

-UNAPPROVED-

**MINUTES
PUBLIC IMPROVEMENT/TRANSPORTATION COMMITTEE MEETING
October 24, 2023
4:00 PM**

MEMBERS PRESENT: Schafer, Lozinski, Alcorn
MEMBERS ABSENT: None
STAFF PRESENT: Director of Public Works/City Engineer Jason Anderson,
Assistant City Engineer Eric Hanson, Director of Administrative Services E.J. Moberg
OTHERS PRESENT:

Call to Order.

Schafer called the meeting to order at 4:03 pm.

1. Approval of the Minutes.

MOTION BY LOZINSKI, SECONDED BY ALCORN to approve the minutes of the September 26, 2023 Public Improvement/Transportation Committee meeting. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

2. Project ST-010: Lyon Circle Reconstruction Project.

The project is proposed to include the complete reconstruction of the road and curb and gutter. The newly constructed road will be narrower than the current circle, a reflection of the very low traffic demand for the dead-end circle. In addition, sanitary sewer will be replaced and the water main in the circle will be extended to the end of the circle and a fire hydrant will be added to the dead end.

This item was previously presented at the 02/14/2023 PI/T meeting, and Resolution 23-011, the "Resolution Ordering Preparation of Feasibility Report on Improvement" was adopted at the 02/14/2023 City Council meeting.

This project is being brought forward again for discussion with PI/T. City staff is looking for direction regarding this project.

The project is identified in our 2024 CIP at a total cost of approximately \$282,000.

All improvements are proposed to be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.

MOTION BY LOZINSKI, SECONDED BY ALCORN to get input via public informational meeting with the existing property owners. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

3. Project ST-012-2024: South Whitney Reconstruction Project.

This project consists of: reconstruction of the sidewalk, roadways and utility replacement on South Whitney Street from East College Drive to Jean Avenue. All public utilities will be replaced, including watermain, sanitary sewer, and storm sewer on South Whitney Street. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, sidewalks, curb and gutter, and other minor work.

This item has been placed on the 10/24/2023 City Council meeting for consideration of "Resolution Ordering Preparation of Report on Improvement".

Included in the PI/T packet for review and discussion is the proposed typical sections and the proposed project area. The street section is proposed to go back in largely the same manner as the existing condition. City staff is proposing 12-FT travel lanes with 8-FT parking lanes. Sidewalk is proposed at 6-FT wide, an increase in width from the 5-FT walk

in place today. To accommodate the wider walk, staff would propose a reduction in median width by 1-FT on each side of the median. The wider walk is proposed due to the sidewalk being installed at the back of the curb.

Lastly, staff is likely going to consider a B418 curb on the home side, and a D418 curb on the median side. The “B” curb is a traditional curb and gutter, the difference being a 4” high curb instead of a typical 6” high curb. The “D” curb is a rollover type of curb and is being proposed in the median area to help with snow removal operations in the event that a plow must travel around a parked car.

Phase I-2024 of the project is identified in our 2024 CIP at a total cost of approximately \$2,507,000.

All improvements are proposed to be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.

MOTION BY LOZINSKI, SECONDED BY ALCORN to recommend approval of the provided layout and general design and continue to move forward with the project. ALL VOTED IN FAVOR. MOTION PASSED 3:0.

Other Business.

Alley Petition from Slagel presented to the Committee for their information. City Attorney will be addressing the petition. Anderson indicated probable discussion of alley improvements at a future meeting. Street access in general area was discussed.

Moberg provided update regarding CIP and levy impact of street projects and park projects and projects in the 2024 CIP.

Adjourn.

MOTION BY LOZINSKI, SECONDED BY ALCORN to adjourn the meeting. ALL VOTED IN FAVOR. MOTION PASSED 3:0. Meeting adjourned at 5:15 pm.

Respectfully submitted,
Lona Rae Konold, Administrative Assistant