



ATTN: **Robert Byrnes**
robert.byrnes@ci.marshall.mn.us

Subject: **Agreement for The Supervision of Electrical Maintenance Work only by Responsible Master Electrician of an Electrical Contractor for Jan. 1, 2023 to Dec. 31, 2024.**

This Agreement is to certify that the Class A master electrician of record for the electrical contractor **Meier Electric Inc.** is under contract to provide services for which an electrical contractor's license is required for the employer the **City of Marshall**.

As such, this master electrician will be responsible for planning, laying out, and supervising all electrical maintenance and repair work performed by this employer's registered unlicensed maintenance electricians on this employer's premises, as permitted under Minnesota Statutes § 326B.33, subd. 21, and for compliance of such work with National Electrical Code safety standards, as required under Minnesota Statutes § 326B.35.

The **City of Marshall** recognizes that under Minnesota Rules 3800.3500, subp. 8, the maintaining and repairing of electrical wiring, apparatus, and equipment permitted to be done by registered unlicensed individuals under the supervision of a master electrician is limited to the adjustment or repair or replacement of worn or defective parts of electrical equipment and replacement of defective receptacle outlets and manual switches for lighting control, and does not include the installation of new wiring, apparatus, and equipment or additions, alterations, or extensions to existing wiring, apparatus, or equipment.

The **City of Marshall** further understand that it is a misdemeanor under Minnesota Statutes § 326B.084 to knowingly and willfully make a false statement in any license application or other required form, or to perform or direct others to perform electrical work without the required license, and that under Minnesota Statutes § 326B.082, the Commissioner may revoke, suspend, or refuse to renew electrical licenses for such violations and may impose civil penalties up to \$10,000.00 for each violation.

Electrical Contracting and Service

This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started

The **City of Marshall** further understands that the department may require that the employer or designated responsible individual provide evidence of the manner in which they comply with the requirements of Minnesota Electrical Act.

The **City of Marshall** will notify the Department of Labor and Industry immediately upon termination of employment of the master electrician by Meier Electric Inc, upon termination of Meier Electric's **Agreement for The Supervision of Electrical Maintenance Work**, and of any changes of the unlicensed persons that are to be supervised under this agreement.

The **City of Marshall** declares that the information that is provided to MN DOLI on the “*certificate for The Supervision of Electrical Maintenance Work only by Responsible Master Electrician of an Electrical Contractor*” is true and correct to the best of the **City of Marshall** knowledge, and agrees to comply with the requirements of the Minnesota Electrical Act administered by the Department of Labor and Industry

The **City of Marshall** agrees to only allow knowledgeable, qualified individuals that are registered with the state of MN to perform electrical maintenance work at their facilities. It is the responsibility of the **City of Marshall** to provide the training and Personal Protective Equipment to their employees who engage in electrical maintenance work, as well as to determine which individuals are to be considered Qualified.

The **City of Marshall** will maintain and provide to Meier Electric a complete and accurate list of all electrical maintenance work that has been performed on a monthly basis for the purpose of inspection. Meier Electric will inspect this work and will correct any work that is not in compliance with the national electrical code.

Meier Electric Agrees to provide the Supervision of Electrical Maintenance Work to the **City of Marshall** on an Hour + Material basis as listed below.

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BASE LABOR RATE FOR NORMAL BUSINESS HOURS	
ELECTRICIAN PER HR	75.00
APPRENTICE ELECTRICIAN PER HR	52.00

ELECTRICIAN OVER TIME LABOR RATE (> 8HRS PER DAY OR > 40HRS PER WK)	
BASE	44.00
Burden / Benefits	31.00
Net	75.00
Overhead and Profit	12.00
Overtime	22.00
TOTAL LOADED RATE	\$ 109.00

ELECTRICIAN SUNDAY AND HOLIDAY LABOR RATE	
BASE	44.00
Burden / Benefits	31.00
Net	75.00
Overhead and Profit	12.00
Overtime	44.00
TOTAL LOADED RATE	\$ 131.00

APPR. ELECTRICIAN OVER TIME LABOR RATE (> 8HRS PER DAY OR > 40HRS PER WK)	
BASE	25.00
Burden / Benefits	27.00
Net	52.00
Overhead and Profit	9.50
Overtime	13.00
TOTAL LOADED RATE	\$ 74.50

APPR. ELECTRICIAN SUNDAY AND HOLIDAY LABOR RATE	
BASE	25.00
Burden / Benefits	27.00
Net	52.00
Overhead and Profit	9.50
Overtime	25.00
TOTAL LOADED RATE	\$ 86.50

MATERIAL +	AT COST
SALES TAX +	7.38%
SHIPPING +	AT COST
MARK-UP +	15%
TOTAL	TOTAL MATERIAL

ELECTRICAL INSPECTION FEES (INVOICED AT COST)	TBD
ELECTRIC UTILITY SERVICE FEES AND CHARGES (INVOICED AT COST)	TBD

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Mike Meier

This Agreement is Valid for 24 Months

ACCEPTANCE OF AGREEMENT

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified.

ACCEPTED:	Name and Title	_____
	Signature	_____
	Date:	_____

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