



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, May 14, 2019
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	Sounds of Summer – 3) Approval of Parade (August 17, 2019).
Background Information:	<p>Attached is a request from the Sounds of Summer Committee requesting permission for the following:</p> <ul style="list-style-type: none"> - Entire Celebration: Closure of West College Drive (TH 19) from the corner of Main Street to Saratoga Street, and also closure of Marvin Schwan Memorial Drive from West College Drive (TH 19) to South 1st Street on Friday, August 16, 2019 from 3:00 p.m. to approximately 10:00 pm, and again on Saturday, August 17, 2019 from 6:00 am to Sunday, August 18, 2019, to approximately 3:00 am. to allow adequate time for clean up after the Saturday evening activities. Please see attached “Exhibit A”. - Closure of gravel parking lot adjacent to the Varsity Pub on Saturday, August 17, 2019 from approximately 6:00 am to approximately 6:00 pm. Please see attached “Exhibit A”. - Parade Line-Up: Closure of East Lyon Street, beginning at the corner of East Lyon Street and South Bruce Street to Jewett Street on Saturday, August 17, 2019 starting at approximately 12:00 noon to approximately 5:00 pm. Line-up would begin at 2:00 pm. Please see attached “Exhibit B”. - Parade: Closure of East Lyon Street from South Bruce Street to Main Street and closure of Main Street from East Lyon Street to North 6th Street Saturday, August 17, 2019 from 3:00 pm to approximately 6:00 pm. Parade would start at 4:00 pm with an estimated 5:30 pm end time. Please see attached “Exhibit B”. <p>In accordance with Section 62-6 of the Marshall City Code, any private use of public streets and parking lots on either a temporary or permanent basis should be considered by the Marshall City Council. Due to the magnitude of the proposed event and potential impact to the businesses adjacent to the areas that are being requested to be blockaded, City Staff would recommend that the City Council hold a public hearing on this request prior to granting final approval. In the past, the City’s Public Safety and Public Works Departments have been worked with applicants on the issues and public safety concerns that would have to be addressed as part of this request. In addition, it would be City Staff’s intent to have a representative from the Committee present at the hearing to provide a brief overview of the activities and events that are going to occur during the celebration.</p>
Fiscal Impact:	There will be costs involved for overtime for personnel for set-up and take-down of the detours, barricades, traffic control and street sweeping. Staff is proceeding with plans not to charge fees for this event based on past practice. Costs for operations attributed to the parade only are estimated at less than \$5,000.
Alternative/ Variations:	City Council may direct to require fees for these operations to be billed by rates according to the Resolution of Fees and Rates as an amendment to the proposed “Action Recommendation”.

Recommendations:

3) that the Council approve the Sounds of Summer Parade to be held Saturday, August 17, 2019, subject to Mn/DOT approval.