

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

December 13, 2021

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

1. Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: November 18th, 2021
4. Reports:
 - A. **One** Month report for Operating Statement for FY 2022.
 - B. Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP - 2020. Big Elevator, waiting to hear from Larsons on a Seal leak.
6. New Business:
 - A. Washer / Dryer Update. Payment.
 - B. Update on action from Flooring Company.
 - C. Notice from City of Marshall on Lots.
7. Executive Director Items:
 - A.
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, January 10th, 2022. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
October 18, 2021

Meeting called to Order: 3:35 P.M. by Vice Chair Rickgarn.

Members Present: Farrell, Reilly, Knoblen, Rickgarn,
Sailor.

Absent: Edblom.

A possible board member wasn't able to attend meeting.

MOTION by Knoblen, seconded by Rickgarn, to approve the minutes of the September 13th, 2021 meeting. All voted in favor, Motion passed.

REPORTS:

Eleven Month Operating Statement for FYE 21 was reviewed by the Board. Motion by Knoblen, second by Rickgarn to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chair signed report.

Account Receivable/Payable: One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020342 to # 020394 in the amount of \$ 186,151.31 Motion by Rickgarn, second by Knoblen, to approve the report. All voted in Favor, Motion Passed.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2020. Update on Fire Alarm System and Elevator's.
Waiting for Documents and Final payments.

CEP-2021. E-mail supporting the rejection of window bid.


E-mail on bidding parking lot and windows in January.

New Business:

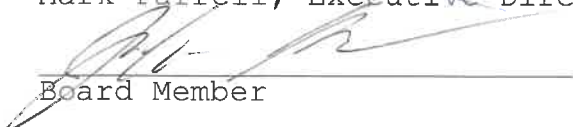
- A. Washer /Dryer Update-payment.
- B. Low Loss Achievement Award from Insurance Company.
- C. Update on flooring situation, from Continental Flooring.
- D. Motion by Knoblen, second by Rickgarn, to approve Resolution # 21-12. Approve 2022 Fair Market Rents. All voted in favor, Motion passed.
- E. Motion by Knoblen, second by Reilly, to award snow removal bid to Scotts Tree Service, All voted in favor, motion passed.
- F. Switched Board meeting from the 8th to the 18th of November.

Next Meeting: November 18th 2021 3:30 p.m. Community Room.

Chairperson Reilly Declared the meeting adjourned at 4:20 p.m.



Mark Farrell, Executive Director



Board Member