

MINUTES
CITY OF MARSHALL
DIVERSITY, EQUITY, AND INCLUSION COMMISSION
Thursday, March 2, 2023 at 3:00PM
City Hall, 344 W. Main Street Camden Conference Room and Zoom

AT LARGE MEMBERS PRESENT: Sara Runchey, Joyce Tofte, See Moua Leske, Jay Lee, Michele Knife Sterner, George Taylor, Lauren Mellenthin

STANDING MEMBERS PRESENT: Nancy Walker, Samira Sheikh, Jeet Sausen

ABSENT: Nicole DeBoer, Beth Ritter, Marcy Heemeyer, Timothy Mok, Denae Winter

STAFF PRESENT: Amanda Beckler, Community Education Coordinator, Addy Wolbaum, Diversity, Equity and Inclusion Assistant

MINUTE TAKER: Sara Runchey

Welcome: George Taylor

Discussion: What are the top three priorities of the commission?

- 1) To be a Resource: Website, to create connections between organizations and to provide information for those organizations to be equitable

How to we track being a resource? Monitor website, obtain feedback from stakeholders and users

How to we ensure that things are being tracked/recorded and reported? Suggested to add reports to agenda but need to determine measures (analytics) to seek, need to build consistency in the monitoring and reporting

- 2) Youth Advisory Board Member: need language updates to DEI bylaws to allow a minor to serve in that capacity and parental permission form
- 3) World Café: We need to get that data out to the community and start addressing needs identified

At Large & Standing Member Engagement

The commission has not been all together for quite some time. Engagement is vital. Members are encouraged to speak up and share.

Youth Advisory Board

Goal: to offer a way for youth to have a voice

Discussion about pro and con of the DEI creating a youth board

Consensus that perhaps city commission wide youth advisory board would be more appropriate than a specific DEI youth board or youth membership (Sharon will look into this possibility)

Motion by Sara Runchey Second Joyce Tofte: Commission supports City staff looking into the possibility of creating a Youth Advisory Board.

Motion passes with no opposition

New Commission Member Ashley Dwire will be joining in April

See Moua Leske requests that if there are any suggestions of specific questions for those being interviewed for the commission, please email her at: see.moua-leske@marshall.k12.mn.us

World Café Next Steps

Joyce Tofte discussed the importance of moving forward on addressing the data collected through the World Café

George Taylor suggested determining a way to publicize the findings and then invite discussion about how to address the needs identified

Jay Lee raised needing to have definitions within the sharing of the findings so people have an understanding of terms within the findings

George Taylor noted we need to identify the channels (including translations and video presentations) to put the information out there within the City to share the data beyond the website

Jay Lee: use UCAP, School district, SWH&HS and others to get information out there

Motion by See Moua Leske second by Joyce Tofte: to create a subcommittee that will meet and determine the information to be distributed from the World Café along with identifying channels for the information to be disseminated not later than May's meeting

Motion passed with no opposition

Members of Sub-Committee: See Moua Leske, Addy Wolbaum, Samira Sheikh, Michelle Knife Sterner

Budget Update

Amanda Beckler provided information that a budget report will be put together for each meeting including funds allotted to the commission by the City. The fiscal budget is 1/1 through 12/31.

New Business: World Fest

Worldfest is 4/15/2023 DEI should have a table. Amanda will send out a sign up sheet for times to man the table at the event. If anyone has information that they would liked shared at the event, please provide that to Amanda.

Welcoming Week: A date will be established at the April meeting

Secretary Rotation List

A secretary is needed for the April meeting. Please sign up.0

Meeting adjourned at 4:10 p.m.