

MINUTES

DIVERSITY, EQUITY, AND INCLUSION COMMISSION

Wednesday, December 1, 2021 – 3:00 PM

City Hall, 344 West Main Street

On Main and Zoom

AT LARGE MEMBERS PRESENT: Jay Lee, John DeCramer, Sara Runchey, Joyce Tofte, Michele Knife Sterner

STANDING POSITION MEMBERS PRESENT: Beth Ritter, Ted Stamp, Beth Wilms, Nicole DeBoer, Tim Mok, See Moua-Leske, Samira Sheikh

Absent: Monica Talamantes, George Taylor, Don Robertson, Marcy Heemeyer
Ross Wastvedt (SMSU), Lauren Mellenthin (Prairie Home Hospice), Denae Winter (Avera),

STAFF PRESENT: Amanda Becker, Community Education Coordinator; Kyle Box, City Clerk; Addy Wolbaum, Diversity, Equity, and Inclusion Assistant.

At 3:00 PM, Co-Chair Tofte asked for approval of the minutes from November 3, 2021. Member DeCramer moved approval.

Co-Chair Tofte asked for discussion the Public Relations/ Resource Subcommittee. Addy Wolbaum, Diversity, Equity, and Inclusion Assistant provided an update from the subcommittee. Wolbaum discussed that the committee met and reviewed the website progression and discussed resources that the Marshall and regional communities can benefit from.

Co-Chair Tofte provided discussion on meeting format asked for discuss on other agenda items. City Clerk Kyle Box provided information regarding the open meeting law and city ordinance regarding the Commission meetings. Staff will provide further communication to the Commission on what options Commission members have on how to attend a meeting, meeting times and future attendance. There was a consensus from the Commission to include absent members in the attendance section in the minutes and to include the City ordinance sec.

Co-Chair Tofte provided discussion on the SMSU Theatre Fall Show. The show will be at SMSU December 9, 10, and 11. The Director is asking the Commission to partner with the show to attend and host discussion after the performance.

Co-Chair Tofte provided discussion from the World Café Subcommittee. Tofte mentioned that the subcommittee has narrowed it down to four companies or facilitators to provide the requested service. The consulting company will draft all the questions and have already begun research on Marshall and Lyon County.

Member Stamp asked a clarifying question regarding the World Café budget. Tofte commented that there is \$7,500 for facilitation services for 2022.

Co-Chair Lee reminded the Commission that members block their calendars for February 15 for the World Café events. Volunteers would be asked to be present at different tables to help guide the conversation from the facilitator.

There was further discussion on attendance and the best way to communicate the event out to the community.

Member Ritter discussed that Marshall Public Schools plan their events around Saturday morning and typically get 200- 300 attendees.

The commission agreed to keep the world café during Cultures on the Prairie and move the second event to a Saturday in April in coordination with Marshall Public Schools.

Hearing no further business, at 4:04 P.M., the meeting was adjourned.

Respectfully Submitted,
City Clerk
Kyle Box