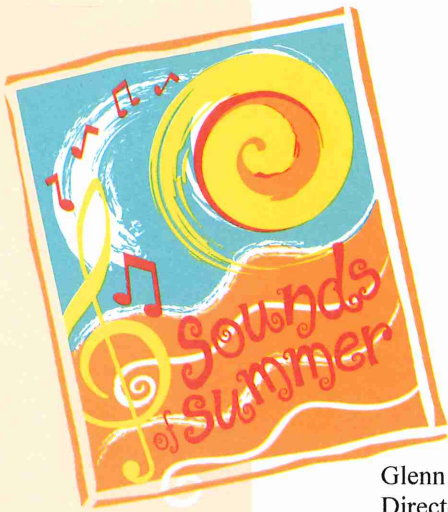


March 2019



Glenn J. Olson P.E.
Director of Public Works
City of Marshall
344 W. Main St.
Marshall, MN 56258

Dear Glenn,

As members of the Marshall Sounds of Summer Planning Committee, we hereby request permission to close West College Drive from the corner of Main and College to Saratoga Street, and also Marvin Schwan Drive from College Drive to South 1st Street on Friday August 16, 2019 from 3:00 p.m. to 10:00 p.m., and on Saturday August 17, 2019 from 6:00 a.m. to Sunday August 18, 2019 to approximately 3:00 a.m. Please see exhibit "A." This would allow us adequate time for clean up after the Saturday evening activities. We would also like to request the closure of the gravel parking lot adjacent to the Varsity Pub on Saturday August 17th from 6:00 am to approximately 6:00 pm.

Our second request is to have permission to hold our Sounds of Summer Parade on Saturday August 17, 2019, along the same route as prior years. Line-up would begin at Jewett Street and East Lyon Street to Bruce Street, the start of the parade. It would proceed to East Main Street (TH59) in a Northwestern path to downtown Marshall and ending between 5th and 6th Streets. Line up would begin at 2:00 p.m. Parade would start at 4:00 p.m. with an estimated 5:30 p.m. end time, or if exceptionally large parade, could be 6:00 p.m. Please see exhibit "B." In the past it has been requested that we secure your permission as well as working with City and County Law Enforcement to temporarily close TH59 and TH68 through the parade route and to coordinate that with MNDOT. Again this year we would request to close Lyon Street, beginning at the corner of Lyon and Bruce to Jewett Street starting at 12:00 noon to approximately 5:00 p.m. Past years we have had numerous safety issues with traffic on this street while the parade units are lining up.

Please respond at your earliest convenience so we may proceed planning the remainder of our Sounds of Summer 2019 celebration. We would also be available to discuss these requests with you.

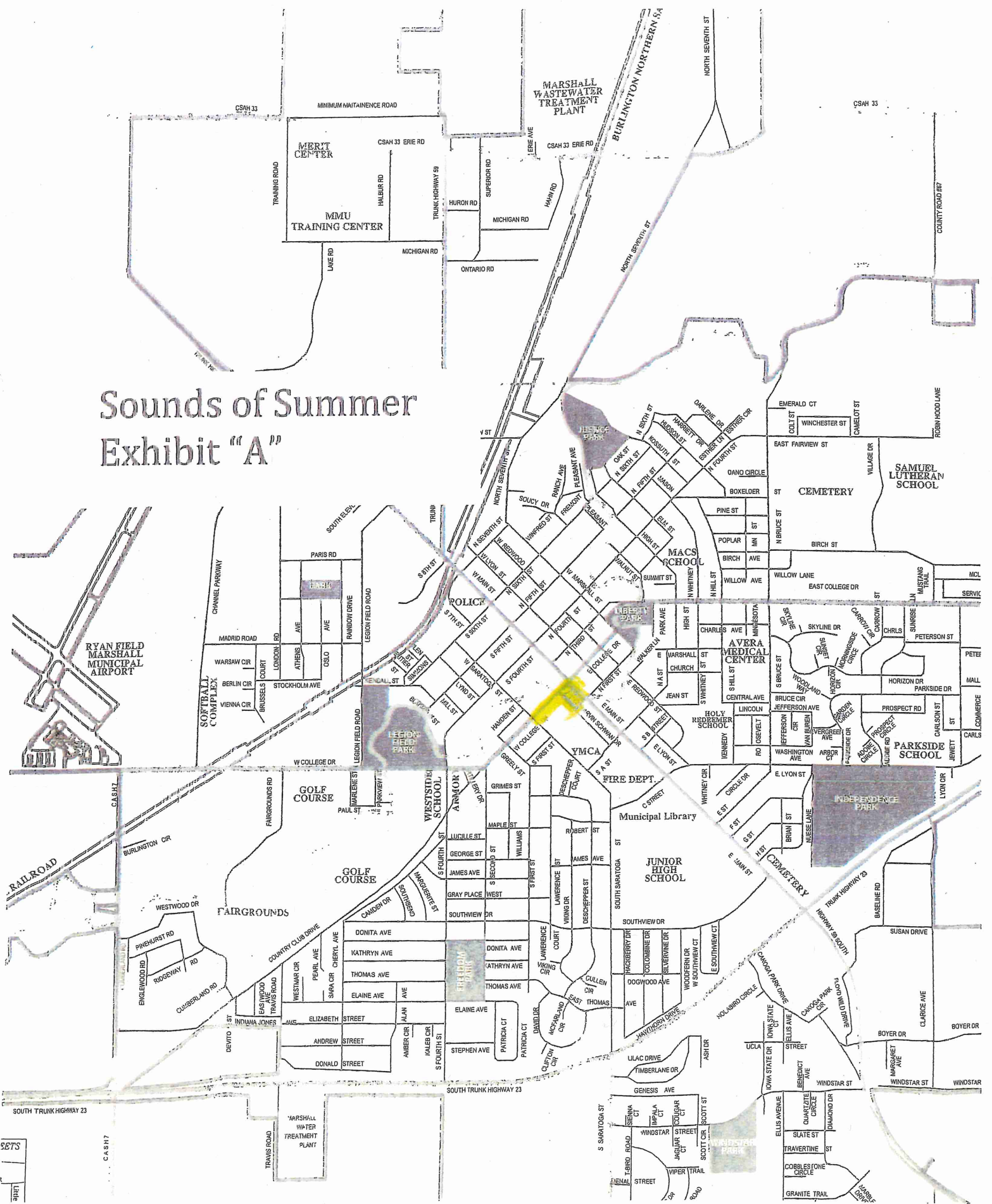
Any additional information you may need, please let us know.

Sincerely,
Three handwritten signatures in blue ink. The first is 'Brock Klaith', the second is 'Carrie Jones', and the third is 'Marc Klaith'.

Brock Klaith, Carrie Jones, Marc Klaith
Marshall Sounds of Summer Committee Officers

cc. Jim Marshall, Marshall Chief Public Safety
Eric Wallen, Lyon County Sheriff
Dean Coudron, Public Works Superintendent

Sounds of Summer Exhibit "A"



SECTS
1
2

Sounds of Summer Exhibit "B"

