



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, January 11, 2022
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Authorization for Professional Services with TKDA for Airport Zoning Ordinance Update.
Background Information:	<p>TKDA has prepared the attached proposed Authorization for services to update the airport zoning ordinance for the Southwest Minnesota Regional Airport. This project is identified for State FY2022 grant funding.</p> <p>The project will be split into Base Services and Optional Services.</p> <ul style="list-style-type: none"> • <u>Base Services</u>: Provide assistance to develop an ordinance to the Commissioner’s standards following Chapter 360. The intent is for the City to request a State grant for Base Services in SFY 2022. The cost is \$49,500 and would be part of the attached Authorization. • <u>Optional Services</u>: Optional services are possible additional services to craft a custom airport zoning ordinance, if the Joint Airport Zoning Board (JAZB) opts for it. TKDA would better define this scope and fee at a later time in a future Authorization. The intent is for the City to request a grant amendment for MnDOT to participate in the cost of the additional services needed to complete a custom airport zoning ordinance. This work presented in the Authorization is for information purposes only. <p>MnDOT Aeronautics confirmed they are comfortable moving forward with base services for a SFY2022 grant. State funding for this project will be provided at a 70% funding rate, with the remaining 30% funded locally. The optional services were included for reference for city staff to understand costs for a future grant request. At this point we do not have a State grant to cover these costs and city staff is not proposing to consider these services at this time.</p>
Fiscal Impact:	\$49,500 –State funding for this project will be provided at a 70% funding rate, with the remaining 30% funded locally. The 30% local cost share equates to \$14,850.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council authorize execution of the attached Authorization for Professional Services with TKDA for update to the Airport Zoning Ordinance.