



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, September 10, 2019												
Category:	NEW BUSINESS												
Type:	ACTION												
Subject:	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – 2) Consider Resolution for Hearing on Proposed Assessment (October 8, 2019).												
Background Information:	<p>The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.</p> <p>2) Attached please find the “Resolution for Hearing on Proposed Assessment,” setting the hearing date for the proposed assessments on October 8, 2019 for the above-referenced project.</p> <p>Property owners are responsible for the costs of installation of private storm sewer services to their property. At the informational meeting on September 9, 2019, the individual costs were explained to the property owners in attendance. The property owners were given a week to decide whether or not they wanted to go ahead with the contract costs for the installation of the private storm sewer services. Two property owners have already decided to not proceed with their storm sewer services. Actual installations will be revised prior to the final assessment recommendation as per the property owners’ requests. Because of these adjustments, the project award with contingencies and engineering is slightly different than the total amount of the assessment roll.</p>												
Fiscal Impact:	<p>The following is a breakdown of the revised proposed project funding. The costs shown below include 5% for contingencies and 16% for engineering and administrative costs, for a total revised project cost of \$44,302.31. The following is a proposed breakdown of the project funding:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wastewater Fund</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>MMU</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Surface Water Management Utility</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>City Participation (Ad Valorem)</td> <td style="text-align: right;">\$ 3,584</td> </tr> <tr> <td>Assessed to Property Owners</td> <td style="text-align: right;"><u>\$40,718</u></td> </tr> <tr> <td>Total Project Amount</td> <td style="text-align: right;">\$44,302</td> </tr> </table> <p>Per the Finance Department, the interest rate on the assessments for this project is 2.5%.</p>	Wastewater Fund	\$ 0	MMU	\$ 0	Surface Water Management Utility	\$ 0	City Participation (Ad Valorem)	\$ 3,584	Assessed to Property Owners	<u>\$40,718</u>	Total Project Amount	\$44,302
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Assessed to Property Owners	<u>\$40,718</u>												
Total Project Amount	\$44,302												
Alternative/ Variations:	No alternative actions recommended.												
Recommendations:	2) that the Council adopt RESOLUTION NUMBER XXXX, which provides for the “Resolution for Hearing on Proposed Assessment” for Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project setting the hearing date on the proposed assessments for October 8, 2019.												

RESOLUTION NUMBER _____, SECOND SERIES

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the Council on September 10, 2019, the City Clerk was directed to prepare a proposed assessment of the cost of the improvements for the following project:

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project – The project consists of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.

AND WHEREAS, the City Clerk has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A hearing shall be held on the 8th day of October 8, 2019 in the Professional Development Room of the Marshall Middle School located at 401 South Saratoga Street to pass upon such proposed assessment, and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment to the City of Marshall, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. They may at any time thereafter, pay to the City of Marshall, the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before October 15 or interest will be charged through December 31 of the succeeding year.

Passed and adopted by the City Council this 10th day of September, 2019.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Glenn J. Olson, P.E.
Director of Public Works/City Engineer