



<b>Minnesota Department of Public Safety (“State”)</b> State Fire Marshal Division 445 Minnesota Street, Suite 145 St. Paul, Minnesota 55101-2190	<b>Grant Program:</b> 2020 Hazardous Materials Emergency Preparedness  <b>Grant Contract Agreement No.:</b> A-HMEP-2020-MARSHACI-005
<b>Grantee:</b> City of Marshall 344 West Main Street Marshall, MN 56258-1313	<b>Grant Contract Agreement Term:</b> <b>Effective Date:</b> 07/01/2021 <b>Expiration Date:</b> 06/30/2022
<b>Grantee’s Authorized Representative:</b> City of Marshall/Public Safety ATTN: Jim Marshall Director of Public Safety 611 West Main Street Marshall, MN 56258-1313 Phone: 507-929-6300 E-mail: jim.marshall@ci.marshall.mn.us	<b>Grant Contract Agreement Amount:</b> Original Agreement \$ 9,425.00  Matching Requirement \$ 2,357.00
<b>State’s Authorized Representative:</b> John Kreuser State Fire Marshal Division 445 Minnesota St., Suite 145 St. Paul, Minnesota 55101-2190 Phone: 612-619-8964 E-Mail: John.Kreuser@state.mn.us	Federal Funding: CFDA 20.703 FAIN: 693JK31940023HMEP  State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subd. 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:  
Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2020 Hazardous Materials Emergency Preparedness Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at State Fire Marshal Division, 445 Minnesota Street, Suite 145, St. Paul, Minnesota 55101-2190. The Grantee shall also comply with all requirements referenced in the 2020 Hazardous Materials Emergency Preparedness Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the



matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-HMEP-2020-MARSHACI-005/ PO# 3000076760  
Project No.(indicate N/A if not applicable): N/A

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State’s Authorized Representative

Organization: Marshall, City of

A-HMEP-2020-MARSHACI-005

Budget Summary (Report)

<b>Conference / Event: Cold Zone Conference Sept 2021</b>			
<b>Budget Category</b>	<b>Award</b>	<b>Match</b>	
(TRNG) Travel (Lodging & Per Diem)			
Lodging and Per Diem 2021	\$1,750.00	\$0.00	
<b>Total</b>	<b>\$1,750.00</b>	<b>\$0.00</b>	
(TRNG) Personnel			
Wages 2021	\$0.00	\$888.00	
<b>Total</b>	<b>\$0.00</b>	<b>\$888.00</b>	
(TRNG) Tuition / Registration Fees			
Registration Fees 2021	\$1,800.00	\$0.00	
<b>Total</b>	<b>\$1,800.00</b>	<b>\$0.00</b>	
<b>Total</b>	<b>\$3,550.00</b>	<b>\$888.00</b>	
<b>Conference / Event: Cold Zone Conference May 2022</b>			
<b>Budget Category</b>	<b>Award</b>	<b>Match</b>	
(TRNG) Travel (Lodging & Per Diem)			
Lodging & Per Diem 2022	\$2,875.00	\$0.00	
<b>Total</b>	<b>\$2,875.00</b>	<b>\$0.00</b>	
(TRNG) Personnel			
Wages 2022	\$0.00	\$1,469.00	
<b>Total</b>	<b>\$0.00</b>	<b>\$1,469.00</b>	
(TRNG) Tuition / Registration Fees			
Registration Fees 2022	\$3,000.00	\$0.00	
<b>Total</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	
<b>Total</b>	<b>\$5,875.00</b>	<b>\$1,469.00</b>	
<b>Total</b>	<b>\$9,425.00</b>	<b>\$2,357.00</b>	