



MEMORANDUM

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: May 14, 2019

SUBJECT: Administrative Brief

CITY ADMINISTRATOR

- Mayor, EDA Director Tara Onken and I, along with Lyon County Administrator and Lyon County Commissioner Graupmann met with the Kandiyohi County EDA to learn about their structure and organization. Their organizational arrangement includes the entire county and is formed as an economic development commission. A follow-up meeting with the County took place with consensus for the County to initiate further discussions on any collaboration between the City and the County on EDA.
- North Star, the selected provider of our branding/marketing project has begun their work with a preliminary survey of several community leaders as well as auditing existing marketing material. They are planning a tour of Marshall in the early part of June. This is a tour of Marshall industrial and commercial sites, schools, businesses, housing developments, community center(s), retailers, restaurants, parks, arts centers, etc. to become familiar with the community. As part of the branding and marketing story that the Marshall Independent published, there was a follow-up interview with Marshall Independent Editor Mike Lamb and Publisher Greg Orear.
- Discussed several times the next steps with the development of the City's strategic plan development with facilitator Vantage Point. Preliminary survey was developed and will be emailed shortly.
- Attended SWWC Service Coop Health Insurance Committee meeting. Human Resources/Payroll has formed a City of Marshall Employee Health Insurance Committee to explore employee health insurance options for 2020 health insurance. The first meeting will be held May 20th.
- The next City Hall Committee meeting will take place May 20th. Hopefully by this date there will be a schedule and a firmer budget. A small group of employees is still in the process of securing temporary office space.
- The Mayor and I met with Superintendent Monson and Business Manager Caron on the May 14th School Bond referendum.

- The Equipment Review Committee met to discuss Enterprise Lease Vehicle Pool Lease program. The Committee voted in favor of sending on to Ways and Means for further consideration.
- Held several discussions with Engineer and Wastewater staff regarding the recent bid opening of the wastewater equipment plant upgrades. The bids were over estimate and staff are exploring how best to move forward with a recommendation to City Council.
- EDA received two proposals on re-developing Block 11 following a request for development proposal. A follow-up interview will be set-up with both firms that submitted a proposal to determine the project that should be pursued.
- Met with Finance staff on CIP, 2019 projects and 2020 budget.
- These past several weeks had the opportunity to participate in three leadership training events: Everyday Leader held in Marshall, MN City/County Managers Conference with report that was emailed to you, SMSU Women’s Leadership Conference.

CITY ATTORNEY

Criminal statistics for the month of April 2019 are as follows:

April:

	ASSAULT	OFF VIO L.	DW I	OTHER ALCOHOL	TRAFFIC	THEFT	OTHE R	TOTAL 2019	2018 Comparison
Prosecution	1	1	6		3	3		14	20
Dismissed									
Non-Prosecution	1						2	3	9
Refer to County					1			1	

Economic Development Authority

- **Commerce Park**
Staff working on Shovel Ready Certification designation. Listed on Co-Star and Location One, LoopNet, among others. May use pooled TIF Funds to enlist assistance from a firm for marketing video, and a high-level industrial park assessment (in addition to the Shovel Ready Certification) that would suggest industry targets.
- **Block 11**
2 RFP’s for Redevelopment were received. Internal staff is reviewing for concept review prior to public discussion.
- **EDA Internship**
Staff received a number of applications. We interviewed 2 candidates, and have offered the position to one candidate – background check pending at this time.
- **World Café**

World Café is a structured conversational process for knowledge sharing in which groups of people discuss a topic at several tables, with individuals switching tables periodically and getting introduced to the previous discussion at their new table by a "table host". World Café meeting will likely be held in June and the City Comprehensive Plan will be completed in 2020.

- **ISG Marketing Update**

Staff is working with ISG to produce a marketing video and high level synopsis of target industries for Commerce Park. In addition, two other location videos will be produced as part of these efforts.

- **Greater MN Partnership**

The GMNP held a Board meeting last week in Fergus Falls. Thank you to board member Amy Baldwin of Otter Tail County for hosting. At the meeting, four new members were appointed to the board:

Bruce Imholte, Detroit Lakes City Council Member and Owner of Imholte & Dahl CPAs

Scott Marquardt, Vice President of Southwest Minnesota Initiative Foundation

Tara Onken, Economic Development Director for the Marshall Area Chamber of Commerce

Dave Smiglewski, Mayor of Granite Falls and Past President of the Coalition of Greater Minnesota Cities

- **Parkway II**

We are still waiting on the soil tests so we are stuck until we get them. We are also re-appraising the houses due to some complications with the first appraisal.

- **Sunrise Court**

Talked to Gabe, their goal is to have the first building leased up in June, with buildings 2 and 3 to follow in the Summer months after.

- **Small Cities Development Program Grant**

We have 14 commercial projects inspected and out for bids. Bid openings should happen soon. Minnwest Bank has agreed to handle the loan portion of the commercial projects. UCAP gets the repayments put together along with the amortization schedules and then Minnwest will take over. They will have an application fee of \$50. The loan percentage is 3%. Minnwest gets 2%, Marshall 1%.

There have been 3 owner occupied inspections completed and write-ups are happening right now.

Human Resources

- Staffing: Police Captain—oral testing occurred on April 3 with two applicants. The Police Advisory Board will convene to certify the roster on April 5. Final interviews will occur between April 5 and April 8, with a hiring decision to be made the week of April 8th. Applicants continue to be accepted for Hazardous Materials Technicians. Applications are also being accepted for a wide variety of temporary/seasonal positions for our Community Services and Public Works Divisions, as well as an EDA Internship opportunity.
- Safety training: Hearing Conservation training will be offered to select positions this month, in compliance with OSHA's hearing conservation regulations.
- Labor negotiations: Administrator Hanson and I have been contacted by the Police Supervisor's business agent. Contract negotiations will be initiated.

Clerk

- Continuing to work with FEMA regarding the July 3, 2018 event.
- Starting to work on the March 8, 2019 river event with staff. This reporting will be submitted to the State through Lyon County to apply for a state disaster grant.

- Our Race Equity Cohort is currently working on Marshall's history and identifying any racial inequities and racial equity and are developing a vision statement for the City of Marshall. The Cohort is made up of mostly cities located in greater southwest Minnesota. Our next full meeting is scheduled for April 25.
- The State of Minnesota officially launched their Complete Count Committee. I will be formalizing Marshall's CCC and plan request the Committee be created at the April 23 regular council meeting.
- There are several Board and Commission positions that will be expiring on May 31, 2019. These positions have been posted and advertised in the Marshall Independent with a deadline date to apply of May 10, 2019.

Finance

- The Auditor's were on site the week of April 29th to finalize testing. The 2018 audit process has gone smooth and cleanup continues on consolidating accounts to make our account structure more efficient.
- Work continues for migrating our financial software to version 10. Our current server did not have the capacity to host the upgrade so a solution of spinning up two virtual servers is currently underway.
- Beginning prep work on the 2020 budget timeline is underway and will be rolled out to staff towards the end of May.

Assessing

- Staff has begun our annual quintile review; this year's residential quintile includes the areas;
 - N. Bruce street including the "tree" streets.
 - The area east of Legion Field Road to S. 4th Street, south of Main Street.
 - The "president" streets, west of S. Bruce street.
 - E. Redwood Street, Park Ave to the hospital
 - The area south of E. Southview and west of Saratoga
- The final day for property owners to file in Tax Court was April 30th, we landed 5 petitions, two were stack filings from prior years, three were brand new.
- We have had 61 valid residential since October 1, 2018 with a median ratio of 97.20. Staff has been seeing new listing as spring has arrived (or should be arriving)
- As always, we enjoy visitors so if any Council members have questions, thoughts or concerns, feel free to drop by or schedule a visit.

Liquor Store

- Our team in almost finished with full-store inventory of liquor, beer and wine.
- We are transitioning from private freight delivery to house delivery in April which will improve receiving accuracy and management of inventory.
- March sales and traffic were up over the previous years.

COMMUNITY SERVICES

- Healthy56258 hosted the Healthy & Green Living Expo at the Red Baron Arena & Expo on Saturday, April 27th. Over 280 participants visited 40 vendors during the first-time event.
- Staff continues the hiring process for part-time summer/seasonal employees.

- All park shelters and restrooms are open and available to the public.
- Both Adult Softball & Volleyball summer leagues begin next week.
- Summer programming offerings were made available to the public on Wednesday, May 1st. Just over 325 registrations were received the first day.
- A local BikeShare program will be introduced to the community on Monday, May 20th in conjunction with the annual Bicycle Safety Day event. Council members are invited and encouraged to attend the kickoff at the YMCA between 4-7pm. May is National Bike Month.
- Our coordinators for both Community Education and Adult Basic Education have collaborated to present a regional Culture Conference on Saturday, May 11th at Marshall Middle School. The event will highlight history, language and celebrations from four different cultures within the community and surrounding area.
- Studio 1 TV staff covered 19 community events in the past month in addition to installing new video surveillance equipment in City Hall.
- Utilities have been turned on at the Aquatic Center. Limited damage has been identified from the unusually harsh winter. The pool will be open to the public beginning Saturday, June 1st.
- Two Minnesota communities (Farmington and Mankato) have inquired to City staff for information/process in regards to adding multiple sheets of ice in their cities, similar to the facility at Red Baron Arena.
- City of Marshall Municipal Band Concerts will begin on Wednesday, June 5th at Liberty Park.

COMMUNITY PLANNING

Building Services / Planning & Zoning

- Over 330 open job files. Menards warehouse/remodeling, Unique Opportunities 36-unit apartment building, Bus Garage, and Ashley Furniture/Hobby Lobby are the largest commercial projects under construction.
- Zoning ordinance related to conditional use permits to ensure compliance with the state statute is almost ready.
- City of Marshall Tree Policy is complete and will be presented to Council. The tree policy is cited in the recently revised landscaping section of our ordinances.
- Beginning stages of reviewing all city buildings for ADA-compliance; part of a self-evaluation process for inclusion in a city ADA Transition Plan.
- Potential new software for building permits is being evaluated.

PUBLIC WORKS DIVISION

Engineering

- Project Z47: Commerce Industrial Park- Farm lease entered into with RJC, Inc. (Richard Carrow) for the 2019 growing season. New farm lease will be forthcoming this fall for upcoming years including fall plowback in 2019.
- Project Z64/SAP 139-111-006: Saratoga Street Reconstruction – Contractor to return to begin irrigation work along YMCA and landscaping on remainder of project.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Contractor scheduling spring work (drainage facilities and final grading and seeding) as soon as weather permits.
- Project Z74: Superior Road/Huron Road Reconstruction Project – Bids were received April 18, 2019 and awarded to R&G Construction Co. of Marshall, MN on April 23, 2019.
- Project Z51-2019: Bituminous Overlay Project – Bids were received on April 16, 2019. Contract proposed to be awarded to Duininck, Inc. of Prinsburg, MN on May 14, 2019.
- Project Z50-2019: Chip Seal Project – Bids received on May 9, 2019. Contract proposed to be awarded to Allied Blacktop Company of Maple Grove, MN.
- Stormwater Study – Stormwater study completed and presented to City Council on April 23, 2019. City staff will be developing planned improvements in conformance with recommendations of the study.
- TH 23 and Lyon J-Turn Mn/DOT Project- Work is substantially completed. MnDOT will be completing landscaping items as soon weather permits.
- MERIT Center Phase 2- R&G Construction Co. has moved equipment on site and is waiting for weather to improve to begin construction. City staff has met with MERIT Center staff and contractor for coordination of construction and training.
- Project Z72: Hahn Road Storm Sewer Project - Bids received May 7, 2019. Contract proposed to be awarded to A&C Excavating of Marshall, MN.
- Project Z73: Country Club Drive Utility Replacement project; water, sanitary sewer, storm sewer from a point approximately 200' west of 4th Street to 2nd Street – Bids received May 9, 2019. Contract proposed to be awarded to D&G Excavating, Inc. of Marshall, MN.

- 2019 Projects are currently in the design and scoping process. Projects currently include:
 - UCAP Transit Bus Shelters: Design has been completed and has been forwarded to MnDOT for their review and approval.
 - Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney): City staff is awaiting receipt of revised petitions for improvement from neighborhoods. The petition for improvement must be for exactly what the property owners want to do. City staff may not change the improvements to anything other than what was requested.
 - There was emergency slope protection on a portion of the river just west of CSAH 7. Discussions were held with the U.S. Army Corps of Engineers to determine emergency work and to initiate assistance through PL 84-99 with the Corps. The Corps will be sending a team to review the site for potential improvements in May 2019.
 - Parking lot needs in the Red Baron Arena & Expo area have been reviewed and we are expecting direction for design shortly.

- Nearing completion of an ADA self-evaluation of sidewalk pedestrian ramps at city intersections in the City of Marshall. The self-evaluation inventory will be included with the city ADA transition plan for city rights-of-way. An ADA transition plan is a required document if the City wishes to be awarded federal and State funding for future construction projects. Our transition plan is currently being developed.
- Currently reviewing State Aid roadway network. We are reviewing street mileage in the city and with recent changes to the State Aid funding mechanism, we are evaluating the efficacy of the current State Aid network and reviewing for possibility of proposed changes and additions.

Building Maintenance

- No report.

Street Department

- No report.

Airport/Public Ways Maintenance

- No report.

Wastewater

- Cleaning sewers.
- Pump maintenance.
- Plant repairs.
- Grounds repairs and maintenance.
- Advertising for a WWTF Maintenance Operator. Training in new WWTF Collection System Assistant Superintendent.
- Plant Upgrade project: Bids were opened for the project on April 16th. We had three bidders all within 2.3% of each other. The apparent responsible low bidder was Magney Construction of Chanhassen, MN. at \$14,074,300. This was about 10% higher than the engineers estimate. Bolton & Menk have reviewed the bids and are comfortable with the integrity of the bids with all being so close. We will be meeting with B&M to discuss the bids and the project this week.
- Started mixing Biosolids for sampling and land application early May. We have hoses laid out but still too wet to apply to the fields. We just received an additional 1.75" of rain.
- Doing work orders.
- All sump pump permits are tagged closed for the season.
- Staff walked the entire town and did a survey of which properties were discharging sump pumps outside and which properties had no apparent sump pump discharge. We will be doing follow up inspections this summer as time permits.
- Slowly getting back to normal after flooding and high influent flows. We normally average about 3 million gallons per day- last week we have been averaging nearly 5 million gallons per day. Amazingly we did meet all permit limits for April. We received 163 million gallons in April.

PUBLIC SAFETY DIVISION

FIRE DEPARTMENT

- The Fire Department responded to twenty (20) calls for service. Total calls for service included:
 - Fire/CO2 Alarm (11)
 - Fire/Structure/Other (1):
 - Medical Assist (2)
 - Vehicle Accident (5)
 - Gas Leak (1)

POLICE DEPARTMENT

- The Marshall Police Department responded to 814 calls of service for the month of April. 103 criminal offenses were reported with a total number of 30 adults and 0 juvenile arrest's being made.

OFFICER'S REPORT (APRIL)

- Accidents (32)
 - Alcohol involved incidents (1)
 - Assaults (2)
 - Assault, Domestic (8)
 - Burglaries (4)
 - Damage to Property (9)
 - Keys Locked in Vehicles (40)
 - Loud Party (5)/ Public Disturbances (14)
 - Thefts (22)
 - Traffic Related Complaints (243)
 - Warrant Pickups (14)
 - Welfare Checks (16)
- One DWI arrest was made during the month of April.
 - Approximately 11 vehicles of the 20 vehicles in impound have been approved as surplus property and are in the process of being sold or destroyed. A number of other vehicles in impound are still waiting for a final disposition, and eventually will be submitted to the City Council to be deemed surplus.

PERSONNEL/OTHER

- As part of the restructuring plan within the police department, interviews were held for the newly created Captain position by the Police Advisory Committee. Sergeant Jeff Wenker was promoted to Captain and has assumed these responsibilities. The process to fill the current open Sergeant position has begun.
- The two vacant police officer position (AVERA position & resignation) have been filled. Conditional offers to Nathan St. Aubin and Scott Wilson have been made and accepted. Both candidates will begin field training during the second week of May. Nathan St. Aubin comes to us from the Austin Police Department. Scott Wilson comes to us from the Lyon County Sheriff's Office and has other experience from different departments.

DETECTIVE REPORT (APRIL)

- A report of criminal sexual conduct is under investigation. A juvenile male is alleged to have fondled and rubbed up against multiple juvenile females.
- A Marshall resident reported someone stole his wallet from his car which was parked in his garage. A credit card was then used at multiple locations. A suspect has been identified and the case remains under investigation.
- Two reports, which appear to be connected, were received of UPS delivered packages being stolen from people's front steps. No leads.
- A Michigan man reported someone has been using his identity and personal information at the clinic in Marshall. A suspect has been identified and the case is under investigation.
- A case of fraud is under investigation. A Mankato cleaning company inadvertently issued a paycheck to an employee, who is a Marshall resident, for many times the normal amount. The error was caught, and the employee told to destroy the check. Instead, the employee deposited the check into his account. The case remains under investigation.
- An employee at a Marshall business reported that someone broke into his \$8,000.00 tool chest, damaging it, and took some tools. A suspect has been identified and the case is under investigation.
- A fraud at a Marshall non-profit is under investigation. An attempt was made by email by an unknown person to have an employee's paycheck deposited into a different bank account in Utah. The case is under investigation.
- A Marshall woman was arrested for Terroristic Threats and Disorderly Conduct after threatening to "put a bullet" in Sgt. Tomasek's head. She also had been walking up and down the hallways of her apartment building yelling she was going to murder everyone there. The woman was taken to Avera ER for a mental health evaluation and then taken to the Lyon County Jail where she was held for court.
- A pair of quick-change artists got away with \$300 from a Marshall business after confusing the check-out person with multiple requests to make change for large bills. The same people appear to have been involved in the same operation at businesses in Iowa.
- A Marshall woman was defrauded out of \$5000 by a PayPal scam. The case is under investigation.
- A case of Financial Exploitation of a Vulnerable Adult is under investigation. An elderly VA's son used some of her money to pay his real estate taxes.
- A report was made regarding a ten-year-old boy exposing himself to his 6-year-old sister. The case was referred to Human Services/Child Protection for assessment and/or services.
- A second report was received of the fraudulent attempt to reroute an employee's paycheck into a different bank account. This one involved a Marshall school district employee. The transfer was not successful so neither the school district nor the employee suffered a financial loss.
- A case of possible sexual abuse of a child was reported. A seven-year-old girl was brought to the clinic with an unexplained medical issues. Concerns of possible sexual abuse were reported by medical staff. Further investigation showed no signs of abuse and it may be due to a medical condition. The case was referred to Human Services/Child Protection for assessment.

- A case of Financial Transaction Card Fraud is under investigation. A Marshall woman reported a co-worker apparently wrote down her debit card number and used it at Marshall businesses for approximately \$500 in unauthorized transactions.
- A registered predatory offender was arrested for being non-compliant with registration requirements. He was living at an address for which he was not registered at.

The Detective Division received 13 reports of Vulnerable Adult abuse. 25 cases of Child Abuse were reported.

Sgt. Tomasek attended meetings of the Avera Facilities Readiness Committee (Safety Committee) and presented his monthly Avera activity report to the group.

Sgt. Tomasek, along with other City of Marshall staff, attended a training in Redwood Falls with the Racial Equity Cohort.

Detectives Buysse and Hoffmann attended the annual three-day SWAT team conference in St. Cloud.

Members of the Detective Division attended the bi-annual CPR/AED/First Aid Refresher put on by North Memorial Ambulance Service.

CHEMICAL ASSESSMENT TEAM (CAT)

- On April 23rd, 2019 an informational meeting was hosted by the State Fire Marshal's Office to discuss the transition from the HSEM (Homeland Security Emergency Management Office) to the State Fire Marshal Division. The State Fire Marshal along with his staff and the Assistant Commissioner of DPS outlined the transition and changes within the organizations. All statewide CAT/ERT teams were represented by their agencies chief's and command staff.

MERIT Center

- In the last month, the MERIT Center hosted a variety of training/events. These events included employee meetings, safety & excavation training, driver's education sessions, a respirator workshop, continuing education training, CPR/First aide training, law enforcement training, fire training, farm business management meeting/banquet, customer service training and CDL exams and law enforcement training on the driving track.
 - A 3-day Field Training Officer course for law enforcement was held at the MERIT Center April 4-6th.
 - MN West/Farm Business Management hosted a meeting and banquet for 98 attendees on April 4th.
 - An Advanced Pump Operations course for fire fighters was held on Saturday, April 27th.
- The MERIT Center was utilized 32 of the last 35 business days with 626 people attending these training/events

EMERGENCY MANGEMENT:

- The State of Emergency Declaration for the City of Marshall declared in response to flooding concerns this spring expired on April 23rd, 2019.

MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending April 2019 (YTD TOTALS)

OFFENSE AND ARREST DATA

	Offenses		Actual	Total Arrests/Excluding traffic	
	Reported	Unfounded	Offenses	Adult	Juvenile
January	105	0	105	71	5
February	133	0	133	49	1
March	122	1	121	34	3
April	103	1	104	30	0
May					
June					
July					
August					
September					
October					
November					
December					

YTD 2019	463	2	463	184	9
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Averages for all Activities (Calls for Service)

	#Calls	Time in Hrs
	Total	Spent
January	762	771
February	793	871
March	833	892
April	814	863
May		
June		
July		
August		
September		
October		
November		
December		
YTD 2019	3202	3397

Accidents	Jan.	Feb.	Mar.	April	May	June	July	YTD
Hit and Run	7	13	13	6				39
Property Damage	33	54	48	21				156
Personal Injury	7	6	2	5				20
Fatalities	0	0	0	0				0
Submitted to State	16	27	21	14				78
TOTAL 2019	63	100	84	46	0	0	0	293

CITATIONS	Jan.	Feb.	Mar	Apr	May	June	July	YTD
Citations/Warnings	86	54	43	50				233
Parking Tickets	27	37	54	6				124

Activities (Calls For Service) *High Hours Expended

	Jan.	Feb	Mar	Apr	May	June	July	YTD
Alarms	18	19	14	13				64
Alcohol	4	5	3	0				12
Animal Bite	0	1	4	3				8
Animal Complaint	33	21	21	45				120
Assault	1	6	5	2				14
Assists	59	46	54	56				215
Auto Theft	0	0	0	0				0
Bike Found	1	3	0	5				9
Bike Theft	0	0	1	0				1
Burglary	2	7	0	3				12
Bus Violation	3	8	7	0				18
Check Forgery	0	0	0	0				0
Check Fraud	0	0	1	2				3
Civil Matters	0	14	13	12				39
Criminal Sex	2	1	0	4				7
Damage to Prp	6	5	4	8				23
Death Investigation	0	1	0	1				2
Domestics	13	11	7	8				39
Drug Court Check	1	0	0	0				1
Drugs/Narcotics	3	3	3	0				9
Ambulance	1	0	0	0				1
Family Matters	3	0	0	2				5
Fire Alarm	0	0	0	0				0
Gas Meal Assist	2	3	2	5				12
Gun Permits	6	12	9	10				37
Harassment	6	14	7	8				35
Intoxicated/Detox	1	0	1	4				6
Keys Locked In vehicles	44	35	35	40				154
Mental Health	7	12	8	3				30
Fraud	6	3	4	4				17
Parking Complaints	45	74	61	16				196
Party Loud Party	3	5	4	5				17
Pred - Sex Offender	0	1	1	0				2
Property Found	4	4	6	13				27
Public Disturbance	9	6	14	14				43
Pursuit	0	0	0	0				0
Residence Check	0	0	0	0				0
Runaway Escort	0	2	0	1				3
Funeral,other	7	14	11	4				36
Search Warrant	0	0	0	1				1
Suspicious Anything	42	27	34	49				152
Suspicious Vehicle	6	6	11	14				37
Tobacco Violation	0	0	2	4				6
Theft	12	6	13	22				53
Trains	0	0	2	1				3

Transport (Marshall PD etc)	0	2	1	1				4
Transport-Juveniles	0	0	0	0				0
Trespassing Traffic Related Complaints	8	8	7	1				24
Unsecured Building	212	140	219	243				814
Vandalism	0	3	2	1				6
Violation of OFP	1	0	0	0				1
Warrant Pickups	2	4	2	1				9
Welfare Checks	13	17	16	13				59
Welfare Fraud	18	18	22	16				74
Weather Activity	0	0	0	0				0
Dead Body	0	0	0	0				0
ERU Activated	0	0	0	0				0
Weapons Involved	0	1	2	1				4
YTD 2019	604	568	633	659	0	0	0	2464

OFFENSE ACTIVITY BY DAY OF WEEK

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
January	14	14	21	13	19	10	14
February	13	21	19	11	28	12	29
March	18	21	18	13	25	13	14
April	20	16	21	12	12	17	6
May							
June							
July							
August							
September							
October							
November							
December							

YTD 2019	65	72	79	49	84	52	63
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DETECTIVE / INVESTIGATIONS ACTIVITIES

	Jan.	Feb.	Mar	Apr	May	June	July	YTD
Felonies Gross	15	9	9	26				59
Misdemeanors	34	18	39	27				118
Misdemeanors Petty	7	7	5	8				27
Misdemeanors	0	0	0	0				0