



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Jason Anderson
<b>Meeting Date:</b>	Tuesday, November 22, 2022
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Renewal of Unlicensed Maintenance Electrician Inspection Agreement for 2023-2024.
<b>Background Information:</b>	<p>The City currently has an existing Unlicensed Maintenance Electrician Inspection Agreement with Meier Electric Inc. until December 31, 2022. Attached is an updated agreement for 2 years from January 1, 2023 to December 31, 2024.</p> <p>Several City employees do routine and emergency electrical work as part of their job duties. The Department of Labor and Industry requires any employer doing electrical maintenance for the City on the City premises needs to be registered with the State of Minnesota as an “Unlicensed Maintenance Electrician” and have the work inspected by a Master Electrician.</p> <p>Michael Meier has agreed to do the supervision and inspection for the registered City employees on an hourly rate as needed to ensure the work meets the National Electric Code.</p>
<b>Fiscal Impact:</b>	At the current time we are looking at 12 employees that would need to be registered annually at \$19.00 each and 1 new employee at \$14.00. This would offset the cost of hiring an electrician for all the work currently done by staff.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	that the Council authorize execution of the attached “Agreement for the Supervision of Electrical Maintenance Work only by Responsible Master Electrician of an Electrical Contractor” between the City of Marshall and Michael Meier dba Meier Electric Inc.