Major) \$ 500.00
Drain Inlet Protection \$ 100.00
Site Erosion Control (Minor) \$ 500.00
Site Erosion Control (Major) \$ 1,000.00
Failure to Provide/Maintain Concrete Washout Facility \$ 200.00
Failure to Respond to a Notice of Violation \$ 100.00
Failure to Conduct/Document Site inspections \$ 100.00
Failure to Maintain SWPPP/Inspection Documents \$ 100.00

Post Construction Structural Storm water BMP Violations

Failure to Perform Proper Maintenance (Minor) \$ 500.00
Failure to Perform Proper Maintenance (Major) \$ 1,000.00
Unauthorized Removal or Alterations to BMPs (Minor) \$ 500.00
Unauthorized Removal or Alterations to BMPs (Major) \$ 1,000.00
Failure to Submit/Maintain Maintenance Records \$ 100.00

SURFACE WATER MANAGEMENT UTILITY

Fee/Charge

Minimum fee or below, whichever is greater \$ 5.28 Per Month

Single Family Residential (Classification 1) Flat rate \$ 5.28 Household Per Month
Two-Family Residential (Classification 2) \$ 23.72 Per Acre Per Month
Manufactured Housing (Classification 3) \$ 33.60 Per Acre Per Month
Industrial, Multi-Family, Railroad Right-of-Way (Classification 4) \$ 40.76 Per Acre Per Month
Commercial/Office/Parking (Classification 5) \$ 52.25 Per Acre Per Month
Vacant (Classification 7) \$ 2.85 Per Acre Per Month
Agricultural (Classification 8) \$ 0.71 Per Acre Per Month
*Five-Year Rate Projections (See Appendix A attached)

Street

Fee/Charge

Weed/Mowing/Snow/Nuisance Enforcement \$ 50.00 + Direct Costs

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

*(Equipment hourly rate/not including operator). Generally we will use City employees. Add \$50.00/hour for operator.

*Elgin Sweeper \$ 105.00 Per Hour
*Cat/John Deere Front-End Loader \$ 95.00 Per Hour
*Tractor-Loader Backhoe \$ 85.00 Per Hour
*Motor Grader \$ 95.00 Per Hour
*Cat Loader w/Snow-Go Blower \$ 115.00 Per Hour
*Truck with Vactor (Catch Basin Cleaning Unit) \$ 80.00 Per Hour
*Truck with Snowplow \$ 80.00 Per Hour

*Skid Loader	\$	70.00	Per Hour
*Dump Truck	\$	75.00	Per Hour
*Boom Truck	\$	75.00	Per Hour
*1-Ton	\$	70.00	Per Hour
*Pick Up	\$	60.00	Per Hour
Brush Chipper	\$	70.00	Per Hour
Portable Pumps	\$	60.00	Per Hour
Barricades - Type II	\$	5.00	Per Day
Barricades - Type III	\$	10.00	Per Day
Traffic Control Devices (12 Cones)	\$	5.00	Per Day Minimum
Operator	\$	50.00	Per Hour

WASTEWATER

	<u>Fee/Charge</u>		
Residential/Commercial (includes \$1.00 Phosphorus Surcharge)	\$	22.43	Per Month Base Charge
Violation under Sec. 78-73, Marshall Code of Ordinance	\$	50.00	Monthly Surcharge
Violation under Sec. 78-74, Marshall Code of Ordinance	\$	100.00	Monthly Surcharge
Domestic	\$	4.42	Per 1,000 Gallons
Industrial	\$	2.82	Per 1,000 Gallons
(Surcharge by strength as follows):			
Excess CBOD	\$	308.57	Per 1,000 Pounds
Excess Suspended Solids	\$	308.39	Per 1,000 Pounds
Excess Phosphorus (industrial)	\$	2.18	Per Pound

*Five-Year Rate Projections (See Appendix B attached)

<u>Pretreatment of Industrial Wastewater Violations (Sec. 78-48)</u>	<u>Fee/Charge</u>		
Failure to meet Preliminary Treatment Requirements	\$	500.00	

* The City has the right to charge and assess violators for all costs to the City for damages from any discharge or other action in violation of the City ordinance or in violation of a permit issued by the City, including all attorney's fees, court costs, sampling and monitoring expenses, and other expenses associated with enforcement of this section. Administrative fines or other enforcement actions are not considered to be payment of these costs.

When distinguishing between a Major violation and a Minor violation the following considerations shall be used:

1. Potential critical impact on public health or the environment.
2. Potential danger to human life or safety.
3. Continuing nature of violation.
4. Cost of restitution, repair, or remediation exceeds \$1,000.00.
5. Knowing performance of unpermitted activities.

Existence of one or more of the above criteria supports a finding of a Major violation. Enforcement officials must specifically describe the conditions observed to support this determination.

The administrative fine imposed for a second or subsequent violation of the same type by the same person or entity within a 24-month period may double the amount of the previous fine up to a maximum of \$,1000.00

	<u>Fee/Charge</u>
Call-Out	
During Business Hours	\$ 50.00 Per Hour
After Business Hours	\$ 120.00 Per Hour
Biosolids Application	\$ 100.00 Per Acre
Porta Potty Waste	\$ 72.86 Per 1,000 Gallons

Equipment Rental

Fee/Charge

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

*(Equipment hourly rate/not including operator.)

Operator	\$ 50.00 Per Hour
*Skid Loader	\$ 70.00 Per Hour
*Water Truck 3,000 Gal.	\$ 60.00 Per Hour
*Dump Truck	\$ 75.00 Per Hour
*Semi Tractor Tanker Trailers	\$ 100.00 Per Hour
*Pickup	\$ 60.00 Per Hour
*Crane Truck	\$ 75.00 Per Hour
Jet Vac Truck	\$ 150.00 Per Hour With Operator
Sludge Applicator Vac/Pressure Sys.	\$ 150.00 Per Hour With Operator
Sewer Camera	\$ 150.00 Per Hour With Operator
6" Portable Pumps	\$ 60.00 Per Hour
6" Hose 100'	\$ 30.00 Per Day
Mileage	\$ 1.50 Per Mile Includes Operator

Laboratory Testing Services

Fee/Charge

(Minnesota Pollution Control Agency Permit #0022179)

CBOD	\$ 24.00
TSS	\$ 12.00
Ph	\$ 6.00
Ammonia	\$ 20.00
Total Phosphorus	\$ 16.00
Fecal Coliform	\$ 19.00
Chlorides	\$ 15.00
Dissolved Oxygen	\$ 10.00

Sump Pump Connections

Fee/Charge

Place seal on valve preventing discharge into sanitary sewer system	\$ 25.00 Service Charge
Breaking seal on valve to allow discharge to flow into sanitary sewer system	\$ 25.00 Service Charge
Discharge fee when seal is broken on valve	\$ 25.00 November 1 - March 31

Unpermitted discharge fee \$ 300.00

Residential Street Assessment

Fee/Charge

Maximum ~~20-Year~~ \$ 5,700.00 ~~\$ 5,500.00~~

Commercial/Industrial Street Assessment

Maximum amount formula: $(\$71.25/\text{Frontage foot}) \times (\text{Street width factor}) \times (\text{Street strength factor}) \times \text{Frontage feet}$

Maximum does NOT include individual improvements for sanitary sewer service line, removal and replacement of private driveway, sidewalk walk-ups, or new/additional driveway improvements within City right-of-way.

ECONOMIC DEVELOPMENT DEPARTMENT

Fee/Charge

(Government and Non-profit only)

Advertising Kiosk Space (as per agreement) \$ 250.00 Per Year; 7/1-6/30 (may pro rate)

SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL
STORM WATER UTILITY FUND PROJECTIONS

SURFACE WATER UTILITY PROJECTIONS

		4.00%					
Projected Surface Water Rate Adjustment	Projected Change 2020-2024	2019	2020	2021	2022	2023	2024
	growth in volume						
Operating Revenues	0.00%	1,188,061	1,235,583	1,285,006	1,323,557	1,363,263	1,404,161
Operating Expenses							
Salaries and benefits	3.00%	-	-	-	-	-	-
Supplies	3.00%	23,850	24,566	25,302	26,062	26,843	27,649
Equipment Repair & Maintenance	3.00%	-	-	-	-	-	-
Other Repairs and Maintenance	5.00%	20,000	21,000	22,050	23,153	24,310	25,526
Other services and charges	3.00%	375,468	386,732	398,334	410,284	422,593	435,270
Insurance	3.00%	-	-	-	-	-	-
Utilities	5.00%	-	-	-	-	-	-
Depreciation - Existing		426,094	404,789	384,550	365,322	347,056	329,703
Depreciation - New		-	62,093	102,141	118,808	125,474	132,141
Total Operating Expenses		845,412	899,180	932,377	943,628	946,277	950,289
Operating Income (Loss)		342,649	336,403	352,629	379,929	416,987	453,872
Nonoperating Revenues (Expenditures)							
Interest	0.50%	2,000	5,816	5,275	5,020	5,548	6,216
Refunds and reimbursements		5,725	-	-	-	-	-
Rents		-	-	-	-	-	-
Gain/(loss) on disposal of assets		-	-	-	-	-	-
Interest Expense - existing debt		(75,168)	(61,642)	(51,719)	(43,458)	(36,820)	(29,324)
Interest Expense - new debt		-	(36,248)	(51,988)	(59,518)	(55,917)	(52,207)
Total Nonoperating Revenues (Expenditures)		(67,443)	(92,073)	(98,432)	(97,957)	(87,189)	(75,316)
Income (Loss) Before Transfers		275,205	244,329	254,198	281,972	329,798	378,557
Transfers							
Transfers In		-	-	-	-	-	-
Transfers (Out)	0.00%	-	-	-	-	-	-
Total Transfers		-	-	-	-	-	-
Net Income (Loss)		275,205	244,329	254,198	281,972	329,798	378,557
Beginning Cash & Investments		1,190,347	1,163,224	1,055,048	1,003,934	1,109,686	1,243,162
Net Income		275,205	244,329	254,198	281,972	329,798	378,557
Depreciation		426,094	466,883	486,691	484,130	472,530	461,844
Acquisition and Construction of Assets		(1,523,370)	(862,000)	(500,000)	(200,000)	(200,000)	-
Proceeds from Long-Term Debt		1,241,370	590,000	300,000	-	-	-
Principal Payments on Long-Term Debt - New		-	(67,137)	(100,819)	(119,336)	(122,937)	(126,647)
Principal Payments on Long-Term Debt - Existing		(446,422)	(480,252)	(491,183)	(341,014)	(345,915)	(284,352)
Ending Cash & Investment Balance		1,163,224	1,055,048	1,003,934	1,109,686	1,243,162	1,672,564
Minimum Cash & Investment Balance							
Restricted for Capital Improvements - Beginning		72,000	188,631	236,259	398,489	559,866	717,376
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	142,031	155,628	162,230	161,377	157,510	153,948
Capital Reserve Used for Improvements/Expansion		(97,400)	(180,000)	-	-	-	-
Adjustment to Capital Reserve		72,000	72,000	-	-	-	-
Restricted for Capital Improvements - Ending		188,631	236,259	398,489	559,866	717,376	871,324
Net Operating Cash		974,593	818,789	605,445	549,820	525,786	801,240
Operating Reserve (25% of expenditures)		224,795	233,094	235,907	236,569	237,572	237,572
Restricted for Revenue Bonds (following yrs DS)		645,278	695,709	563,326	561,589	492,530	470,717
Required Minimum Cash & Investment Balance		870,073	928,803	799,233	798,158	730,103	708,289
Amount Over (Under) Goal		104,520	(110,014)	(193,788)	(248,338)	(204,316)	92,951

SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL
WASTEWATER UTILITY FUND PROJECTIONS

WASTEWATER UTILITY PROJECTIONS

Projected Wastewater Rate Adjustment	Projected Change	2.75%					
		2019	2020	2021	2022	2023	2024
	growth in volume						
Operating Revenues							
Surcharge Revenues	0.00%	-	-	-	-	-	-
Utility Sewer Charges	0.00%	5,567,621	5,720,730	5,878,050	6,054,392	6,236,024	6,423,104
Pretreatment Charges	0.00%	-	-	-	-	-	-
Other Services and Charges	0.00%	-	-	-	-	-	-
Total Operating Revenues		5,567,621	5,720,730	5,878,050	6,054,392	6,236,024	6,423,104
Operating Expenses							
Salaries and benefits	3.00%	1,201,965	1,238,024	1,275,165	1,313,420	1,352,822	1,393,407
Supplies	4.00%	306,500	318,760	331,510	344,771	358,562	372,904
Repair and maintenance	4.00%	181,250	188,500	196,040	203,882	212,037	220,518
Other services and charges	2.50%	449,751	460,995	472,520	484,333	496,441	508,852
Insurance	1.00%	32,405	32,729	33,056	33,387	33,720	34,058
Utilities	5.00%	325,200	341,460	358,533	376,460	395,283	415,047
Depreciation-Existing		1,757,473	1,669,599	1,586,119	1,506,813	1,431,473	1,359,899
Depreciation-New		236,522	323,932	323,932	368,000	388,381	406,992
Total Operating Expenses		4,254,544	4,486,589	4,576,875	4,631,065	4,668,719	4,711,677
Operating Income		1,313,077	1,234,141	1,301,176	1,423,327	1,567,305	1,711,427
Non-Operating Revenue (Expenses)							
Special Assessments		-	-	-	-	-	-
Other income		-	-	-	-	-	-
Investment earnings (loss)	1.10%	37,500	76,172	80,695	84,777	97,293	110,524
Refunds and reimbursements		20,000	20,000	20,000	20,000	20,000	20,000
Rents		15,282	15,282	15,282	15,282	15,282	15,282
Gain (Loss) on Disposal of Assets - Net		-	-	-	-	-	-
Bond (discount) premium amortization		-	-	-	-	-	-
Bond issuance costs		(60,000)	(25,000)	-	(25,000)	(25,000)	-
Interest Expense - existing debt		(278,594)	(242,144)	(208,800)	(180,027)	(153,487)	(124,888)
Interest Expense - new debt		(226,248)	(274,061)	(274,061)	(276,982)	(269,298)	(259,486)
Total Non-Operating Revenues		(265,812)	(381,938)	(366,884)	(361,949)	(315,210)	(238,569)
Income (Loss) Before Transfers		1,047,265	852,203	934,292	1,061,378	1,252,095	1,472,858
Operating Transfers							
Transfers In		-	-	-	-	-	-
Transfers Out		(38,294)	-	-	-	-	-
Total Operating Transfers		(38,294)	-	-	-	-	-
Net Income (Loss)		1,008,971	852,203	934,292	1,061,378	1,252,095	1,472,858
Beginning Cash & Investments		6,177,424	6,924,748	7,335,891	7,707,010	8,844,777	10,047,628
Net Income		1,008,971	852,203	934,292	1,061,378	1,252,095	1,472,858
Depreciation		1,757,473	1,906,122	1,910,051	1,874,814	1,819,854	1,766,892
Acquisition and Construction of Assets		(6,635,810)	(2,163,000)	(973,200)	(526,000)	(535,000)	-
Proceeds from Long-Term Debt		6,114,810	1,590,000	451,200	200,000	200,000	-
Principal Payments on Long-Term Debt - New		(211,819)	(211,819)	(355,191)	(406,522)	(438,255)	(471,512)
Principal Payments on Long-Term Debt - Existing		(1,498,119)	(1,562,363)	(1,596,033)	(1,065,903)	(1,095,844)	(1,130,859)
Ending Cash & Investment Balance		6,924,748	7,335,891	7,707,010	8,844,777	10,047,628	11,685,007
Minimum Cash Balance							
Restricted for Capital Improvements - Beginning		3,789,899	4,375,723	5,011,097	5,647,781	6,272,719	6,879,337
Annual Capital Reserve Funding (1/3 Deprec.)	1/3	585,824	635,374	636,684	624,938	606,618	588,964
Capital Reserve Used for Improvements/Expansion		-	-	-	-	-	-
Adjustment to Capital Reserve		-	-	-	-	-	-
Restricted for Capital Improvements - Ending		4,375,723	5,011,097	5,647,781	6,272,719	6,879,337	7,468,301
Net Operating Cash		2,549,025	2,324,794	2,059,229	2,572,058	3,168,291	4,216,706
Operating Reserve (50% of expenditures)		2,243,295	2,288,437	2,315,532	2,334,359	2,355,839	2,355,839
Restricted for Revenue Bonds (following yrs DS)		2,242,574	2,434,085	1,929,433	1,956,883	1,986,746	1,818,975
Recommended Minimum Operating Cash		4,485,869	4,722,522	4,244,965	4,291,242	4,342,584	4,174,813
Amount Over (Under) Goal		(1,936,844)	(2,397,728)	(2,185,736)	(1,719,184)	(1,174,293)	41,893