

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Jason Anderson
Meeting Date:	Tuesday, February 10, 2026
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project - 1) Public Hearing on Improvement; 2) Consider Resolution Ordering Improvement and Preparation of Plans
Background Information:	<p>Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on February 10, 2026. A public presentation will be made followed by any discussion.</p> <p>This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.</p> <p>This reconstruction project was presented to the PI/T Committee at their meeting on 11/25/2025. In addition, City staff invited all property owners in the project area to a project informational meeting that was held on 01/22/2026 in the City Council Chambers.</p> <p>If the City Council decides to proceed, the attached resolution has been prepared ordering the improvement and the preparation of project plans. At a future City Council meeting, the City Council will be asked to pass a resolution that approves construction plans and specifications and authorizes staff to advertise for bids.</p> <p>To proceed with this project, adoption of the resolution ordering improvement requires a “super-majority” vote, meaning the Council can only adopt the resolution by a four-fifths vote of all members of the Council.</p>
Fiscal Impact:	<p>The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$1,219,345.00.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including, but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of each project must include determination of funding sources.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	<p>Recommendation No. 1: that the Council close the public hearing on improvement for Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project.</p> <p>Recommendation No. 2: that the Council adopt RESOLUTION 26-012, which is the “Resolution Ordering Improvement and Preparation of Plans” for the above-referenced project.</p>

RESOLUTION 26-012

**RESOLUTION ORDERING IMPROVEMENT
AND PREPARATION OF PLANS**

WHEREAS, a resolution of the City Council adopted the 13th day of January, 2026, fixed a date for a Council hearing for proposed improvements under the following project:

PROJECT ST-020: SOUTH 5TH STREET (SARATOGA TO MAIN) RECONSTRUCTION PROJECT -- This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 10th day of February, 2026, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF MARSHALL, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution receiving the Feasibility Report adopted the 13th day of January, 2026.
3. Jason R. Anderson, P.E. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Passed and adopted by the Council this 10th day of February, 2026.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Jason R. Anderson, P.E.; Director of Public Works/City Engineer