



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, June 11, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Runway 12/30 Crack Fill and T-Hangar Apron Seal Coating Project at the Southwest Minnesota Regional Airport -- Consider Resolution Authorizing Execution of Mn/DOT Agreement.
Background Information:	<p>Per Mn/DOT-Aeronautics, due to special circumstances they are able to move our SFY 2020 Runway 12/30 Crack Fill and T-Hangar Apron Seal Coating Project with an estimated total cost of \$50,000.00 into SFY 2019.</p> <p>If this is possible; it will also assist in getting a better airport repainting work, as the repainting is also on this year's rotation to be painted by Mn/DOT.</p> <p>To receive a State airport improvement grant, the City needs to meet the following conditions before Mn/DOT can encumber the funds for this project, and Mn/DOT needs to be able to encumber these funds prior to June 16, 2019:</p> <ul style="list-style-type: none">• New policy will not allow State Airport Funds money to be used for any work completed prior to a State Grant Contract being fully executed. If the City wants funding to be eligible for reimbursement, the City cannot authorize work to begin until a Grant Contract is executed.• These funds have been identified for the project described and cannot be transferred to another project on the City's airport.• The funds are available only during SFY 2019 (July 2018-June 2019). If the City decides NOT to enter into an agreement during this time period, the City must notify Mn/DOT ASAP so they can move this project back on to the SFY 2020 priority list. <p>To execute this project, Mn/DOT will need the following documentation submitted prior to encumbrance:</p> <ul style="list-style-type: none">• A written grant request letter, along with pertinent information (quotes, bid tabulations, copy of consultant agreement, etc.), must be submitted to Mn/DOT by 6-14-2019. <p>Mn/DOT apologizes for the rush, but if Mn/DOT can get it encumbered under 2019 dollars, we all will benefit from this project being taken care of early in the season.</p> <p>Attached is a copy of the 2018 Resolution and Agreement for reference.</p>
Fiscal Impact:	<p>This project has been included in the 2019 Airport budget.</p> <p>The agreement provides for project costs not to exceed \$50,000.00. Funding participation of 70% State (\$35,000.00) and 30% local (\$15,000.00) for the total project funding of \$50,000.00 from Account #401-60364-5530 (Capital Projects Fund-Airport-Improvements other than Buildings).</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER _____, SECOND SERIES, which is the Resolution to Authorize to Execute Mn/DOT Agreement No. _____ (forthcoming from State) / State Project A4201-___ for Crack Filling Runways, Taxiways and Apron Areas at the Southwest Minnesota Regional Airport for project costs not to exceed \$50,000.00.